

Golf Course / Park Maintenance I

DEFINITION: Under direct supervision, performs unskilled and semi-skilled work in the care and maintenance of golf course, parks, playing fields and other landscaped and recreation areas; performs semi-skilled maintenance and repair to golf course and park facilities.

DISTINGUISHING CHARACTERISTICS: This class is the entry level position in the Park Maintenance Worker series. Incumbents learn and perform a variety of duties in the care and maintenance of plants, shrubs, and lawns, and also clean and maintain golf course and park landscaped areas. Responsibilities also include the routine maintenance of facilities and equipment associated with work usage.

ESSENTIAL FUNCTIONS: (Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).

1. Mows, trims, edges, fertilizes, and waters golf course, parks, playing fields and other landscaped areas.
2. Weeds, prunes, mulches, fertilizes, and sprays trees, plants, and shrubbery.
3. Prepares soil for planting; seeds and re-sods lawn areas.
4. Plants trees, seedlings, and shrubs.
5. Installs, repairs, and maintains irrigation systems.
6. Adjusts, repairs, and replaces timing mechanisms.
7. Reads and interprets standard plans, specifications, blueprints, and schematics.
8. Inspects assigned areas.
9. Corrects or reports safety hazards.
10. Cleans and maintains park grounds, athletic fields, campsites, paved areas, and paths.
11. Grooms and prepares golf course, ball fields and other park facilities for public use.
12. Mixes and applies herbicides, fungicides, and pesticides.
13. Maintains and performs repair work on a variety of golf course and park equipment.
14. Builds concrete forms and assists with finishing work.
15. Operates and maintains a variety of hand and power landscaping tools and equipment, including hand and power mowers, tractors, spreaders, edgers, blowers, hedge trimmers, weed eaters, chainsaws, rakes, shovels, hoes, brooms, and other tools.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge and Ability:

Knowledge of

- the use and minor maintenance of commonly used hand and power landscaping tools and equipment;
- safe work methods and safety regulations pertaining to the work;
- shop mathematics;
- basic record keeping practices;
- basic techniques for maintaining landscaped areas; and
- basic painting, plumbing, concrete, and carpentry methods, tools, and techniques.

Ability to

- safely use and maintain hand and power tools related to the work;
- make accurate arithmetic calculations;
- read and interpret standard plans, maps, and instructions;
- understand and follow oral and written directions;
- prepare basic records and reports of work performed;
- work without close supervision in standard work situations; and
- contribute effectively to the accomplishment of team or work unit goals, objectives, and activities.

Special Requirements: Must have, or have the ability to obtain, a class B Commercial Drivers License within six months of employment and must maintain said license throughout the duration of employment with the City of Winnemucca.

Experience and Training: *Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:*

Equivalent to graduation from high school **AND** one year of full-time horticultural or landscape maintenance experience.

PHYSICAL AND MENTAL/INTELLECTUAL REQUIREMENTS: *The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.*

Strength and mobility to work in a typical park maintenance setting, including operating hand and power tools. Stamina to perform sustained physical labor, including standing, walking, climbing, and working in confined or awkward spaces. Strength to lift and maneuver materials and equipment weighing up to

90 pounds with proper equipment. Vision to read printed materials. Hearing and speech to communicate in person or over a radio or telephone.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals are encouraged to discuss potential accommodations with the employer.

WORKING CONDITIONS: *Work is performed under the following conditions.*

Most work is performed outside with exposure to extreme weather conditions including heat, rain, snow, cold, and wind. Frequent exposure to noise, dust, fumes, and odors. Potential exposure to dangerous chemicals, cleaning solvents, paints, and unpleasant materials. Occasional work in confined areas. Work may need to be performed alone and may be done in isolated geographic areas.

FLSA Status: Non-Exempt

6/11/21

I have read and understand this explanation and job description.

Signature: _____ Date: _____