

**CITY COUNCIL MINUTES
REGULAR MEETING
NOVEMBER 08, 2022**

The Winnemucca City Council met in regular session on Tuesday, November 08, 2022, at 1:00 p.m. in the City Hall meeting room; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser; City Attorney Kent Maher; City Clerk Ruth Fitzpatrick; Administrative Assistant Brandy Grimm; Police Captain Chad Farstveet; Julia Maestrejuan (Great Basin Sun); Ashley Maden; Michelle Hammond Allen (Humboldt County Economic Development Department); John Milton (Desert Mountain Surveying). Present (via teleconference): Catherine Cole.

CALL TO ORDER:

Mayor Stone called the meeting to order at 1:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Ashley Maden presented a 'What in the Mucc' calendar of events for November.

Michelle Hammond Allen, Humboldt County Economic Development Department, provided an update on the Nevada 95-80 Regional Development Authority, which was accepted as a community host entity in the USDA Rural Partners network.

MINUTES:

The minutes of the October 18, 2022 regular City Council meeting were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he owns the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

HOME HEALTH SERVICES PRESENTATION

No one from Genesis Home Health was present at the meeting, and no report was provided.

No action was taken.

DEVELOPMENT STANDARDS WAIVER REQUEST

John Milton, Desert Mountain Surveying, advised that the property owner, O'Brien Living Trust, submitted a map to divide APN 16-0447-03 into two parcels and requested a waiver of the improvement standards requiring curb, gutter and sidewalk on Kluncy Canyon Road and sidewalk on Stuart Street, since those improvements do not exist on the adjoining properties.

Council member Mendiola moved to approve the request to waive the WMC Chapter 16.32 improvement standards requirements for the parcels created by the parcel map to divide APN 16-0447-03 into two parcels, that is, the curb, gutter and sidewalks for the portion of the 29+ acre parcel abutting Kluncy Canyon Road and the sidewalks for the portions of the 29+ acre parcel and 6+ acre parcel abutting Stuart Street. Motion carried unanimously.

PROPERTY DISPOSAL PROPOSAL

John Milton, Desert Mountain Surveying, stated there is a narrow strip of city-owned property adjacent to the east side of Stuart Street extending from Whitaker Drive to Kluncy Canyon Road which separates the street from the abutting property owned by the O'Brien Living Trust. Milton, as agent for the property owner, requested the strip of land be transferred or sold to the O'Brien Trust which will allow completion of the curb and gutter improvements on Stuart Street (as required by the previous agenda item).

Mayor Stone stated that due to the narrow size of the strip, the City has no use for the property, and he recommends transferring ownership to the O'Brien Trust. Council member Billingsley said the land has value regardless of its use to the city, and he does not believe the city should just give it away. Milton noted O'Brien will be installing curb and gutter and the cost of those improvements will offset any value of the property and benefit the city. Council member Owens suggested that staff come up with a value for the property to make sure the curb and gutter improvements equal the cost of the property.

Council member Mavity moved to direct city staff to obtain valuation information on the approximate 10+/- feet in width strip of city-owned real property abutting Stuart Street and extending from the Palisade Drive intersection to Kluncy Canyon Road, APN 16-0447-02, before determining to dispose of the property. Motion carried unanimously.

SINGLE CANDIDATE ELECTED

Council member Owens moved to approve proposed Resolution 2022-12 which declares that only one candidate filed for election for Council Seat 2, and Theresa Mavity is elected to the office of Council Seat 2 of the City of Winnemucca effective November 22, 2022. Motion carried unanimously.

AMERICAN RESCUE PLAN FUNDS

City Manager Heiser reported the quarterly compliance report for the July–September 2022 quarter was timely submitted to the US Treasury. As of September 30, 2022, the City has \$2,851,194.59 in total ARPA obligations and \$2,547,302.53 in total ARPA expenditures.

No action was taken.

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BODE HOWARD MEMORIAL POOL-NEW AQUATICS CENTER

City Manager Heiser stated she is finished with the RFP and will be sending it to the committee and city attorney for review. The proposed timeline is to advertise for bid at the end of November and hopefully make a selection for the design firm in January.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) no new information on the pump installation and pump house design for Well 8; 2) no new information on the list of the locations for the East side curb and gutter project; 3) no ruling yet on the FAA Section 163 review; 4) staff is coordinating with Armstrong Consultants on the BLM airport SEAT base lease and construction project; 5) the Hardgrave Lane project is almost complete; 6) no update on the Community Garden; 7) the Tank 1C water sample passed the second VOC test and is back in service; 8) Q&D completed all punch list items for the airport general aviation apron hardstand project; 9) Armstrong started the heavy aircraft apron reconstruction project design and is on-board to coordinate with the BLM project; 10) the Hanson Street water main project to loop the water system must start soon to finish before the spring 2023 NDOT Hanson Street project; and, 11) decommissioning plans for the old sewer plant have started with an estimate of 75,000 cubic yards of sludge needing disposal. A special council meeting is tentatively scheduled for next Tuesday at 1:00 pm for the city election vote canvass.

Council member Owens reported attending the Nevada 95-80 Futures Forum event and LEPC meeting.

Council member Mendiola reported attending a BLM-NDOT shared stewardship meeting.

Council member Billingsley reported attending the WCVA meeting.

Council member Coats announced Main Street is having their chili cookoff on November 19 and encouraged attendance.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 2:07 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

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PASSED AND ADOPTED: November 22, 2022

VOTE OF COUNCIL:

AYES: Mavity, Mendiola, Billingsley, Coats

NAYS: _____

ABSTAIN: _____

ABSENT: Owens

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk