

**CITY COUNCIL MINUTES
REGULAR MEETING
DECEMBER 13, 2022**

The Winnemucca City Council met in regular session on Tuesday, December 13, 2022, at 1:00 p.m. in the City Hall meeting room; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Ashley Maden and Pam Coats; City Manager Alicia Heiser; City Attorney Kent Maher; City Clerk-Treasurer Ruth Fitzpatrick, Police Chief Mike Rangel; Recreation Director Tom Heikkila; WPD Officer Aaron Brown; WPD staff Heather Elder; Julia Maestrejuan (Great Basin Sun); Dave Roden (Main Street); Michelle Miller (Main Street); Eric Silva (Main Street); Andree Rose (Drake Rose & Associates); and, Brittany Sampson (Drake Rose & Associates). Present (via teleconference): None.

CALL TO ORDER:

Mayor Stone called the meeting to order at 1:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication, or correspondence.

MINUTES:

The minutes of the November 22, 2022 regular City Council meeting were reviewed and Council member Mendiola moved for approval as submitted. Motion carried with Council member Owens abstaining as he was not present at the meeting.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

Mayor Stone presented Officer Aaron Brown with a 5-year service award and announced that Officer Chukuma Jones also received a 5-year service award.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Maden moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

MAIN STREET UPDATE

Eric Silva, Dave Roden and Michelle Miller presented a quarterly financial update for the Main Street Winnemucca group. Main Street held their first chili cookoff event in November and earned \$3,277 which included a \$500 donation from Marigold Mine. The next quarterly installment of city budgeted funds for the Main Street group were requested.

Mayor Stone asked how the current board is functioning and if it is a complete board. Silva said it is running smoothly and hopes for other successful events.

Council member Coats moved to grant the next \$2,500 quarterly installment to Main Street as requested. Motion carried unanimously.

FISCAL YEAR 2021-2022 FINANCIAL AUDIT SERVICES ENGAGEMENT

Andree Rose with Drake Rose and Associates (Drake Rose) stated the City is in year 3 of a 5-year agreement with Drake Rose for performance of the annual city financial audit. An annual engagement letter is submitted to reaffirm the Drake Rose engagement for the audit. Rose noted that Drake Rose is subject to an annual peer review audit which is required to be attached to the engagement letter.

Council member Mavity moved to approve the proposal to engage in the professional services of Drake Rose and Associates to conduct the fiscal year 2021-2022 financial audit of city funds and accounts and financial report. Motion carried unanimously.

FISCAL YEAR 2021-2022 FINANCIAL AUDIT REPORT

Andree Rose and Brittany Sampson with Drake Rose and Associates presented the FY 2021-2022 financial audit report of city funds and accounts. There were no statutory violations or significant deficiencies noted in the report.

Council member Coats moved to accept the audit of the city financial statements of FY 2021-2022 as presented. Motion carried unanimously.

FISCAL YEAR 2022-2023 FINANCIAL UPDATE

City Manager Heiser presented an update on the status of the city finances for fiscal year 2022-2023 as of the end of November 2022. Heiser noted that all departments are on track with their budgets and there are no budgetary concerns at this time.

No action was taken.

AMERICAN RESCUE PLAN FUNDS

City Manager Heiser stated the quarterly compliance report for this quarter is due in January.

No action was taken.

BODE HOWARD MEMORIAL POOL

City Manager Heiser stated advertising for the RFP will begin this month and she anticipates the design process will take about 6 months.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) no new information on the pump installation and pump house design for Well 8; 2) no new information on the list of the locations for the East side curb and

gutter project; 3) no ruling yet on the FAA Section 163 review; 4) staff is coordinating with Armstrong Consultants on the BLM airport SEAT base lease and construction project; 5) the Hardgrave Lane project is complete; 6) staff will continue to look at possible uses of ARPA funds for Recreation Complex projects; 7) no update on the Community Garden; 8) Tank 1C is back in service; 9) Q&D Construction completed all punch list items for the airport general aviation apron hardstand project which is now in the one-year warranty period; 10) Armstrong Consultants started the heavy aircraft apron reconstruction project design and is on-board to coordinate with the BLM project; and; 11) the Hanson Street water main project to loop the water system must start soon to finish before the spring 2023 NDOT Hanson Street project.

Council member Owens thanked Drake Rose and Associates for the audit and reported attending the Nevada Gold Mines breakfast and RTC meeting.

Council member Mavity reported presenting a proclamation at the Nevada Donor Network event associated with the Mondt family and attending the Parade of Lights event.

Council member Mendiola reported attending a Humboldt Foundation meeting.

Council member Maden reported attending the Parade of Lights event.

Council member Coats reported attending the City-County Christmas Gala event.

Recreation Director Heikkila stated he is working on becoming a lifeguard trainer which will allow the city to train lifeguards. Heikkila reported concrete repairs are needed on the pool deck.

Mayor Stone reported Nevada League of Cities is providing a public official orientation at UNR on February 3-4, 2023 and POOL/PACT also has one scheduled for January 20, 2023 at the Atlantis.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 2:25 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

PASSED AND ADOPTED: January 10, 2023

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Maden, Coats
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk