

**CITY COUNCIL MINUTES
REGULAR MEETING
OCTOBER 18, 2022**

The Winnemucca City Council met in regular session on Tuesday, October 18, 2022, at 1:00 p.m. in the City Hall meeting room; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser; City Attorney Kent Maher; City Clerk Ruth Fitzpatrick; Administrative Assistant Brandy Grimm; Police Captain Chad Farstveet; Julia Maestresjuan (Great Basin Sun); Debbie Stone (Chamber of Commerce); April Cain (Chamber of Commerce); Andy Heiser (Humboldt County Assessor); Jessica Smith (Humboldt County GIS Technician); Judy Quilici; and, Lewis Trout (American Legion Post 5). Present (via teleconference): Chauntall Jones.

CALL TO ORDER:

Mayor Stone called the meeting to order at 1:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public comments, personal communication or correspondence.

MINUTES:

The minutes of the October 04, 2022 regular City Council meeting were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Mendiola moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

HUMBOLDT COUNTY GIS DEPARTMENT REPORT

Andy Heiser, Humboldt County Assessor, introduced Jessica Smith, Humboldt County GIS Technician. Smith explained that "GIS" stands for Geographical Information Systems, and she maintains the Assessor's office data, maps and things like mining claims, easements, road files, fire district maps, emergency maps, any taxpayer request maps, etc. The office has also done the Paradise Valley cemetery map and work for the museum as well as a 911 roads model. The

county would like to extend GIS services to the city. It is believed GIS is a key factor in community development with potential to be a data warehouse to help visualize questions and solve problems, which saves time and money.

City Manager Heiser noted the maps used for council presentations and the city water system model are done through the GIS department. Heiser believes it would be useful for the city to be mapped for things like manhole locations and depths, streets with ADA compliant sidewalks, street widths, cemetery plots, etc.

Assessor Heiser believes an interactive relationship with the county and city public works departments would be beneficial and anticipates the service could be at no cost to start, but there is potential for a cost share in the future depending on growth and workload.

Mayor Stone asked if the public could access the information online or must they go through the Assessor's office. Smith stated there are options to make it private or public, if needed, with the potential for some things to remain confidential such as school district information.

Council member Mendiola said there is potential and usefulness to the city for such a program.

No action was taken.

STREET CLOSURE REQUEST / DOWNTOWN BUSINESS TRICK-OR-TREAT EVENT

Debbie Stone, Humboldt County Chamber of Commerce, reported the business trick or treat event is scheduled for Saturday October 29, 2022 and the Chamber is requesting closure of Bridge Street starting at 1:00 pm, one hour earlier than their original request of 2:00 pm, and lasting until 5:00 pm. Stone added that last year there were over 600 trick or treaters downtown.

Council member Billingsley moved to approve the request to close Bridge Street on October 29, 2022 from 1:00 pm to 5:00 pm for the business trick-or-treat event. Motion carried unanimously.

STREET CLOSURE REQUEST / PARADE OF LIGHTS EVENT

Debbie Stone, Humboldt County Chamber of Commerce, stated the parade of lights is scheduled for December 10, 2022 and the Chamber is requesting street closure and a temporary parking ban on Bridge Street. Stone invited the council to participate in the parade. The Chamber announced that the event this year is "no candy allowed" because concerns have been expressed in the past about the darkness and the safety of children running into the street to collect candy.

Council member Owens moved to approve the request to close Bridge Street on December 10, 2022 from 5:30 pm until parade completion and to authorize a temporary parking ban on Bridge Street on December 10, 2022 from 4:30 pm to 6:30 pm for the 26th Annual Parade of Lights. Motion carried unanimously.

STREET CLOSURE REQUEST / VETERANS DAY PARADE

Council member Mendiola moved to approve the request from American Legion Post 5 to close Railroad Street from Lay Street to Bridge Street and Bridge Street from Railroad Street to First Street on November 11, 2022 from 11:00 am to 12:00 pm for the Veterans Day Parade. Motion carried unanimously.

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PUBLIC HEARING / ORDINANCE PROPOSAL / CLOSE CITY PARKS

Mayor Stone asked for public comment regarding the ordinance proposed to restrict access to the grounds, roadways, parking areas and rest areas of the city parks, city cemetery and city golf course between the hours of 10:00 pm and 5:00 am each day. There were no public comments, and no electronic or other communication regarding the matter was received.

Council member Mavity moved to approve the ordinance to restrict access to the grounds, roadways, parking areas and rest areas of the city parks, city cemetery and city golf course between the hours of 10:00 pm and 5:00 am each day. Motion carried unanimously.

EASEMENT ACCEPTANCE / GREAT BASIN-RIM ROCK / EAST HORIZONS HOLDINGS

City manager Heiser explained that two small roadway sections of Great Basin Avenue and Rim Rock Road near East Winnemucca Boulevard were never formally dedicated to the city and are still included in two parcels owned by East Horizons Holdings LLC. East Horizon is now offering permanent right-of-way easements for the sections of Great Basin Avenue and Rim Rock Road.

Council member Owens moved to accept the offer from East Horizons Holdings, LLC of permanent right-of-way easements for portions of Great Basin Avenue and Rim Rock Road that were not included in the roadway dedications of such streets. Motion carried unanimously.

COOPERATIVE AGREEMENT REQUEST / HANSON STREET PROJECT / NDOT

City manager Heiser reported NDOT will resurface Hanson Street from Grass Valley Road to Winnemucca Boulevard in April 2023 and they will encroach onto city streets at the Nixon Street and Fourth Street intersections with Hanson Street. NDOT wants an agreement with the city to enter and use portions of city rights-of-way for construction and construction related purposes as part of the resurfacing project.

Council member Owens moved to approve the request to enter into cooperative agreement with the State of Nevada Department of Transportation (NDOT) to allow NDOT to enter and use portions of city rights-of-way for construction and construction related purposes as part of the Hanson Street resurfacing project. Motion carried unanimously.

LICENSE PROPOSAL / FIBER OPTIC SERVICE / ZITO

City manager Heiser explained the city currently has a lease agreement with Zito for the fiber connection between the police department and the Humboldt County dispatch center. The city could benefit from a fiber connection between the police department and city hall for faster internet as well as uninterrupted access to server files. The cost of the additional connection is \$192.50 per month with a one-time construction cost of \$500.

Council member Owens moved to approve the proposal for improved internet service capability by extending fiber optic line from the police department to city hall through an addendum to the existing license and service agreement with Zito West Holdings. Motion carried unanimously.

PHYSICAL EXAMINATIONS PROPOSAL / PUBLIC SAFETY PERSONNEL / ARC HEALTH

City manager Heiser explained the police department uses ARC Health and Wellness for their required annual physicals. During the budget meetings the fire department indicated they want to

use ARC as well. The additional services can be provided through joinder of the existing Washoe County medical services contract with ARC Health and Wellness.

Council member Mavity moved to approve the proposal to use ARC Health and Wellness to provide the statutorily required annual heart and lung examinations, screening and related services to city public safety personnel through joinder with the Washoe County Medical Services Contract #3086-19. Motion carried unanimously.

AMERICAN RESCUE PLAN FUNDS

City Manager Heiser stated she is working on the quarterly report that is due October 31, 2022 which includes expenditures from July 1, 2022 through September 30, 2022.

No action was taken.

BODE HOWARD MEMORIAL POOL-NEW AQUATICS CENTER

City Manager Heiser stated she is almost done with the RFP that will go to the committee and city attorney and expects the design to go out to bid this year.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) staff and Shaw Engineering are discussing the pump installation and pump house design for Well 8; 2) the list of the locations to be included in the East side curb and gutter project is being prepared; 3) a ruling on the ongoing FAA Section 163 review is expected; 4) there is no new interest in the Loon site; 5) staff is coordinating with Armstrong Consultants on the BLM airport SEAT base lease and construction project; 6) Hunewill started the Hardgrave Lane project with expected completion before winter; 7) work to clean up the Community Garden is continuing; 8) Tank 1C is now being refilled and must sit for 7 days prior to retesting for VOCs; 9) Q&D will be at the Airport the week of October 17 to complete all punch list items required prior to the project final close-out; 10) Armstrong started the heavy aircraft apron reconstruction project design and is on-board to coordinate with the BLM project; 11) the Hanson Street water main project to loop the water system will need to start soon to be finished before the spring 2023 NDOT Hanson Street project; and, 12) the plans for decommissioning of the old sewer plant have started with an estimate of 75,000 cubic yards of sludge needing disposal.

Council member Owens reported attending the Airport Board meeting and RTC meeting and asked about the city fuel costs.

Council member Mavity reported attending the Landfill Committee meeting and candidates' night.

Council member Mendiola reported attending the Paradise Sonoma Conservation District meeting and invited the council to attend a stewardship meeting at the fairgrounds on October 27 from 3:00 pm to 5:00 pm.

Council member Billingsley stated there are Pennington Foundation funds available for recreation that the city should consider requesting. A Rugby tournament is scheduled for October 22 at Lowry High School.

Council member Coats reported attending candidates' night, the grand opening for the juvenile transitional housing and stated the first Main Street event is a chili cookoff on November 19 at noon on the Nixon lawn.

Police Captain Farstveet advised the police department can provide upon request certain statistics regarding department activities.

Mayor Stone: 1) gave an update on the Airport hangar lease proposal discussions; 2) attended a meeting with GBC about future plans with UNR; and, 3) reported Nevada League of Cities is offering a public officials orientation December 6-7, 2022 at UNR, and encouraged council attendance.

PUBLIC COMMENT:

Chauntall Jones stated she has been having trouble with visual and audio with this meeting and asked about when the fiber line will be installed with the city.

Lewis Trout, American Legion Post 5, thanked the city for approving the Veterans Day parade street closure request on November 11, and advised that the staging area is going to be on Railroad Street. Trout encouraged council participation in the parade.

Mayor Stone adjourned the meeting at 2:14 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

PASSED AND ADOPTED: November 08, 2022

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Coats
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk