

**CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 20, 2022**

The Winnemucca City Council met in regular session on Tuesday, September 20, 2022, at 1:00 p.m. in the City Hall meeting room; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser; City Attorney Kent Maher; City Clerk Ruth Fitzpatrick; Administrative Assistant Brandy Grimm; Police Captain Chad Farstveet; Julia Maestrejuan (Great Basin Sun); Chad Peters (Boys and Girls Club); Shana Murdock (Family Support Center); Michelle Allen (Economic Development Officer); Zack Weiner (Boa Vida); Bob Hoover (Boa Vida); Chris Lininger (Humboldt County Sheriff's Department); Wendy Maddox (District Attorney's Office); and; Chauntall Jones. Present (via teleconference): Ashley Maden.

CALL TO ORDER:

Mayor Stone called the meeting to order at 1:00 pm.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Chris Lininger, Humboldt County Sheriff's Office Captain, stated he has concern with the intersection at Kluncy Canyon Road and Great Basin Avenue. It is currently a 2-way stop, but it is a dangerous intersection and a traffic control problem. Lininger added he is not sure what will fix it, maybe a 4-way stop or flashing lights to help the public better see the intersection. Lininger also added that it is a heavy traffic area even when school is out.

MINUTES:

The minutes of the September 06, 2022 regular City Council meeting were reviewed, and Council member Mavity moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

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STREET CLOSURE REQUEST

Council member Billingsley moved to approve the request for the closure of portions of Railroad Street, Bridge Street, Highland Drive, and Kluncy Canyon Road on October 12, 2022 at 6:00 pm to accommodate the Lowry High School Homecoming Parade. Motion carried unanimously.

STREET CLOSURE REQUEST

Council member Mendiola moved to approve the request for the closure of Baud Street from the library driveway to Fifth Street on October 25, 2022 from 4:00 pm to 7:00 pm to accommodate the Trunk-R-Treat event. Motion carried unanimously.

STREET CLOSURE REQUEST

Chad Peters, Winnemucca Boys and Girls Club Executive Director, said they partnered with the Family Support Center and HGH to do a 5K Trick-or-Treat fun run. Shayna Murdock, Family Support Center board member, noted the event time is changed to 3:00 pm to 6:00 pm.

Council member Mavity moved to approve the request for the closure of Whitworth Way and Hardgrave Lane on October 22, 2022 from 3:00 pm to 6:00 pm for a 5K Halloween fun run. Motion carried unanimously.

APARTMENT LEASE

Shayna Murdock, Family Support Center board member, stated FSC would like to lease the apartment above the old fire station for the mental health providers that come to Winnemucca twice a week. Currently, the providers are housed in hotels-motels which is very costly.

City Manager Heiser advised that when city employees occupied the apartment, the payment was \$400/month, and included power and gas utilities because the apartment utilities are not metered separately from the rest of the building.

City Attorney Maher stated the council will have to go through the public hearing process to lease the apartment to an outside entity, and there are non-profit reduced rates that can be discussed.

Council member Mendiola moved to approve the proposal and move forward with the public hearing to lease the apartment over the old fire station at 457 S. Bridge Street to house providers that come to Winnemucca on a regular basis. Motion carried unanimously.

CONNECTION FEE DEFERMENT REQUEST

Michelle Allen, Economic Development Officer, introduced Bob Hoover and Zack Weiner with Boa Vida Communities. Weiner said they are seeking deferment of the sewer and water connection fees based on the precedent set by the council in March for Schommer Construction. Boa Vida is putting in homes in the Carriage Court and Desert Mountain mobile home parks, and many will have to pay reconnection fees. The connection fee deferments will help with construction costs. The fees will be paid in full at the time of final inspection. Hoover noted construction materials and costs have doubled in the last year which is affecting home prices and any help is appreciated.

City Manager Heiser confirmed that the city ordinance provides that when a lot has been vacant for more than 5 years, the water and sewer connection fees must be paid again. For Schommer Construction, the City agreed to accept 25% of the connection fees when the permit is received

and the remaining 75% upon final inspection for the certificate of occupancy. Council member Billingsley suggested the city stay with the 25% at the time the permit is received and the 75% at final inspection.

Council member Billingsley moved to approve the request to defer payment of the water and sewer connection fees for manufactured homes constructed at the Carriage Court and Desert Mountain mobile home parks with 25% paid on permit issuance and the remaining 75% paid upon final inspection before issuance of the certificate of occupancy. Motion carried unanimously.

ORDINANCE INTRODUCTION-PARK CLOSURES

Council member Mavity moved to approve the request to introduce and set for public hearing an ordinance to close the city parks, cemetery, and golf course between 10:00 pm and 5:00 am each day. Motion carried unanimously.

UTILITY EASEMENTS-WINNEMUCCA INDIAN COLONY SEWER MAIN

Zach Weiner, Boa Vida Communities, said the property owners were not aware of this request and will need to speak with Bob McNichols who is the developer of the Winnemucca Indian Colony housing project to get some information before moving forward.

Mayor Stone tabled the item until a future meeting.

No action was taken.

PERSONNEL POLICY MANUAL

City Manager Heiser reported it has been about 6 years since the last update of the city personnel policy, and some major federal and state legislative changes need to be incorporated. Heiser added that POOL/PACT provides recommended policy updates annually and the city would like to adopt the current POOL/PACT version with some modifications.

Council member Mavity moved to approve the proposal to adopt updates to the city personnel policy manual as presented. Motion carried unanimously.

AMERICAN RESCUE PLAN FUNDS

City Manager Heiser reported the quarterly compliance report for the April 1, 2022–June 30, 2022 quarter has been submitted through the Treasury portal. To date, the City has expended \$1,104,487.66 of the ARPA allocation. The bulk of the expenditures were for the Ada Vista and Tank 1C projects. The next report is due October 31, 2022 and will include additional expenses related to the Hardgrave Lane project water and sewer installations.

No action was taken.

BODE HOWARD MEMORIAL POOL-NEW AQUATICS CENTER

City Manager Heiser reported she is compiling different RFP components and when the RFP is final, advertising will begin. Former aquatic center committee members were contacted and asked if they want to continue committee service in the future.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) staff and Shaw Engineering are discussing the pump installation and pump house design for Well 8; 2) the list of the locations to be included in the East side curb and gutter project is being prepared; 3) a ruling on the ongoing FAA Section 163 review is expected; 4) there is no new interest in the Loon site; 5) staff is coordinating with Armstrong Consulting on the BLM airport SEAT base lease and construction project; 6) Hunewill started the Hardgrave Lane project with expected completion before winter; 7) work to clean up the Community Garden is continuing; 8) Tank 1C is nearly empty and ready to be refilled and then it must sit for 7 days prior to retesting for VOCs--the estimated date for putting the tank back into service is October 1, 2022; 9) installation of the helicopter outlet and the fuel tank protective bollards are complete for the general aviation apron hardstand project, and some quality issues need repair prior to the project final close-out; and, 10) Armstrong started the heavy aircraft apron reconstruction project design and is on-board to coordinate with the BLM project.

Council member Owens: 1) asked if the cameras were reinstalled at various parks and the cemetery; 2) reported attending the Airport Board meeting; 3) stated he believes the issue with traffic at Kluncy Canyon and Great Basin Avenue should be looked into; and; 4) asked if the condition of trees around the city will be examined for trimming and possible removal.

Council member Mavity: 1) reported attending the Fairfield Inn soft opening; and, 2) suggested either a fees deferment policy or further formal discussion regarding the issue.

Council member Mendiola reported attending the Humboldt Foundation and Paradise-Sonoma Conservation District meetings.

Council member Coats reported attending the Main Street and FCC meetings.

Chad Farstveet stated the police department tagged many vehicles and trailers illegally parked on streets that needed to be moved.

Mayor Stone reported: 1) attending the Age and Dementia Friendly Conference in Reno; 2) attending the American Legion POW-MIA ceremony; 3) the Pride parade is September 24; and; 4) Nevada Gold Mines is having their quarterly breakfast on Thursday September 22.

PUBLIC COMMENT:

Wendy Maddox asked council if there is anything additional needed regarding the Family Support Center's request to lease the apartment above the old fire station. It was confirmed that no further information is needed at this time.

Mayor Stone adjourned the meeting at 2:22 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

PASSED AND ADOPTED: October 04, 2022

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Coats

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk