

**CITY COUNCIL MINUTES
REGULAR MEETING
AUGUST 09, 2022**

The Winnemucca City Council met in regular session on Tuesday, August 09, 2022, at 1:00 p.m. in the City Hall meeting room; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser; City Attorney Kent Maher; Administrative Assistant Brandy Grimm; Police Chief Mike Rangel; Recreation Director Jamie Walton; Julia Maestrejuan (Great Basin Sun); Dave Roden (Main Street Committee); Michelle Miller (Main Street Committee); Eric Silva (Main Street Committee); Stevie Noyes (Winnemucca Pride); Carol Lynn (Humboldt County Emergency Manager); Patrick Schommer (Western States Investments); Dana Toth (Historic Resources Commission); Kandi Quilici; Darrin Quilici; Judy Quilici; and, Museum board members: Judy Adams, John Arant, Cecil Martin, and Joyce Lacaille.

CALL TO ORDER:

Mayor Stone called the meeting to order at 1:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Kandi Quilici, a local resident, voiced the following concerns: 1) there is a detective on her street that does not contain his dogs and she has complained to the sheriff's department instead of the police department to avoid a conflict of interest and/or any retaliation; 2) there is a semi-truck parked in her neighbor's yard which has not been moved for some time that is apparently being used for storage, which she believes is a nuisance, and she questions if there is a city ordinance regarding parking a semi on a lawn; 3) RV trailers parking on the streets is an issue and they obstruct traffic, especially on Bridge Street and Harmony Street, and she would like the police department to start issuing citations to stop the practice; and, 4) a member of the rural fire department hooked up a fire hose to a fire hydrant and filled his personal swimming pool, which she believes is inappropriate.

City Manager Heiser advised there is no ordinance regarding semi-truck parking on private property, but there is a formal nuisance process that can be started with a letter to the City.

Council member Coats noted that in the past the police department has placed notices in public forums regarding citations for RVs on public streets.

Dana Toth, museum director, asked about the status of the deed for the land to the museum and reported the Historic Resource Commission has preservation planning workshop scheduled for August 31 and invited the council and community to attend. Toth requested to be on a future agenda to discuss a grant opportunity for QR codes for the museum.

MINUTES:

The minutes of the July 12, 2022 regular City Council meeting were reviewed and Council member Mavity moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Coats moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

SIGN PLACEMENT REQUEST

The Frontier Community Coalition Warrior youth team presented information regarding the hazards of e-cigarettes and vaping and sample “No-Smoking” and “No-Vaping” signs that they would like to place in certain public buildings and parks, along with posters explaining the hazards of smoking and vaping. The coalition will pay for, maintain and replace the signs and posters.

Council member Mendiola suggested plexiglass or some other suitable covering should be used to help protect the posters from being vandalized. City Manager Heiser said the parks department should have input on the signs placement as there is frequent vandalism of city facilities.

Council member Mendiola moved to approve the request from Frontier Community Coalition to place “No Smoking” and “No Vaping” signs on city property and to work with the Public Works department on signage and placement. Motion carried unanimously.

STREET CLOSURE REQUEST / MELARKEY STREET

Stevie Noyes, Winnemucca Pride, requested closure of a portion of Melarkey Street for the Pride Parade event on September 24 from 4:30 pm to 6:30 pm.

Council member Mendiola moved to approve the request from Winnemucca Pride group to close Melarkey Street from Railroad Street to the entrance of the Winners parking lot from 4:30 pm to 6:30 pm on September 24, 2022 for the Pride Parade. Motion carried unanimously.

STREET CLOSURE REQUEST / BRIDGE STREET

Dana Toth, Historic Resource Commission, reported the Haunted Bridge Street tours event is scheduled again and they want to partially close the street to vehicles as some businesses will be open. The intent of the event is to celebrate the historic structures of the area. The downtown businesses will again be solicited to participate. The event will start at 5:00 pm with ticket sales ending at 8:00 pm.

Council member Owens moved to approve the request from Historic Resource Commission to close Bridge Street from First Street to Fifth Street from 4:00 pm to 9:00 pm on October 29, 2022 for the Haunted Bridge Street event. Motion carried unanimously.

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HUMBOLDT COUNTY EMERGENCY MANAGEMENT UPDATE

Carol Lynn, Humboldt County Emergency Manager, said part of the county emergency plan is community outreach and creating contacts with local business to form partnerships in case of emergency. Participation is voluntary but specific businesses with useful resources, such as portable toilets, will be contacted in advance to ensure availability and lock in pricing. Lynn attended a FEMA course on risk management and stressed the importance of local government cooperation. The Winnemucca Convention & Visitors Authority will be contacted regarding an emergency plan for the event center. No action was taken.

ORDINANCE INTRODUCTION-ZONE CHANGE REQUEST

Council member Mavity moved to introduce and set for public hearing the request by Western States Investments LLC to change the zoning designation of property at 1955 S. Bridge Street from R-1-6 (Single Family Residential-6,000 SF Minimum Lot Size) to R-2 (Multi-Family Residential). Motion carried unanimously.

MAIN STREET FUNDING REQUEST

Dave Roden and Michelle Miller, Main Street Committee members, stated Main Street obtained a bank account and tax ID number and are planning a couple of events. They believe an events coordinator is needed and are requesting \$10,000 for a one-year period for a coordinator. Eric Silva has volunteered to take the position. It is hoped Main Street becomes self-sustaining, and they will reassess plans after the first year. The first scheduled event is a chili and beer Oktoberfest on October 15, 2022.

Mayor Stone expressed concern over Main Street's goals and sustainability plan. Miller noted they currently have nothing to offer local businesses to get them to pay for a membership but it is believed that events will help them get established.

Council member Coats added that there is a lack of public education and suggested more awareness is needed. Coats believes there is need for an executive director to coordinate the events for Main Street. It is anticipated Silva's community ties will be an asset to their success.

Council member Mavity believes if the council wants to move forward with supporting Main Street, a decision needs to be made regarding funding. Council member Billingsley agreed.

Council member Owens, a business owner, said Main Street must differentiate themselves from the Chamber of Commerce as most businesses are already Chamber members, and the local businesses should be improving themselves for the betterment of the downtown area.

Council member Owens moved to approve the request from Main Street Committee for \$10,000 to be granted in four quarterly installments of \$2,500, to be used to hire a part-time director. Motion carried unanimously.

EASEMENTS ACCEPTANCE

City Manager Heiser advised bid requests for the Hardgrave Lane project will be advertised in tomorrow's newspaper. The overall project includes water, sewer, paving, curb, gutter and sidewalk improvements. The road will connect Highland Drive to the recreation complex. Easements from the abutting property owner are needed to facilitate the project

Council member Mavity moved to accept the offer by Business Properties Companies LLC to grant permanent and temporary easements for utilities and street construction for the proposed Hardgrave Lane improvement project and to authorize the mayor to sign the acceptance documents on behalf of the city. Motion carried unanimously.

AMERICAN RESCUE PLAN FUNDS

City Manager Heiser reported all entities receiving more than \$10 million in funds are required to report quarterly to the US Treasury. The last report was due July 31 and was submitted on time. The City has expended just over \$1 million dollars on the Ada Vista water-sewer project, Tank 1C project, server upgrade project, wastewater testing, and the WNDD broadband mapping project. The report also includes budgeted projects that are planned but not yet started. ARPA funds must be obligated by the end of 2024 and spent by the end of 2026.

No action was taken.

BODE HOWARD MEMORIAL POOL-NEW AQUATICS CENTER

City Manager Heiser will start reviewing RFP's relating to other aquatic centers throughout the country and suggested a committee needs to be put together to move forward with plans.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) staff and Shaw Engineering are discussing the pump installation and pump house design for Well 8, and a proposal from Shaw to perform the design and project management is anticipated; 2) the list of the locations to be included in the East side curb and gutter project is being prepared; 3) there are no new updates at the Airport Industrial Park (AIP), and the FAA is still performing the section 163 review; 4) there is no new interest in the Loon site; 5) staff received the revised BLM lease agreement earlier today, and it will be sent to the City Attorney for final review; 6) the Hardgrave Lane project has been advertised, and bids are due on August 19, 2022 and the contract is expected to be awarded at the August 23, 2022 Council meeting; 7) the city can use some ARPA funding for development of the Recreation Complex planned projects which include outdoor lighting, an urban pond, an amphitheater and a fourplex; 8) work to clean up the Community Garden is continuing; 9) the Tank 1C painting project is complete, the tank is refilled and the required NDEP tests are done, however the Tank failed the Volatile Organic Compounds (VOC) testing and needs to be drained and refilled with another round of testing before being placed into service; 10) the general aviation concrete hardstand reconstruction project is almost complete; 11) the heavy aircraft apron reconstruction design has been started by Armstrong Consultants; and; 12) NDOT released the schedule for the Hanson Street mill and fill project which should be bid in November/December and completed in spring/summer 2023. The City wants to put in a water line to loop the water system in that area which will need to be done before the new pavement is installed.

Council Member Owens expressed concerns regarding: 1) parking and driving in areas at the splash pad which will damage the pad and suggested fencing, signs and a fine posted to prevent further damage; 2) the excessive and consistent vandalism to trees at the golf course; and, 3) the old and worn carpet at City Hall needs to be replaced upstairs and in the basement. Owens asked how the public works building is working out and how many city job openings there are. Owens believes citations, not warnings, should be issued for the trailers and RVs parked on the streets because they are a safety hazard.

Council member Mavity asked about new hire updates. Mavity attended the Landfill Committee meeting. The BGC Party Under the Stars event is coming up.

Council member Mendiola reported: 1) attending the Paradise Sonoma Conservation District meeting; 2) there are a lot of weeds at the recreation complex outdoor exercise equipment near BGC that should be taken care of as it is city property; and; 3) concern about constant fireworks being set off at Highland Park.

Council member Coats reported attending the Main Street Committee meeting.

Recreation Director Jamie Walton announced: 1) that he is leaving the city in September; 2) swim lessons were successful in June and July; and, 3) the pool pump has been replaced and there is still a need to replace the impeller. Walton reiterated the need for a new community pool due to constant use and the deteriorating integrity of the indoor pool building.

Mayor Stone reported: 1) attending the Lithium America event in Reno on July 20; 2) attending the Century 21 new home showcase event on July 23; and; 3) attending the National Night Out on August 2.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 2:47 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

PASSED AND ADOPTED: August 23, 2022

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Coats
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk