

**CITY COUNCIL MINUTES
REGULAR MEETING
FEBRUARY 01, 2022**

The Winnemucca City Council met in regular session on Tuesday, February 01, 2022, at 2:00 p.m. in the City Hall meeting room which had restricted public access due to the Nevada Executive Department Directives; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Theresa Mavity, Vince Mendiola and Pam Coats; City Manager Alicia Heiser; City Attorney Kent Maher; Administrative Assistant Brandy Grimm; Police Chief Dave Garrison; Ashley Maden; and, Joe Miller (BLM). Absent: Council members Mike Owens and Jim Billingsley.

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication, or correspondence.

MINUTES:

The minutes of the January 18, 2022 regular City Council meeting were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Mavity moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

CITY PROPERTY USE REQUEST / VOLUNTEER ANIMAL CONTROL GROUP

Local resident Kitty Norcutt stated that a group of local volunteers developed a program for trapping, spaying/neutering, and eventually re-releasing or transporting feral cats to shelters in Reno. The group wants to use a city-owned storage building in the Sage Heights area to temporarily house feral cats that are waiting to be re-released or transported after being spayed/neutered. The volunteers will be responsible for all supplies and maintenance of the space. The only thing requested from the City is the room. Norcutt stated she will be coming back in the future to present a more permanent plan and request for space use; however, they are not ready for that at this time.

City Manager Heiser said the space is not currently used by the City and it is not anticipated that it will be used in the future. It was formerly used for painting City signs.

Council member Coats asked about insurance and if the city is liable for damages or injuries as the volunteers are not city employees. City Manager Heiser stated she will check with POOL/PACT regarding insurance.

Council member Mendiola moved to approve temporary use, for a period of 6 months, of a storage building at Sage Heights to house feral cats that are awaiting re-release or transportation to shelters, as requested. Motion carried unanimously.

NEVADA LEAGUE OF CITIES MEMBERSHIP

Mayor Stone stated there was a Nevada League of Cities ("League") executive committee board meeting yesterday that he attended and at which a membership fee increase and new fee formula were discussed for FY 2022-2023. The City membership fee for FY 2021-2022 was \$3,711.46. The new fee under the proposed formula would be \$11,914.48. Stone stated that Wesley Harper, League Executive Director, stated that if the fee increase was not feasible for some cities they could pay a lesser amount next fiscal year and graduate the increases of the payments for the next 3 years to get to the new fee amount.

Stone stated that the League does some great work helping cities with various needs; however, they need more financial help to fund their work. Stone also stated he sees the fee increase as an investment in the future. Stone recommends paying the full fee increase amount of \$11,914.48; however, if the council is not comfortable with that amount, then possibly starting with \$8,000 and going to the full amount the following year.

Council members Mavity and Coats expressed concern with going to the full amount, however they want to support the League and show a good faith effort by possibly starting with \$8,000.

City Manager Heiser stated that taking steps to get to the full \$11,914.48 is a good idea and seems fair in regard to population size of the city. Her concern is that the League is allowing cities to opt out of the increase and remain a member at the current rate and believes that the formula they came up with should be required for all members.

Council member Mendiola moved to approve \$8,000 for membership fees to the Nevada League of Cities for FY 2022-2023 and revisit and review the membership fee before FY 2023-2024. Motion carried unanimously.

ABANDONMENT PROPOSAL / AUTUMN HILLS DRIVE

City Manager Heiser stated the water and sewer utility lines for the Ada Vista project are proposed to extend westerly from Ada Vista to connect with existing infrastructure along the Great Basin Drive extension (unimproved at present) across property situated north of Patrician Way. There are some existing easements along the desired utility lines route north of Patrician Way, but they are not all for utility purposes which will require the City to obtain the appropriate easements along the entire route which involves seven property owners. To avoid working with seven property owners (on the south side of the section line along the route), property owner Bob Dolan has tentatively agreed to grant an easement across his property (on the north side of the section line of the proposed route). In consideration of granting an easement, Dolan requested the abandonment of a partial street section on Autumn Hills Drive between two other properties

owned by him. The street section requested to be abandoned is not necessary for use by the public because it provides no access to any other property other than the two properties owned by Dolan.

The abandonment procedure requires the City to publish and mail notices informing of the time and place of a public hearing and of the intent to consider the requested abandonment. After hearing and considering any comments, the Council decides whether to allow the requested abandonment or not. If the City is unable to obtain the desired utility easement by consent, then other alternatives will have to be considered.

Council member Coats moved to set for public hearing the abandonment of a partial street section on Autumn Hills Drive between the two properties owned by Dolan. Motion carried unanimously.

AMERICAN RESUCE PLAN FUNDS

City Manager Heiser reported the following expenditures: \$12,500 for wastewater testing, PPE, gloves and other regular covid related expenses; \$43,000 for the hydraulic model and Well 6 blend analysis projects; \$1,400 for the Tank 1C project; and, \$600 for the publications for the Ada Vista project.

Heiser spoke with the city auditor and learned the city can elect to have up to \$10 million of the ARPA funding designated for general government services revenue loss. The revenue funds loss designation has less stringent reporting requirements than designating funds for ARPA allowed expenditures.

No action was taken.

BODE HOWARD MEMORIAL POOL

Mayor Stone stated he has been speaking with Nevada League of Cities Executive Director Wesley Harper, and Harper is meeting with a grant writer used by the National League of Cities with the hopes of obtaining some grant funding for the new aquatic center. Stone will know more next week and report back.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) the selection and installation of a pump for Well 8 and the pump house construction is proceeding; 2) the East-side curb and gutter project will be advertised for bids soon; 3) no new updates at the Airport Industrial Park (AIP); 4) BLM recently increased efforts to complete a proposed \$2.5M expansion at the Airport and amendment(s) to the existing BLM lease(s) at the airport are expected soon; 5) the design of the Hardgrave Lane project is finished and will be put out to bid this winter; 6) the Ada Vista Lane water-sewer infrastructure project was awarded to Hunewill; 7) ARPA funding for Recreation Complex planned projects will include outdoor lighting, an urban pond, an amphitheater and a fourplex; 8) the Tank 1C interior painting project awarded to Resource Development Company has a preconstruction meeting scheduled to determine a start date for the project; and, 9) Shaw Engineering is done with the hydraulic model and they are working on the design for blending of Well 6 for arsenic remediation.

Council member Mavity reported on attending the Landfill committee meeting.

Council member Mendiola reported attending the Humboldt Foundation meeting and the Boys and Girls Club meeting.

Council member Coats reported attending the Main Street Committee meeting.

Police Chief Garrison reported the police department will be swearing in a new officer on Monday.

Mayor Stone reported: 1) he and City Manager Heiser met with West Coast Salmon regarding the upcoming project, which is expected to break ground in September, 2022; 2) he plans on attending the upcoming NDOT workshop meeting; and, 3) Humboldt Ford is having their ground breaking ceremony on Tuesday February 15 at 4:00 p.m. and he encourages everyone to attend.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 3:01 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

PASSED AND ADOPTED: February 15, 2022

VOTE OF COUNCIL:

AYES: Mavity, Coats
NAYS: _____
ABSTAIN: Owens, Billingsley
ABSENT: Mendiola

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk