

**CITY COUNCIL MINUTES
REGULAR MEETING
JANUARY 04, 2022**

The Winnemucca City Council met in regular session on Tuesday, January 04, 2022, at 2:00 p.m. in the City Hall meeting room which had restricted public access due to the Nevada Executive Department Directives; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser, City Attorney Kent Maher, Administrative Assistant Brandy Grimm, and Police Chief Dave Garrison; and, Ashley Maden (Humboldt Sun), Robyn Dunckhorst (HGH), Joe Miller, Alaine Nye (FCAA), and John Milton (Desert Mountain Surveying). Present (via teleconference): Betty Lawrence (Humboldt County Planning and Zoning).

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication, or correspondence.

MINUTES:

The minutes of the December 14, 2021 regular City Council meeting were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

Mayor Stone presented police officers Fernando Rodriguez with a 10-year service award and Ken Whittaker with a 5-year service award and thanked them for their years of service.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

CONTRIBUTION REQUEST / SUICIDE PREVENTION

Alaine Nye, Humboldt Connection Suicide Prevention representative, requested a \$5,000 donation to help with media campaigns, training, and community awareness.

Council member Owens moved approve the request from Humboldt Connection Suicide Prevention group for a \$5,000 contribution as presented. Motion carried unanimously.

INSPECTION SERVICES PROPOSAL / WATER TANK 1C

City Manager Heiser stated that the coating for Tank 1C requires specialty inspection services to ensure that each coating meets the minimum thickness requirements and is applied at the correct temperature. The total amount budgeted for the project is \$650,000; the contract amount for the work is \$474,700, which leaves funds available for inspection services. Construction Materials Engineers, Inc (CME) proposes to provide professional tank inspection services for the Tank 1C project for the sum of \$32,570.

Council member Mendiola moved to accept the proposal from CME to provide professional tank inspection services for the Tank 1C interior painting project for the sum of \$32,570 as presented. Motion carried unanimously.

2022 CITY COUNCIL ASSIGNMENTS

Mayor Stone said no changes are proposed to the 2022 City Council assignments, they will be kept the same as the 2021 assignments.

No action taken.

ORDINANCE PUBLIC HEARING / MASTER PLAN AMENDMENT / APN 15-0491-09

Mayor Stone presented the ordinance proposal to amend the COMM (Commercial) master plan designation to MDR (Medium Density Residential) per the application submitted by the owner Randolph L. Smith Family Trust for property identified as Humboldt County Assessor's Parcel Number (APN) 15-0491-09 located near US 95 North at the end of N. Bridge Street.

Betty Lawrence, Humboldt County Planning department, said no comments were received from neighboring property owners.

John Milton, Desert Mountain Surveying, stated that the owner has tried to market the property as a commercial property with no success, but there has been residential development nearby which prompted the change request.

There were no comments from the public.

Council member Owens moved to approve the ordinance to amend the COMM (Commercial) master plan designation to MDR (Medium Density Residential) designation for property identified as Humboldt County APN 15-0491-09 as presented. Motion carried unanimously.

ORDINANCE PUBLIC HEARING / ZONE CHANGE / APN 15-0491-09

Mayor Stone presented the ordinance proposal to amend the G-C (General Commercial) zoning designation to R-1-9 (Single-Family Residential 9,000 sf minimum lot size) designation for property identified as Humboldt County APN 15-0491-09 located near US 95 North at the end of N. Bridge Street.

There were no comments from the public.

Council member Mavity moved to approve the zone change ordinance for property identified as Humboldt County APN 15-0491-09 as presented. Motion carried unanimously.

ORDINANCE PUBLIC HEARING / MASTER PLAN AMENDMENT / APN 15-0363-02

Mayor Stone presented the ordinance proposal to amend the IND (Industrial) master plan designation to MDR (Medium Density Residential) designation per the application submitted by owners Michael Aharoni and Bonnie Aharoni for property identified as Humboldt County APN 15-0363-02 located off East Second Street and See Drive.

There were no comments from the public.

Council member Mendiola moved to approve the ordinance to amend the IND (Industrial) master plan designation to MDR (Medium Density Residential) designation for property identified as Humboldt County APN 15-0363-02 as presented. Motion carried unanimously.

PUBLIC HEARING / ZONE CHANGE / APN 15-0363-02

Mayor Stone presented the ordinance proposal to amend the AR (Agricultural Residential) zoning designation to E (Estate) designation for property identified as Humboldt County APN 15-0363-02 located off East Second Street, owned by Michael Aharoni and Bonnie Aharoni.

There were no comments from the public.

Council member Mavity moved to approve the zone change ordinance for Humboldt County APN 15-0363-02 as presented. Motion carried unanimously.

PUBLIC HEARING / ZONE CHANGE / APN 15-0442-01 AND APN 15-0442-02

Mayor Stone presented the ordinance proposal to amend the AG-5 (General Agriculture 5-acre minimum lot size) zoning designation to E (Estate) designation for properties identified as Humboldt County Assessor's Parcel Numbers 15-0442-01 and 15-0442-02 located off East Second Street, owned by Michael Aharoni and Bonnie Aharoni.

There were no comments from the public.

Council member Mendiola moved to approve the zone change ordinance for Humboldt County APN 15-0442-01 and APN 15-0442-02 as presented. Motion carried unanimously.

IT SERVICES PROPOSAL / NEVADA IT SOLUTIONS

City Manager Heiser explained that the IT services provided by Rick McComb will end soon with his full retirement. Heiser, Police Chief Garrison and Mayor Stone believe outsourcing the services is the best option because there will be a team of professionals available and constant support rather than an individual with limited qualifications and support. Nevada IT Solutions offers a one-year agreement for IT maintenance, support and managed security services for the sum of \$6,500 per month and a one-time on-boarding and setup fee of \$6,000.

Council member Mendiola asked about availability in case of emergency. Heiser explained that a ticket would be entered into a help desk and response time is supposed to be one hour or less and a resolution time of less than 24 hours.

Council member Owens moved to approve a one-year agreement with Nevada IT Solutions as presented for IT maintenance, support, and managed security services for the sum of \$6,500 per month and a one-time on-boarding and setup fee of \$6,000 and authorize Mayor Stone to sign contract documents. Motion carried unanimously.

SERVER UPGRADES / NEVADA IT SOLUTIONS

City Manager Heiser said she, Rick McComb and Nevada IT Solutions (NVITS) inspected the current City system and considered options for appropriate server upgrades. NVITS quoted \$29,877.50 for the hardware and software needed for the work. The NVITS labor cost for special projects is \$150 per hour; the server upgrade project is expected to take about 100 hours to install and implement. The NVITS price quote is contingent upon entering into an annual maintenance contract with NVITS. A quote for the hardware and software was also requested from CDW-G, which was slightly less costly at \$27,317.22, but CDW does not provide installation and maintenance services.

Council member Owens moved to approve the Nevada IT Solutions proposal to perform the upgrade of City server hardware and software for the sum of \$29,877.50 plus \$150 per hour for labor as presented and authorize Mayor Stone to sign contract documents. Motion carried unanimously.

CORONAVIRUS RELIEF FUND USE

City Manager Heiser reported there is about \$850 remaining in CARES Act funds which can be expended by reimbursing for City personnel time spent on data analysis, grant administration and subrecipient monitoring. Heiser confirmed that the \$12,233.24 requested by HGH to reimburse for a Covid screening tent is included in the final Coronavirus expenses report.

Robyn Dunckhorst from HGH said a Monarch tent for Covid testing was purchased and has been extremely useful for the drive thru Covid testing services offered to the community. The tent may also have use for non-Covid related events in the future.

Council member Owens moved to approve the \$12,233.24 donation request to reimburse HGH, using CARES ACT funds, for the Monarch tent. Motion carried unanimously.

Heiser remarked that some ARPA funds were received and expended for the broadband mapping project, the water model project, and the exterior doors and card reader system.

BODE HOWARD MEMORIAL POOL

There are no new updates regarding funding for a new Aquatic Center.

Recreation Director Jamie Walton reported the pool is up and running at this time. Christmas break was spent doing routine maintenance and cleaning.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser provided a City building permit activity report for 2021 and reported: 1) the selection and installation of a pump for Well 8 and the pump house construction is proceeding; 2) the East-side curb and gutter project will be advertised for bids soon; 3) no updates at the Airport Industrial Park (AIP); 4) an AIP committee formed by HDA is doing the marketing of the Loon site; 5) BLM recently increased efforts to complete a proposed \$2.5M expansion at the Airport and amendment(s) to the existing BLM lease(s) at the airport are ongoing; 6) the design of the Hardgrave Lane project is finished and will be put out to bid this winter; 7) the Ada Vista Lane water-sewer infrastructure project design is finished and bids are due January 12; 8) the City can use some ARPA funding for development of the Recreation Complex planned projects which

include outdoor lighting, an urban pond, an amphitheater and a fourplex; 9) the AARP grant funds for the Community Garden project were used in accordance with the grant and the final report has been submitted; 10) the Tank 1C interior painting project has been awarded to Resource Development Company and will begin in the spring, and the project inspection services were awarded to Construction Materials Engineers, Inc.; and, 11) Shaw Engineering is done with the hydraulic model and they are working on the design for blending of Well 6 for arsenic remediation.

Council member Billingsley reported attending the WCVA meeting.

Police Chief Garrison reported: 1) a new officer position has been filled and he will be attending the next available POST academy; 2) there is one officer position opening to be filled; and, 3) the OCV app development is almost ready for beta testing.

Recreation Director Walton reported: 1) youth basketball is running good so far and a similar skills and drills clinic for baseball in the spring, and umpire training, are planned; 2) swim lessons are scheduled for June-July this year; 3) a softball tournament this summer coordinated with food truck Friday is being considered; and, 4) there is some community interest in reviving the use of the old hockey rink at the sports complex which may include expanding the Colby Corbit run roller hockey team to include ice hockey in the winter.

Mayor Stone reminded that it is time for filing the annual financial disclosure statements.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 3:10 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

PASSED AND ADOPTED: January 18, 2022

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Coats
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk