

**CITY COUNCIL MINUTES
REGULAR MEETING
NOVEMBER 9, 2021**

The Winnemucca City Council met in regular session on Tuesday, November 9, 2021, at 2:00 p.m. in the City Hall meeting room which had restricted public access due to the Nevada Executive Department Directives; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser, Administrative Assistant Brandy Grimm, City Attorney Kent Maher, Public Works Director Jamie Walton; and, visitor(s) Dana Toth (Historic Resources Commission).

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDANCE:

Dana Toth with Historic Resources Commission stated the Haunted Winnemucca tours went very well and they plan on making it a bigger event next year.

MINUTES:

The minutes of the October 19, 2021 regular City Council regular meeting were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Mavity moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Mendiola moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

MEMORIAL PLAQUE REQUEST / GOLF COURSE

City Manager Heiser stated that Judy Adams has requested to place a memorial plaque for Steve Adams at the golf course. The proposed placement is on hole #8 on the right-side of the fairway facing the pond.

Council member Mendiola moved to approve the request to place a memorial plaque for Steve Adams at the golf course as requested. Motion carried unanimously.

EQUIPMENT STORAGE REQUEST / PAR ELECTRICAL CONTRACTORS

City Manager Heiser stated PAR Electrical is doing an NV Energy project in the area of the City wastewater treatment plant and has requested to use City property to store equipment during their project. City Public Works supervisor Ken Howard recommends not allowing access inside the treatment plant fence due to potential for liability. The property outside the fence is acceptable, but they will have to provide their own fencing.

Council member Owens moved to allow PAR Electrical to use the City Wastewater treatment plant property outside the fenced area for storage of their equipment. Motion carried unanimously.

ORDINANCE INTRODUCTION / BUSINESS LICENSE ORDINANCE AMENDMENTS

City Manager Heiser said that staff is proposing some changes to the business license ordinance, which include: scheduling license renewals annually and not quarterly except when the license fee is in excess of \$5,000; imposing a base license fee; and, clarifying the due date for license renewals.

Council member Mavity moved to introduce and set for public hearing at the next available meeting an ordinance to amend the administrative provisions of Title 5 of Winnemucca Municipal Code relating to business licenses. Motion carried unanimously.

BID AWARD / TANK 1C PROJECT

City Manager Heiser stated the bid closing time and date for the Tank 1C project was 3:00 p.m. on October 22, 2021. Two bids were received; however, the Gateway Company bid was not received by the submittal deadline. The Resource Development Company bid was submitted on time, responsive and was the lower bid at \$474,700. Both bids were less than the Engineer's estimate of \$650,000.

Council member Owens moved to accept the Resource Development Company bid of \$474,700 to provide services and supplies for the water tank interior painting project. Motion carried unanimously.

ADMINISTRATIVE STAFF POSITION REQUEST

City Manager Heiser remarked that the two vacant administrative positions in the Clerk/Treasurer's office were filled. There is a need for a third administrative position to handle duties for various departments, including the building department functions currently handled by the county building department staff person who plans to retire in the near future. Council member Mavity questioned if the new position would have an immediate budgetary impact. Heiser said she did not believe it will impact the current fiscal year budget due to the lower wages of the replacement positions; however, it will impact the next fiscal year budget as a new position.

Council member Billingsley moved to approve the request to add an Administrative Support I position as a shared position between City departments as requested. Motion carried unanimously.

USDA LAND LEASE AMENDMENT

City Manager Heiser stated that the USDA has a land lease at the Airport with payments to the City of approximately \$700 per year. The lease is up for renewal on January 1, 2022, and the Airport Board approved moving forward with the standard lease rate of \$71.40 per month or

\$856.80 per year with increases every five years for a total renewal term of 15 years. Heiser stated the lease includes amendment received from the USDA includes an agreement to implement Executive Order 14042, Ensuring Adequate COVID Safety Protocols for Federal Contracts, which mandates vaccination and masks for federal contractors. City Attorney Maher explained that agreeing to the proposed amendment will bind the City as a whole and not just personnel working at the airport to follow the vaccination and mask mandates

Council member Owens moved to not approve the proposed amendment to the existing USDA land lease at the Airport. Motion carried unanimously.

CORONAVIRUS RELIEF FUND USE

City Manager Heiser reported there is about \$86,000 remaining in CARES Act funds which are allocated as follows: \$12,000 for wastewater testing in November and December; \$46,000 for exterior doors and card reader system; \$20,000 for the website and app development; and, \$7,000 for other City expenses.

Mayor Stone advised that due to the proposed new aquatic center possibly not being an eligible ARPA expense, the Nevada League of Cities was contacted and they are working with the Porter Group in Las Vegas to find alternative grant funding for the new aquatic center.

No action was taken.

BODE HOWARD MEMORIAL POOL

Public Works Director Walton said the boiler failed and the pool was shut down because of inadequate heat. The service representative said a new boiler is needed; however, they are going to replace a plate in the current boiler with the hope the boiler will work well enough to temporarily reopen. There is no guarantee the proposed fix will work. In the meantime, pool staff are deep cleaning and doing other maintenance items.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) the selection and installation of a pump for Well 8 and the pump house construction is proceeding; 2) the West-side curb and gutter project is complete and RTC has approved all the invoices for the project; 3) the East-side curb and gutter project will be advertised for bids soon; 4) discussions are continuing on a transloading facility at the Airport Industrial Park (AIP); 5) an AIP committee formed by HDA is expected to start the marketing of the Loon site; 6) BLM recently increased efforts to complete a proposed \$2.5M expansion at the Airport and amendment(s) to the existing BLM lease(s) at the airport are expected soon; 7) the design of the Hardgrave Lane project is finished and will be put out to bid this fall or winter; 8) the Ada Vista Lane water-sewer infrastructure project design has started and is expected to go out to bid soon; 9) the City can use some ARPA funding for development of the Recreation Complex planned projects which include outdoor lighting, an urban pond, an amphitheater and a fourplex; 10) the AARP grant funds for the Community Garden were received and all items have been purchased in accordance with the grant; 11) the Tank 1C interior painting project will begin in the spring; and, 12) Shaw Engineering is almost done with the hydraulic model and they are working on the study for design of the blending of Well 6 for arsenic remediation.

Council member Owens asked if the building department reports and comparisons can be provided to the Council as they were in the past. Owens reported: 1) the skate park mural is done

and looks great; 2) the Airport Board decided to make lease agreements for aeronautical use only; and, 3) meeting Carol Lynn, the new county emergency response manager.

Council member Mavity reported: 1) attending the Winnemucca Futures meeting last week and receiving useful information on the salmon farm and lithium projects; and, 2) the City/County holiday party is scheduled for December 3.

Council member Mendiola reported: 1) attending the Paradise Sonoma Conservation District meeting; and, 2) attending the Humboldt Foundation meeting on Monday where they awarded over \$60,000 in scholarships to different groups.

Council member Billingsley reported attending the last WCVA meeting.

Council member Coats stated she has upcoming FCC and Mainstreet meetings.

Mayor Stone reported: 1) meeting with AG Aaron Ford to discuss local issues involving law enforcement; 2) the Veteran's Day parade is Thursday November 11, 2021; 3) the Indian Colony is being cleaned up however the City does not currently have any involvement; and, 4) the WDVS director has resigned and they will be looking to replace the position.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 3:09 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

PASSED AND ADOPTED: November 23, 2021

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Coats

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk