

**CITY COUNCIL MINUTES
REGULAR MEETING
OCTOBER 19, 2021**

The Winnemucca City Council met in regular session on Tuesday, October 19, 2021, at 2:00 p.m. in the City Hall meeting room; the meeting was also accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Jim Billingsley and Pam Coats; City Manager Alicia Heiser, Administrative Assistant Brandy Grimm, City Attorney Kent Maher, Police Chief Dave Garrison and Police Captain Mike Rangel; and, visitors Debbie Stone (Humboldt County Chamber of Commerce), Paul Schlehr (American Legion Post 5) and Dana Toth (Historic Resources Commission). Present (via video conference): Council member Vince Mendiola.

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication, or correspondence.

MINUTES:

The minutes of the October 5, 2021 regular City Council meeting were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously with Council members Owens and Billingsley abstaining because they were not present at the meeting.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Billingsley moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

Mayor Stone proclaimed November 1, 2021 as Extra Mile Day.

Mayor Stone presented Jimmi Santos and Karla Snider with their 5-year service awards. Not present for service awards were Fernando Vega, for a 10-year award, and Randell Pinkston, for a 5-year award.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

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STREET CLOSURE REQUEST / BAUD STREET / HUMBOLDT COUNTY LIBRARY

Humboldt County Library Director Jessica Anderson submitted a request for a temporary closure of Baud Street from the Library driveway to Fifth Street on October 26, 2021 from 5:00 p.m. to 8:00 p.m. to accommodate the Trunk-R-Treat event.

Council member Mavity moved to approve the request for temporary street closure as presented. Motion carried unanimously.

STREET CLOSURE REQUEST / RAILROAD STREET / AMERICAN LEGION POST 5

Paul Schlehr from American Legion Post 5 requested temporary closure of Railroad Street from Lay Street to Bridge Street and Bridge Street from Railroad Street to First Street on November 11, 2021 for the Veterans Day Parade at 11 a.m.

Council member Billingsley moved to approve the request for temporary street closure as presented. Motion carried unanimously.

STREET CLOSURE REQUEST / BRIDGE STREET / HUMBOLDT COUNTY CHAMBER

Debbie Stone with the Humboldt County Chamber of Commerce requested temporary closure of Bridge Street from Second Street to Fourth Street on October 30, 2021 from 1:00 p.m. to 3:00 p.m. for the Business Trick or Treat event. Stone said that over 500 persons attended the event last year and the street closure will improve the safety of the event.

Council member Owens moved to approve the request for temporary street closure as presented. Motion carried unanimously.

STREET CLOSURE REQUEST / BRIDGE STREET/ HUMBOLDT COUNTY CHAMBER

Debbie Stone with the Humboldt County Chamber of Commerce requested temporary closure of Bridge Street from Railroad Street to Giroux Street on December 11, 2021 for the Christmas Parade of Lights from 5:00 p.m. until the end of the parade. Stone also mentioned that the theme this year is "Snowflakes are Falling, Christmas is Calling," and the Chamber requests that the Mayor and City Council participate in the parade.

Council member Owens moved to approve the request for temporary street closure as presented. Motion carried unanimously.

OVERHEAD POWER LINE INSTALLATION REQUEST

City Manager Heiser explained that three new mobile home spaces are being added to APN 16-0303-01 in the Trailer Estate Subdivision owned by the Sheppard family, and they need to install power to the spaces. There is an existing power pole with transformer equipment on the west side of Estate Road and the property owner is requesting a short overhead extension across the roadway where the power will then go underground to serve the three spaces, which will avoid cutting the newly paved Estate Road. There are also several existing utilities in Estate Road that will interfere with installing underground service from the existing pole and transformer.

Council member Mavity moved to approve the request to install a short overhead extension across Estate Road to serve three new mobile home spaces as presented. Motion carried unanimously.

HISTORIC RESOURCES COMMISSION UPDATE

Dana Toth, Historic Resources Commission (HRC) representative, reported that the State Historic Preservation Office (SHPO) notified the HRC they have been awarded a \$28,000 subgrant for the creation of a historic preservation plan. The grant is more than was requested and, with the support of the City, HRC could possibly pick another preservation planning project to complete this year. One possible project is to create a downtown preservation district. Toth said she will contact the planning consultants for a cost estimate to do the survey. Council member Owens suggested obtaining the consultant fee estimate for the survey before authorizing any work. Toth will come back with the cost information.

Toth also reported that the Haunted Winnemucca guided tour scheduled for October 30, 2021 is sold out, but there is a self-guided tour that does not require a ticket. The guided tour has 16 stops and the self-guided tour has 31 stops. The tours will start at 6:00 p.m. and should end between 9:00 p.m. and 10:00 p.m.

No action was taken.

SKATE PARK MURAL DESIGN APPROVAL REQUEST

City Manager Heiser presented the mural concept submitted by Nate Gusman for the Skate Park and explained that Gusman is working with mural artist Wes Abarca. All funds and paint needed for the project have been secured. If the design is approved, Gusman and Abarca plan to start immediately, and the project will be finished next week.

Council member Owens moved to approve the final design for the mural to be painted on the concrete at the Skate Park as presented. Motion carried unanimously.

CORONAVIRUS RELIEF FUND USE

City Manager Heiser reported there is about \$125,000 remaining in CARES Act funds. Heiser spoke with both the State and City auditor Andree Rose, about reporting some of the expenses incurred but not expended, because the State prefers all expenses be reported in September. Rose recommended against reporting expenditures not yet paid due to potential audit violations as the City is not supposed to report until the funds are actually spent.

The remaining CARES Act funds are allocated as follows: \$18,900 for wastewater testing, \$46,000 for exterior doors and card reader system, \$20,000 for the website and app development, and \$39,000 for other City expenses. Heiser noted that the City is trying to expend the money as fast as possible but still within all federal guidelines. The new HVAC system for the police department evidence vault should also qualify as a CARES Act eligible expense. The cost for the HVAC system is about \$40,000.

The only current ARPA funds expenditure is for the WNDD broadband mapping project. The City has some water projects coming up including the Tank 1C painting project as well as the hydraulic model and arsenic study for Well 6.

No action was taken.

BODE HOWARD MEMORIAL POOL

City Manager Heiser stated that a new aquatic center may not be an eligible ARPA expense as it is considered an indoor recreation project, which is not ARPA eligible. Heiser stated she will work on a revised expenditure plan and, even if the aquatic center is not approved, the City could still spend ARPA funds on the recreation complex as it is outdoor recreation. There are still other grant opportunities and economic development that may be available. The proposed new aquatic center may qualify for another source of funding.

No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) the selection and installation of a pump for Well 8 and the pump house construction is proceeding; 2) the West-Side curb and gutter project is complete and RTC has approved all of the invoices for the project; 3) the East-Side curb and gutter project will be advertised for bids soon; 4) discussions are continuing on a transloading facility at the Airport Industrial Park (AIP); 5) an AIP committee formed by HDA is expected to start the marketing of the Loon site; 6) BLM recently increased efforts to complete a proposed \$2.5M expansion at the Airport and amendment(s) to the existing BLM lease(s) at the airport are expected soon; 7) the design of Hardgrave Lane project is finished and will be put out to bid soon; 8) the Ada Vista Lane water-sewer infrastructure project design has started and is expected to go out to bid this fall; 9) the City can use some ARPA funding for development of the Recreation Complex planned projects which include outdoor lighting, an urban pond, an amphitheater and a fourplex; 10) the AARP grant funds for the Community Garden were received and items are being purchased in accordance with the grant; 11) the Tank 1C interior painting project was advertised for bids which will be opened on October 22, 2021 with an expected award date of November 9, 2021; and, 12) Shaw Engineering conducted a site survey on October 12, 2021, and their surveying crew was in town on October 13, 2021 to collect data for the Well 6 blending project and hydraulic modeling.

Council member Owens reported attending the RTC meeting.

Council member Mavity asked if there is a timeframe for the new website and app to be up and running. City Manager Heiser explained the next steps are being taken however there is no firm date.

Council member Coats reported attending the FCC meeting earlier in the day.

Police Chief Garrison reported: 1) the K9 donation is moving along well and they have plans for training with the Vacaville trainer to work with Officer Brown; 2) Next Home Realty donated \$2,000 needed for the K9 training; 3) there have been multiple burglaries in town lately and the police department is making progress and working with the DA to solve the crimes; and, 4) the City water department building was burglarized and they were able to recover about 75% of what was stolen.

Mayor Stone reported: 1) Attorney General Aaron Ford will be in town on October 26, 2021, and Stone will be meeting with Ford along with the district attorney, sheriff and police chief; and, 2) the Lions Club is having the annual Health Fair on November 23, 2021 at the convention center.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 2:52 p.m.

Respectfully submitted,

Brandy Grimm
Administrative Assistant II

The federal mandated non-discrimination statement is set out in entirety on the publicly posted meeting agenda for this meeting and is incorporated by reference pursuant to 41 CFR part 60, and is available in the City Clerk Office, 90 W Fourth St, Winnemucca, NV.

PASSED AND ADOPTED: November 9, 2021

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Coats
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
City Clerk