

**CITY COUNCIL MINUTES
REGULAR MEETING
JULY 13, 2021**

The Winnemucca City Council met in regular session on Tuesday, July 13, 2021, at 2:00 p.m. in the City Hall meeting room; the meeting was also accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser, City Clerk John Millard, City Attorney Kent Maher, and Recreation Director Jamie Walton. Present via teleconference/video teleconference: Abel Del Real-Nava, Assistant Humboldt County Manager and Jan Morrison, Humboldt County Economic Development Officer. Absent: Council member Theresa Mavity.

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication, or correspondence.

MINUTES:

The minutes of the June 22, 2021 City Council regular meeting were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The report for payments of warrants and expenses from June 23-June 30, 2021 was reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

The report for payments of warrants and expenses from July 1-July 13, 2021 was reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

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REZONE REQUEST RW 21-09 / FAIRGROUNDS ROAD AREA

Property owner James Tregellas requested the AR/G-C (Agriculture Residential and General Commercial) zoning designation of APN 16-0292-01 and the AR (Agriculture Residential) zoning designation of APN 16-0292-02 both be changed to G-C (General Commercial). Both properties are located near Fairgrounds Road. Staff recommended approval. Based on the staff recommendation, Council member Owens moved to introduce the ordinance and set it for public hearing at the next available regular meeting of the Council. Motion carried unanimously.

REZONE REQUEST RW 21-10 / 133 GARRISON STREET

Property owner Diana Callahan requested the G-C (General Commercial) zoning designation of APN 15-0135-14 located at 133 Garrison Street be changed to R-1-6 (Single Family Residential, 6,000 sf minimum lot size). Staff recommended approval. Based on the staff recommendation, Council member Mendiola moved to introduce the ordinance and set it for public hearing at the next available regular meeting of the Council. Motion carried unanimously.

STREET CLOSURE REQUEST

Adrienne Hanninen, First Baptist Church of Winnemucca representative, requested the temporary closure of the alley behind the First Baptist Church located at 515 Garrison Street from 12:00 pm until 8:30 pm on Saturday July 17, 2021 to accommodate a car show and BBQ. Staff recommended approval. Based on the staff recommendation, Council member Mendiola moved to approve the street closure request as presented. Motion carried unanimously.

HISTORIC RESOURCES COMMISSION REAPPOINTMENT

Mayor Stone requested the Council confirm the reappointment of Dana Toth as a member of the Historic Resources Commission for a two-year term beginning July 1, 2021 and ending on June 30, 2023. Toth indicated she desires the reappointment. Council member Owens moved to confirm the reappointment of Dana Toth to the Historic Resources Commission for a two-year term as requested. Motion carried unanimously.

HISTORIC RESOURCES COMMISSION APPOINTMENT

Mayor Stone requested the Council confirm the appointment of Betty Lawrence as a member of the Historic Resources Commission for a two-year term beginning July 1, 2021 and ending on June 30, 2023. Lawrence submitted a letter requesting appointment. Council member Mendiola moved to confirm the appointment of Betty Lawrence to the Historic Resources Commission for a two-year term as requested. Motion carried unanimously.

HISTORIC RESOURCES COMMISSION GRANT PROPOSAL

Dana Toth, Historic Resources Commission chair, advised that there is grant funding available for use in preparing a preservation plan and development of a plan could open up the potential of receiving grant funds for local historic preservation projects. Toth said she did not know if the grant has a matching component. The consensus of the Council was that Toth should pursue the grant.

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HUMBOLDT COUNTY SHOOTING PARK SUPPORT REQUEST

Kent Arrien, Project Coordinator for the Humboldt County Regional Shooting Park, submitted a request on behalf of Humboldt County to the United States Bureau of Land Management to withdraw 240 acres of public lands to establish a 1000-yard rifle range as part of the Humboldt County Regional Shooting Park. The Humboldt County Commission submitted a letter of support to the BLM. Staff recommends the City support the request. Council member Billingsley moved to authorize a letter supporting the proposed expansion of the Humboldt County Regional Shooting Facility as requested. Motion carried unanimously.

INDEBTEDNESS REPORT AND 5-YEAR CAPITAL IMPROVEMENT PLAN REPORT

The City is required to submit a debt management policy, five-year capital improvement plan, current and contemplated general obligation debt and special elective tax report, and chief financial officer information to the Department of Taxation, the County Debt Management Commission, and the Director of the Legislative Counsel Bureau by August 1 of every year. The only City debts are the sewer treatment plant revenue bond paid from use and connection fees which will be fully paid by 2057 and two medium term obligations paid from the general fund for the police department handheld radios which will be fully paid in 2024 and the police department body cam services which will be fully paid in 2025. The City is within limits set by NRS for debt. The debt management policy describes: the City debt; the plan for paying the debt; the plan for incurring more debt, if any; and, the five-year capital improvement plan which is consistent with the recently approved 2021-2022 budget and is more general for years 2023 and beyond. Council member Owens moved to authorize submittal of the statement of current general obligation debt and special elective taxes, report of current debt and special assessments and retirement schedules, statement of debt management policy, plan for capital improvement for ensuing five fiscal years, and information regarding the City chief financial officer pursuant to NRS 350.013 subject to completion of the debt comparison details with the cities of Fallon and Lovelock. Motion carried unanimously.

DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

The Federal Aviation Administration (FAA) requires FAA grant recipients to prepare and implement a Disadvantaged Business Enterprise (DBE) program. The City has had a DBE program for a number of years. The proposed DBE program contains no substantive changes and updates the administrative information. The Airport Board recommended approval of the updated DBE program document as presented. Based on the Airport Board recommendation, Council member Owens moved to approve the updated DBE program document as presented. Motion carried unanimously.

AIRPORT RESCUE GRANT PROGRAM REQUEST

The FAA certified the eligibility of the Winnemucca Municipal Airport to receive up to \$22,000 from the Airport Rescue Grant Program (ARGP) as part of the American Rescue Plan Act. The use of the grant funds is flexible, there is no matching component, and the funds can be combined with other monies for operations, cleaning, personnel, sanitization, janitorial services, combating the spread of pathogens at the airport and servicing debt. The funds must be requested in order to receive a grant. The Airport Board recommended solicitation of the grant funds. Council member Mendiola moved to authorize the ARGP grant solicitation request based on the Airport Board recommendation. Motion carried unanimously.

AMERICAN RESCUE PLAN FUNDING REQUEST

The City may elect to receive up to 75% (\$10.4 million) of the total FY-2020 budget under the American Rescue Plan Act (ARPA). Election is made by submitting to the Governor's Finance Office a required notice, certification, agreement with terms and conditions and execution of the Title VI of the Civil Rights Act of 1964 compliance assurances. Staff recommended approval. Based on the staff recommendation, Council member Owens moved to submit the ARPA notice, certification, agreement with terms and conditions, and execution of the Title VI of the Civil Rights Act of 1964 compliance assurances to the Governor's Finance Office. Motion carried unanimously.

BODE HOWARD MEMORIAL POOL – NEW AQUATICS CENTER

City Manager Heiser explained the history leading up to the recent GreenPlay/Aquatic Design Group feasibility study report recommending the abandonment of the Bode Howard Memorial Pool and construction of a proposed new aquatic facility located at the Whitworth Recreation Complex. Heiser noted there may be potential funding from the American Rescue Plan Act and the proposed federal infrastructure improvement bill. Additionally, federal regulatory changes requiring philanthropic entities to make certain annual distributions may mean that funding for a \$10.3 million dollar project is a possibility. There was discussion regarding leveraging federal grant dollars with donations from philanthropic organizations and grants from the mining industry to develop a funding package for construction of a new facility. No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: 1) the most appropriate pump for Well #8 is being researched and the pumphouse is anticipated to be constructed prior to the end of this fiscal year; 2) Hunewill started the West-side curb and gutter project; 3) an FAA Section 163 review was requested to determine if the proposed transloading facility is an appropriate use of airport property; 4) the Loon Project vacated the Airport Industrial Park site and a committee was formed by the Humboldt Development Authority to market the former Loon site; 5) BLM ramped-up efforts to complete a proposed \$2.5 million expansion at the airport and an updated lease proposal is expected; 6) the Hardgrave Lane street project design is almost complete and will be put out to bid soon; 7) the Mormon cricket mitigation efforts were successful and the budget for the program has been fully expended; 8) a preliminary grading plan for the proposed urban pond was developed; and, 9) a preliminary master plan for the Community Garden was developed.

City Clerk Millard referred to the written report in the packet and remarked that the City safety program has kept the liability insurance and worker's compensation claims at a minimum.

Council member Owens attended the July 12 Airport Board meeting and reported there may be issues with existing signage and taxiway lighting that may possibly be addressed with the next grant funding cycle. Owens commended Armstrong Consultants for their work on behalf of the Airport.

Council member Mendiola reported the July meeting of the Paradise/Sonoma Conservation District was cancelled and the Humboldt Development Authority will meet next week. Mendiola commented the Humboldt Foundation is having difficulty giving money. There have been numerous available donations, but there are few applicants. For example, there are 18 Whitworth scholarships available, yet there were only 4 applicants.

Council member Billingsley reported that the WCVA meeting is next week and he visited the various events taking place over the past couple of weeks and noted that attendance (both participants and spectators) was very good. There are over 1,000 participants registered for the International Horseshoe Pitching Competition which starts next Monday.

Council member Coats reported attending the Hunt Propane ribbon cutting ceremony and a recent meeting of the Main Street Winnemucca committee, which will be meeting on the third Tuesday of each month.

Recreation Director Walton reported he has 180 children and 20 families currently enrolled in swimming lessons, which had been suspended due to the COVID-19 pandemic.

Mayor Stone reminded that the National Night Out event will be observed on August 3; Nevada Gold Mines will have their Community Development meeting on August 5; the Humboldt County Chamber of Commerce is still seeking volunteers to represent the community during the International Horseshoe Pitching Competition; and, the Nevada League of Cities is holding its Annual Conference in Sparks on August 25-27.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 3:02 p.m.

Respectfully submitted,

Ruth Fitzpatrick
Deputy City Clerk

PASSED AND ADOPTED: August 10, 2021

VOTE OF COUNCIL:

AYES: Owens, Mendiola, Billingsley, Coats

NAYS: _____

ABSTAIN: Mavity

ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Ruth Fitzpatrick
Deputy City Clerk