

**CITY COUNCIL MINUTES  
REGULAR MEETING  
JUNE 8, 2021**

The Winnemucca City Council met in regular session on Tuesday, June 8, 2021 at 2:00 p.m. in the City Hall meeting room and the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser, City Clerk John Millard, City Attorney Kent Maher, and Police Chief Dave Garrison.

**CALL TO ORDER:**

Mayor Stone called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There was no public comment, personal communication, or correspondence.

**MINUTES:**

The minutes of the May 18, 2021 regular City Council meeting were reviewed and Council member Mavity moved for approval as submitted. Motion carried unanimously, with Council member Mendiola abstaining as he was absent from the May 18 meeting.

**WARRANTS-EXPENSES:**

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as presented. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

**PROCLAMATIONS-AWARDS-PRESENTATIONS:**

Mayor Stone presented police department employee Heather Elder with a 10-year service award and a Chamber Check for \$50.00

**BUSINESS ITEMS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

**INSURANCE RENEWAL PROPOSAL**

Maryanne Dente and Scott Rottman, A&H Insurance, and Wayne Carlson, Executive Director of POOL/PACT, presented the renewal proposal for the property, liability, cyber risk security and environmental liability insurance coverage. Dente pointed out that insurance costs have risen 318% since 2014 and the proposal reflects those realities. Carlson explained the advantages of POOL/PACT membership. City Manager Heiser explained how the insurance costs were

allocated and why costs have risen, noting the City is credited with having had fewer and less costly claims. Staff recommended approval of the proposal. Council member Owens moved to approve the insurance renewal proposal as presented based on the staff recommendation. Motion carried unanimously.

### **SKATE PARK ART PROPOSAL**

Nate Gusman and Jesse Moore, local artists and skateboard enthusiasts, presented their concept for decorating the concrete surface of the Vesco Park skate park around the “Winnemucca, Proud of It” theme, explaining that although they have different visions of the style of art to use, their concept of spray can art will incorporate the work of many of the skateboarders. They believe that if allowed to decorate the skate park as envisioned, those involved in the project will see to it that graffiti will be halted or minimized. The Council commented the concept appears feasible and directed staff to work with Gusman and Moore to develop a more refined proposal including a cost estimate and present it at a future meeting. No action was taken.

### **EASEMENT REQUEST / NV ENERGY**

NV Energy requested an easement across the City-owned old sewer plant property (APNs 10-0591-09 and 10-0591-12) as part of the plan to upgrade the electrical distribution system in the Desert Gem Road area. The City no longer uses those portions of the parcels under consideration and staff recommended approval. Council member Owens moved to approve the grant of an easement to NV Energy as requested based on staff recommendation. Motion carried unanimously.

### **AIRPORT RECONSTRUCTION PROJECT ENGINEERING SERVICES**

City Manager Heiser explained that due to the project cost, the Federal Aviation Administration grant required an independent fee estimate (IFE) prior to award of a contract for professional engineering services. The IFE established an upper limit of \$150,890 for general engineering services. Armstrong Consultants proposed fee is \$131,965. Staff recommended approval. Council member Mavity moved to approve award of the Airport Reconstruction Project professional engineering services contract to Armstrong Consultants for \$131,965 based on staff recommendation. Motion carried unanimously.

### **REGIONAL DEVELOPMENT AUTHORITY SUPPORT LETTER**

Jan Morrision, Humboldt County Economic Development Officer, and Heidi Lusby-Angvick, Pershing County Economic Development representative, requested a letter of support directed to the Governor’s Office of Economic Development for the proposed Winnemucca, Lovelock, Humboldt, Pershing regional development authority. The letter is a required part of the process for authority acceptance. Staff recommended approval. Council member Mendiola moved to approve the letter as requested and authorize the mayor to sign on behalf of the City based on staff recommendation. Motion carried unanimously.

### **ESTABLISH AIRPORT FUND**

During the FY 2021/2022 budget process, city and county staff recommended creation of a special revenue fund for the purpose of better supporting airport operations and maintenance and allowing a greater degree of accuracy with respect to reporting airport revenues and

expenditures. The Council approved the concept during the March budget workshop. Staff recommended adoption of a resolution to create the fund. Council member Owens moved to adopt proposed Resolution 2021-08 to create the Airport Fund based on the staff recommendation. Motion carried unanimously.

**FISCAL YEAR 2020-2021 BUDGET CONTINGENCY TRANSFERS**

City Manager Heiser explained there is need transfer a portion of the budget contingency fund prior to the close of the current fiscal year to offset unforeseen expenses in the general government, judicial, public safety and recreation functions of the General Fund. There is \$150,000 in the contingency fund. Staff recommended adoption of a resolution to facilitate the required transfers. Council member Owens move to adopt proposed Resolution 2021-09 to transfer \$115,000 of the contingency fund to the general government (\$10,000), judicial (\$25,000), public safety (\$25,000) and recreation (\$55,000) functions of the General Fund as explained based on staff recommendation. Motion carried unanimously.

**CORONAVIRUS RELIEF FUND USE**

City Manager Heiser reported that in May, 2021 approximately \$83,000 was committed or expended, leaving approximately \$263,000 remaining in the CARES Act account. Known commitments include \$44,000 for continued testing of sewer effluent, \$100,000 in general expenses, and \$75,000 for the Boys and Girls Club food truck purchase, leaving approximately \$30,000 unallocated. The County received an allocation of America Rescue Plan funds directly from the US Department of the Treasury. Cities under 50,000 population will receive funds through the State of Nevada. To date, the state has not provided any direction. If disbursements are as outlined in the Treasury Department initial guidance, the City can expect approximately \$6.7 million and the funds can be used for sewer, water and broadband projects, and may be used for some economic development projects. No action was taken.

**BODE HOWARD MEMORIAL POOL – NEW AQUATICS CENTER**

City Manager Heiser noted that the results of the GreenPlay-Aquatic Design Group feasibility study were presented yesterday at the joint city-county meeting and the report proposals will be further considered by the joint committee for funding recommendations. No action was taken.

**AQUATIC CENTER FEASIBILITY STUDY**

No action was taken.

**COOPERATIVE AGREEMENT FOR NEVADA I-80 REGIONAL DEVELOPMENT AUTHORITY**

Council member Owens moved to confirm and approve the action taken at the June 7 joint city-county meeting to approve the proposed regional development authority agreement as presented at the joint meeting and to authorize the mayor to sign the agreement on behalf of the City. Motion carried with Council members Owens, Mavity and Coats voting aye, Council member Billingsley abstaining because he was absent from the joint city-county meeting and Council member Mendiola not voting.

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## **FY 2021-2022 CITY-COUNTY COST SHARE AGREEMENT**

Council member Mavity moved confirm and approve the action taken at the June 7 joint city-county meeting to approve the FY 2021-2022 City-County cost share agreement as presented at the joint meeting. Motion carried with Council members Owens, Mavity and Coats voting aye and Council members Billingsley and Mendiola abstaining because they were absent from the joint city-county meeting.

## **STAFF-COUNCIL REPORTS**

City Manager Heiser reported: (i) the Railroad Springs pipeline project is complete; (ii) there is nothing to report on Well #8; (iii) Hunewill Construction started work on the westside curb and gutter project; (iv) discussions regarding the transloading facility at the Airport are ongoing and a formal request was made to the FAA for a Section 163 review for approval of non-aeronautical use of the Airport; (v) Loon moved off the Airport site and the initial walk-through was made last week with a final walk-through in the next week or two; (vi) there is nothing to report on the BLM expansion project; (vii) NV Energy will not underwrite the underground electrical distribution system costs for the Hardgrave Lane extension and other options will be presented at a future meeting; (viii) the State did an aerial treatment for the Mormon crickets and the City continues to bait where and when appropriate; and, (ix) work is continuing on the urban pond, amphitheater, and Community Garden projects.

City Clerk Millard advised the GovOS web-based forms program will not be considered further because it is too costly. Improvements to the City website are continuing.

Council member Mendiola reported: (i) the Paradise-Sonoma Conservation District only had four producers accept district assistance with Mormon cricket mitigation; (ii) the focus at the Humboldt Development Authority meeting was on the effort to form the proposed regional development authority; and, (iii) there is not much going on with the Humboldt Foundation.

Council member Billingsley reported: (i) the WCVA is gearing up for the Horseshoe Pitching competition; (ii) WCVA is still in the process of recovering money awarded to an organization that did not hold the event; (iii) Run-A-Mucca went well; and, (iv) some camping occurred at the Sports Complex during the 44-hour softball tournament but there appeared to be no trash and the facility otherwise looked good.

Police Chief Garrison reported: (i) the tower camera system worked well during Run-A-Mucca; (ii) eleven Nevada law enforcement agencies assisted with providing security for the Run-A-Mucca event; (iii) his discussions with members of the public during the Run-A-Mucca event were generally very positive and supportive; (iv) the newest police officer is working out well; and, (v) the security cameras installed in and around the parks are functioning well except one was stolen and the department is looking at raising the remaining cameras higher to prevent further camera interference.

Mayor Stone reported: (i) he did a police ride-along during Run-A-Mucca this past Saturday night and it was uneventful; (ii) the quick law enforcement response to a local burglary during Run-A-Mucca ensured participants enjoyment of the event without disturbance; (iii) the Indian Colony Can-A-Mucca event was quiet despite a significant turn-out; (iv) Nevada Gold Mines will host a community development meeting on Wednesday June 16 and a community breakfast on Thursday June 17; (v) the Nevada League of Cities (NLC) will hold a League Congress beginning Wednesday June 16 and ending Friday June 18, and there will be a luncheon with

Representative Amodei; and, (vi) NLC Executive Director Wesley Harper will be at City Hall on Monday June 21 to update on NLC activities and the current legislative session.

**PUBLIC COMMENT:**

Brad Borowski, D3 Church representative, said D3 Church has a donations program and is seeking recommendations for worthy causes, including City projects. Borowski said if anyone is aware of specific needs to refer them to the D3 Church, which has a standing account specifically to assist with the payment of utility bills.

Mayor Stone adjourned the meeting at 3:29 p.m.

Respectfully submitted,

John Millard  
City Clerk

**PASSED AND ADOPTED:** June 22, 2021

**VOTE OF COUNCIL:**

**AYES:** \_\_\_\_\_ Owens, Mavity, Mendiola, Billingsley, Coats  
**NAYS:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

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Richard Stone  
Mayor

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John Millard  
City Clerk