

**CITY COUNCIL MINUTES  
REGULAR MEETING  
APRIL 6, 2021**

The Winnemucca City Council met in regular session on Tuesday, April 6, 2021 at 2:00 p.m. in the City Hall meeting room which had restricted public access due to the Nevada Executive Department Directives; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser, City Clerk John Millard and City Attorney Kent Maher. Present via teleconference/videoconference: Betty Lawrence, Humboldt County Planning Department.

**CALL TO ORDER:**

Mayor Stone called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

Jan Morrison, Humboldt County Economic Development Officer, provided a brief update on the Western Nevada Development District.

Kameron Hawkins, publisher of the Dayton Airpark Magazine, thanked the Mayor and Council for the work to restructure the fee schedule to better support golf tournaments at the City golf course.

**MINUTES:**

The minutes of the March 23, 2021 regular City Council meeting were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously.

**WARRANTS-EXPENSES:**

The reports for payments of warrants and expenses were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously.

**PROCLAMATIONS-AWARDS-PRESENTATIONS:**

Mayor Stone proclaimed April 30, 2021 as Arbor Day and the month of May, 2021 as Preservation Month.

**BUSINESS ITEMS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

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### **CONTRIBUTION REQUEST / LOWRY HIGH SCHOOL GRADUATION COMMITTEE**

The Lowry High School Safe and Sober Graduation Committee, represented by Malinda Riemersma, Trenton Domire, Michelle Hammond and Kayleen Urain, requested approval of their request for \$2,500 in support of the senior Safe and Sober graduation party. The consensus of the Council was that it is a beneficial community event. Council member Owens moved to approve the contribution request as presented. Motion carried unanimously.

### **CONTRIBUTION REQUEST / HUMBOLDT COUNTY SHOOTING PARK**

City Manager Heiser presented a letter from the Humboldt County Shooting Park requesting \$2,500 toward the operation of the facility, which is a greater amount than requested in the past. There was a marked decrease in contributions this past year due to the COVID-19 pandemic. The park is attempting to continue current levels of service which will require increased contributions from both the City and the County. The Council agreed that an increased contribution by the City represents a significant benefit to the City as many City residents use the facility, especially since there are no fees charged for such use. Council member Billingsley moved to approve the \$2,500 request as presented, based on the staff recommendation. Motion carried unanimously.

### **AWARDS PROGRAM / HISTORIC RESOURCES COMMISSION (HRC)**

Dana Toth, HRC board member, presented information regarding the proposed HRC awards program which seeks to recognize three categories, that is, an individual, a business and a student who have worked to maintain and enhance the historical, architectural or cultural heritage of Winnemucca. Toth suggested the awards be made at City Hall and presented by both the HRC Board and the City Council. Council member Mendiola moved to endorse the program as presented. Motion carried unanimously.

### **ORDINANCE INTRODUCTION / REZONE REQUEST RW-21-04 / CALLAHAN**

Staff presented a rezone request by property owner Diana Twichell Callahan to change the zoning designation at 334 W Fourth Street. Council member Owens moved to introduce and set for public hearing the request to change the zoning designation from G-C (General Commercial) to R-1-6 (Single Family Residential 6,000 SF minimum lot size) for property located at 334 W Fourth Street, APN 15-0428-05, at the first available meeting. Motion carried unanimously

### **PUBLIC HEARING-ORDINANCE ADOPTION / AMEND THE G-C (GENERAL COMMERCIAL) ZONING DESIGNATION TO R-1-6 (SINGLE FAMILY 6,000 SF MINIMUM LOT SIZE ZONING DESIGNATION) / TWICHELL**

Mayor Stone noted this is a request to amend the G-C (General Commercial) zoning designation to R-1-6 (Single-Family Residential 6,000 sf minimum lot size zoning designation) for property at 375 Pavilion Street. Betty Lawrence, Planning Department representative, said no comments were received. Lawrence noted there is a residence on the property and it is difficult to obtain commercial lender financing for residence properties which are zoned commercial, thus the request. Mayor Stone called for public comment. There were no comments. Council member Mavity moved to adopt the ordinance to amend the G-C (General Commercial) zoning designation to R-1-6 (Single-Family Residential 6,000 sf minimum lot size zoning designation) for property located at 375 Pavilion Street, Assessor's Parcel No. 15-0428-06. Motion carried unanimously.

## **RULES-REGULATIONS AMENDMENTS / GOLF COURSE**

City Manager Heiser presented the proposed changes to the golf course rules-regulations to establish parameters for organized play by providing: course closures only for tournaments having 20 or more players (including Ladies and Men's Association events); reduced green fees for tournament players; tournament fee waivers for the weekly Ladies Golf Association and Men's Golf Association events; and, waivers of both tournament fees and green fees for high school and junior tournaments. Based on the recommendations of staff, Council member Owens moved to approve the changes as presented. Motion carried unanimously.

## **TENTATIVE BUDGET APPROVAL**

Mayor Stone and City Manager Heiser noted that there were no changes to the tentative budget as discussed and explained at the March 30, 2021 special meeting. The tentative budget must be submitted to the State Department of Taxation by April 15. Council member Billingsley moved to approve and authorize submittal of the tentative budget as presented. Motion carried unanimously.

## **CORONAVIRUS RELIEF FUND USE**

City Manager Heiser reported there is no definitive information available on the American Rescue Plan funds use. Heiser explained there were Coronavirus Relief Fund expenditures of \$20,164.37 in March, 2021. At the April 6, 2021 meeting of the Coronavirus Relief Fund Committee, the Committee approved ongoing expenditures for wastewater testing and replenishment of consumables, the purchase of a new food truck for the Boys & Girls Club to deliver meals and the purchase of a portable surveillance tower for remote monitoring of large event crowds. There is approximately \$48,000 remaining in the fund. No action was taken.

## **BODE HOWARD MEMORIAL POOL / NEW AQUATICS CENTER**

City Manager Heiser reported that GreenPlay has received her comments regarding the proposed operations and maintenance budget and is in process of compiling their final report. Heiser also reported that Nevada Gold Mines is accepting grant applications and suggested that the City should submit an application because the pool project meets their grant conditions and the funds could be used to offset project costs. No action was taken.

## **STAFF-COUNCIL REPORTS**

City Manager Heiser reported: 1) the Railroad Springs pipeline project is complete and the line will be in service upon receiving positive results of the water quality tests; 2) there are no updates on the Well #8 project; 3) Hunewill Construction will begin the West side curb and gutter project as soon as a concrete crew is available in Winnemucca; 4) an Airport Industrial Park meeting is scheduled for Friday April 9, 2021 and Loon may have more information on the replacement licensee who is apparently in the balloon launch business; 5) there are no updates from BLM on the Airport leases; 6) the engineer provided two alignment proposals for the Hardgrave Lane project for use of the existing easements to connect the two existing paved segments; 7) the State has begun their process for the Mormon Cricket mitigation and the City and County are proceeding with their mitigation plan; 8) a grant application in the amount of \$155,00 was submitted to solicit funding for the proposed urban pond project; 9) a grant application in the amount of \$200,000 for the Amphitheater at the Recreation Complex was submitted; and, 10) work continues on the master plan for the Community Garden project.

Council member Mendiola attended a Paradise-Sonoma Conservation District meeting and they are ready to reimburse up to one-third of the cost (up to a total of \$20K) for Mormon Cricket mitigation efforts by their members.

Council member Coats spoke on behalf of Nevada Rural Counties Retired and Senior Volunteer Program (RSVP) and introduced RSVP volunteers who explained the need for additional volunteers to keep RSVP viable and perhaps expand their services.

**PUBLIC COMMENT:**

There were no comments from the public.

Mayor Stone adjourned the meeting at 3:13 p.m.

Respectfully submitted,

John Millard  
City Clerk

**PASSED AND ADOPTED:** April 20, 2021

**VOTE OF COUNCIL:**

**AYES:** Owens, Mavity, Mendiola, Billingsley, Coats  
**NAYS:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

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Richard Stone  
Mayor

\_\_\_\_\_  
John Millard  
City Clerk