

**CITY COUNCIL MINUTES  
REGULAR MEETING  
NOVEMBER 3, 2020**

The Winnemucca City Council met in regular session on Tuesday November 3, 2020 at 2:00 p.m. in the City Hall meeting room. Present (at the meeting room): Mayor Richard Stone; Council members Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks; and, City Manager/Engineer Alicia Heiser, City Clerk Lorrie Haaglund, and City Attorney Kent Maher. Absent: Council member Mike Owens.

**CALL TO ORDER:**

Mayor Stone called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There was no public comment, personal communication or correspondence.

**MINUTES:**

The October 20, 2020 City Council regular meeting minutes were reviewed and Council member Billingsley moved for approval as submitted.

**WARRANTS-EXPENSES:**

The reports for payments of warrants and expenses were reviewed and Council member Mendiola moved for approval as submitted.

**PROCLAMATIONS-AWARDS-PRESENTATIONS:**

Mayor Stone presented a 10-year service award to Police Officer Daniel Shea and a 5-year service award to Animal Control Officer Leslie Olmos-Bravo and thanked them for their service.

**BUSINESS ITEMS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Council member Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**2020 CHRISTMAS PARADE OF LIGHTS / BRIDGE STREET / CHAMBER OF COMMERCE**

Debbie Stone and April Cain, Humboldt County Chamber of Commerce representatives, requested a ban of on-street parking and closure of Bridge Street between Railroad Street and Giroux Street for the annual Christmas Parade of lights on Saturday, December 12, 2020 from 4:30 p.m. to 6:30 p.m. The theme of this year's parade is "Toys On Parade." Stone invited the Mayor and Council to take part in the event. Council member Brooks moved to approve the Chamber of Commerce request to close Bridge Street between Railroad Street and Giroux Street and to ban on-street parking for the annual Christmas Parade of Lights on Saturday, December 12, 2020 from 4:30 p.m. to 6:30 p.m. Motion carried unanimously.

### **WREATHS ACROSS AMERICA PROGRAM**

Jacklynn Orr, representing Silver Sage Grange #24, requested permission to place wreaths on the graves of veterans at the City cemetery as a thank you to those who have served their country. When the wreaths are removed from the graves, they will be donated to 4-H groups for use as feed or animal bedding. The wreaths will be purchased with fund raising money and donations; there is no cost to the City. Orr said they are looking to start the community event in December 2021. Council member Billingsley moved to approve the request for the Winnemucca Cemetery to participate in the Wreaths Across America program and allow wreaths to be placed on the graves of veterans. Motion carried unanimously.

### **NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) STRIPING AGREEMENT**

City Manager Heiser commented that this is the standard type of striping services agreement the City entered into with NDOT in the past. Heiser said this is a proposed five-year term agreement at an estimated cost of \$17,500 per year. This arrangement has been cost effective for the City. Heiser remarked that City Attorney Maher suggested a sentence be added to the agreement which limits the amount of damages the City can incur in any fiscal year to the amount budgeted for the program. Council member Mendiola moved to approve the agreement with the Nevada Department of Transportation (NDOT) to provide street striping services to the City for a five-year term at an estimated cost of \$17,500 per year. Motion carried unanimously.

### **CHILDCARE FACILITIES ORDINANCE AMENDMENT PROPOSAL / INCREASE NUMBER OF CHILDREN ALLOWED**

Council member Mavity moved to introduce and set for public hearing at the next available Council meeting an ordinance amending Chapters 17.44.050 and 17.48.050 of the Winnemucca Municipal Code to increase the number of children allowed (to be consistent with the number allowed by the state) at state-licensed family home and group home childcare facilities with a special use permit. Motion carried unanimously.

### **CORONAVIRUS RELIEF FUND EXPENDITURES**

City Manager Heiser presented an update on the coronavirus relief fund and expenditure report. To date, \$294,824.15 of the allocated \$1.4M coronavirus funds has been spent. The Humboldt County School District has spent \$88,000 with another \$200,000 anticipated for technology systems upgrades. The Boys and Girls Club was granted \$100,000 for their distance learning program, which has been very successful; to date they have spent \$125,000 and they requested an additional \$100,000 which was approved by the CRF (Coronavirus Relief Fund) Committee. The City and the Police Department have not submitted invoices for their new video systems. The City is close to allocating the first 50% of the funds.

City Manager Heiser explained that the State updated the CRF eligibility certification letter because the federal Treasury Department informed states they cannot mandate that local governments follow state directives. The requirement (agreement) of local entities was removed from the certification letter. It is not necessary for a new certification letter to be signed and returned to the State, but Heiser feels it is best to complete the revised certification and return it. Council member Mavity moved to approve and authorize submittal on behalf of the City of a revised CRF eligibility certification letter as explained. Motion carried unanimously.

**BODE HOWARD MEMORIAL POOL**

City Manager Heiser reported that the committee met to discuss the report submitted by GreenPlay and Aquatic Design Consultants on the conceptual designs and cost estimates. The committee comments will be provided to GreenPlay to incorporate into their final report. GreenPlay will be working on the market analysis and funding options. No action was taken.

**STAFF-COUNCIL REPORTS**

City Manager Heiser reported: (i) the Railroad Springs pipeline project right-of-way permit application was sent to NV Energy, the application for approval of the project was submitted to NDEP and the drawings and the contract documents are being finalized to go out to bid soon; (ii) the final report from Farr West on the Well 8 project is pending and the City is working with the developer and Hunewill Construction on the installation of piping for the connection to the Well; (iii) the Alleys sewer project remains on hold; (iv) the West-side curb and gutter project has not started; (v) discussions continue with the party interested in constructing a transloading facility at the Airport Industrial Park; (vi) the Airport Layout Plan is still under review by the FAA; (vii) the new license agreement for use of the Airport Industrial Park property has been sent to Loon’s legal team for review; (viii) Armstrong Consultants is working with subcontractors and finalizing the conceptual design for the BLM Expansion Project at the airport to give the BLM a total cost estimate that includes design and anticipated construction costs and will allow preparation of a revised lease proposal that encompasses the entire project; and, (ix) the appraisal reports for the Scout Hut property and the two residential properties (Frontier Street and Paiute Street) have been received which will allow the City to move forward with the sale of the residential properties and discuss further the disposition of the Scout Hut property.

Council member Mendiola reported on the HDA meeting.

Council member Billingsley reported on the WCVA meeting; room tax is down slightly.

Council member Brooks reported on FCC.

Recreation Director representative Chad Peters reported the pool will be open during the holiday break for open swim.

Police Chief Garrison reported that the three vacant officers’ positions have now been filled.

Mayor Stone said a special Council meeting is set to canvass the votes for the City general election on Friday November 13, 2020 at 9:00 a.m.

**PUBLIC COMMENT:**

There was no public comment.

The meeting was adjourned at 2:57 p.m.

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Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** November 17, 2020

**VOTE OF COUNCIL:**

**AYES:** Mavity, Mendiola, Billingsley, Brooks  
**NAYS:** \_\_\_\_\_  
**ABSTAIN:** Owens  
**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Richard Stone  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk