

**CITY COUNCIL MINUTES  
REGULAR MEETING  
JULY 14, 2020**

The Winnemucca City Council met in regular session on Tuesday July 14, 2020 at 2:00 p.m. in the City Hall meeting room. Present (at the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks; and, City Manager/Engineer Alicia Heiser, City Clerk Lorrie Haaglund and City Attorney Kent Maher.

**CALL TO ORDER:**

Mayor Stone called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There were no public comments, personal communications or correspondence.

**MINUTES:**

The June 9, 2020 City Council regular meeting minutes were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously.

The June 23, 2020 City Council regular meeting minutes were reviewed, and Council member Owens moved for approval as submitted. Motion carried unanimously with Council member Mavity abstaining because she was absent from the June 23, 2020 meeting.

**WARRANTS-EXPENSES:**

The reports for payments of warrants and expenses were reviewed and Council member Billingsley moved for approval as submitted. Motion carried unanimously.

**PROCLAMATIONS-AWARDS-PRESENTATIONS:**

There were no proclamations, awards, or presentations.

**BUSINESS ITEMS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Council member Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**DEBT MANAGEMENT POLICY-CAPITAL IMPROVEMENT PLAN**

City Manager Heiser explained that the City is required to submit a debt management policy, five-year capital improvement plan, current and contemplated general obligation debt and special elective tax report, and chief financial officer information to the Department of Taxation, the County Debt Management Commission, and the Director of the Legislative Counsel Bureau by August 1 of every year. The sewer treatment plant revenue bond is \$17,306,505. The City has two medium term obligations: 1) the police department handheld radios purchased one year ago which is a five-year obligation; and, 2) the recently approved police department body cam

services which is a five-year obligation. The outstanding principle for the two medium term obligations is \$298,698 and they are paid through general fund revenue. The sewer treatment plant revenue bond is paid from sewer use fees and connection fees. The debt management policy describes: the City debt; the plan for paying the debt; the plan for incurring more debt, if any; and, the five-year capital improvement plan. The City is within limits set by NRS for debt. City Manager Heiser is designated as the Chief Financial Officer/Budget Officer for the City. The first year of the five-year capital improvement plan lists planned capital improvement projects that are more than \$10,000 or purchases more than \$5,000. Beyond this fiscal year, the improvement plan is fairly general. Council member Brooks moved to authorize the submittal of the statement of current general obligation debt and special elective taxes, report of current debt and special assessments and retirement schedules, statement of debt management policy, plan for capital improvement for ensuing five fiscal years, and information regarding the City chief financial officer pursuant to NRS 350.013. Motion carried unanimously.

### **DELINQUENT WATER-SEWER ACCOUNT PENALTY REINSTATEMENT**

City Manager Heiser explained that due to the Coronavirus pandemic the City suspended penalties and shutoffs for late payments on water and sewer service accounts beginning with the April 15, 2020 billing cycle to accommodate persons who lost their jobs due to business closures. Staff proposes to reinstate the penalties and shutoffs beginning with the September 15, 2020 billing cycle. The City will print a notice informing customers of the reinstatement of penalties and shutoffs on the August 15, 2020 bills. Heiser commented that the delinquent list has not changed much from pre-COVID. Past due accounts to be terminated for non-payment are notified by mail and given a week in which to pay prior to service being terminated. Council member Owens moved to proceed with reinstating water and sewer penalties and the termination of delinquent accounts per staff recommendation. Motion carried unanimously.

### **BODE HOWARD MEMORIAL POOL**

City Manager Heiser reported the focus group meetings and open public meetings for the feasibility study are now complete. Justin Carron, Aquatic Design Group, will be in Winnemucca on July 15, 2020 to inspect the Bode Howard Memorial Pool and visit the Ralph Whitworth Recreation Complex. The public input, the information gathered at the meetings, and the pool inspection report will be compiled by GreenPlay and presented to the City with at least three conceptual design options for either renovation of the existing Bode Howard Memorial Pool or construction of a new facility. Mayor Stone commended the input from the meetings.

### **STAFF-COUNCIL REPORTS**

City Manager Heiser reported: (i) there are no new updates on the Railroad Spring pipeline project; (ii) the drilling of the production Well #8 is complete; (iii) the Second Street storm drain project is complete; (iv) the Alleys sewer project remains on hold until Hunewill Construction assigns a crew; (v) the City Engineer is currently working with the County and the contractor to determine if a chip seal or a micro seal is the best solution for Kluncy Canyon Road which is set to begin next week; (vi) the contract documents for the curb and gutter project are complete and will go out to bid by the end of July; (vii) discussions are continuing with the party interested in constructing a transloading facility at the Airport Industrial Park; (viii) Loon has indicated that they would like to expand their facilities at the airport to accommodate a very large inflatable hangar; and, (ix) Ron's Seed completed a second, apparently successful, treatment of the Mormon crickets over the weekend.

Council member Mavity thanked the police department and fire department in their efforts with the parade and the fireworks display.

Council member Mendiola reported on NNRDA. Mendiola congratulated the police department and the fire department on the July Fourth events.

Council member Billingsley reported that WCVA will be meeting tomorrow and there should be a decision on whether the Superior Livestock Auction event will take place.

Council member Brooks commented that the landfill committee will meet on July 20, 2020.

Chief Garrison reported that the investigation is still underway on the Matt Morgan death. The Washoe County Peer Support Team was brought in to provide debriefing sessions for police department staff. Levi Lloyd is on FTO and the department will be testing in August for three new positions.

Mayor Stone reported that LUCID has a final State inspection scheduled for July 29, 2020 and they are hoping to open by the middle of August.

**PUBLIC COMMENT:**

There was no public comment.

The meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** August 4, 2020

**VOTE OF COUNCIL:**

**AYES:** Mavity, Mendiola, Billingsley, Brooks  
**NAYS:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_  
**ABSENT:** Owens

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Richard Stone  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk