

**CITY COUNCIL MINUTES
REGULAR MEETING
MAY 19, 2020**

The Winnemucca City Council met in regular session on Tuesday May 19, 2020 at 2:00 p.m. in the City Hall meeting room. Present (at the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Paige Brooks and Vince Mendiola; and, City Manager/Engineer Alicia Heiser, City Clerk Lorrie Haaglund and City Attorney Kent Maher. Present (via teleconference): Council member Jim Billingsley.

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication, or correspondence.

MINUTES:

The May 5, 2020 City Council regular meeting minutes were reviewed and Council member Owens moved for approval with a correction to Owens' motion to approve the K-9 program on the condition that a report of program usage be provided a year after the program certification requirements are met. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards, or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Council member Brooks moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE REQUEST / VW-20-06 / REDUCE SIDE YARD SETBACK / DESERT MOUNTAIN SURVEYING-MILLER

Betty Lawrence, Planning Department, presented a variance application submitted by Desert Mountain Surveying as agent for Paul Miller to reduce the required south side yard setback from 20 feet to 8.75 feet and 10 feet at 4602 Grass Valley Road, Assessor's Parcel Number 16-0492-08. No comments were received from referrals. John Milton, Desert Mountain Surveying, commented that the applicant is dividing this property into three separate properties, each of which consists of a separate business-building, for transfer to individual family members. Council member Mavity moved to approve, based on staff findings and recommendations, the

variance request to reduce the required south side yard setback from 20 feet to 8.75 feet and 10 feet as requested at 4602 Grass Valley Road, APN 16-0492-08. Motion carried unanimously.

PUBLIC HEARING / FY 2020-2021 TENTATIVE BUDGET / FY 2020-2021 FINAL BUDGET

City Manager Heiser recapped the revisions to the FY 20-21 tentative budget. There will be a 15% increase for workers compensation due to new rates provided by Pool/Pact. The following revenue accounts are reduced by 20% (only applies to revenue affected by COVID 19):

- Franchise fees
- Business licenses
- City liquor licenses
- Local gaming licenses
- Animal licenses
- Building permits
- Golf cart storage fees
- Golf course fees
- Airport fuel flow tax
- State gaming licenses
- Consolidated tax - SB254
- All gas taxes
- Airport fuel opt.
- Police department revenue
- Miscellaneous sales-rentals
- Interest earned
- Private donations
- Government contributions

Expenditures for equipment addition is reduced from \$187,600 to \$137,600. The two used vehicles for the Police Department were purchased in this fiscal year and will not be included in the next fiscal year budget. In the Capital Improvement Revenue Fund, \$200,000 was removed from the transfer-in of the Capital Projects Fund. In the Capital Improvement Expenditures Fund, \$200,000 was removed from the possible infrastructure-broadband project. In the Capital Projects Fund, an expenditure of \$200,000 was added for the possible infrastructure/broadband project.

The proposed budget transfers and augments for fiscal year 2019-2020 will be done by resolution in June.

Augments:

- \$37,500 from Police Department Revenue (unanticipated revenue due to new SRO contract) to equipment addition for two used vehicles.
- \$8,500 from Police Department Revenue (unanticipated revenue due to private donation) to equipment addition for the K-9 Unit.

Contingency Transfer:

- Possible contingency transfer with the Police Department to cover unanticipated expenditures.
- Possible contingency transfer to cover unanticipated Fire Department expenditures.

The projected ending fund balance for next year is \$5.3M and the estimated ending fund balance for this year is \$6.7M. Heiser noted if the City needs to make cuts to expenditures (because revenue is down more than expected), the only remaining place for cuts to be made is from salaries and benefits and capital expenditures.

Heiser noted that the CTX revenue in the next few months will be a good indicator of the viability of the upcoming budget.

Mayor Stone called for public comment on the FY 20-21 tentative budget. There was no public comment. Council member Owens moved to approve the tentative budget as revised and to adopt the revised tentative budget as the FY 20-21 final budget as presented by staff. Motion carried unanimously.

BODE HOWARD MEMORIAL POOL

City Manager Heiser commented that the focus group meetings will be held June 15-16, 2020 and the open public meeting will be June 24, 2020; all are planned virtual meetings. The focus groups meet in the morning and afternoon and there will be four separate focus groups. The information from the focus groups is for the consultants, Green Play, to get feedback from specific groups of people within the community, including pool supporters and pool non-supporters. Information such as use of the pool, whether pool use would be increased if certain amenities were offered, opinions on swimming lessons, perspectives on different types of programs, etc. will be sought. Green Play will compile all the data and design options and present it to the public at large. They will also be looking at different funding mechanisms through the focus group meetings, such as a tax, how much tolerance there is for increased use fees, etc. A good mixture of people in the focus groups is desired. One focus group will consist of the project team members which includes: Mayor Stone, City Manager Heiser, Council member Owens, County Manager Mendiola, a County Commissioner, Jan Morrison from the NNRDA, Chad Peters from Winnemucca Boys and Girls Club and the pool manager. The focus groups will have between 10 and 20 participants. Heiser said the City will advertise in the newspaper for participants.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: (i) the BLM reports they have a team doing some field work and the City received a bill from BLM for the process fees; (ii) the Well 8 project production well drilling is complete and they are finishing the air lifting and swabbing which is the first phase of development and will later start pump testing and cleaning out mud from the well; (iii) the Second Street storm drain project will be completed when Hunewill's asphalt plant is up and running; (iv) the Alleyways sewer project will be completed when Hunewill has a crew and not later than June 30, 2020; (v) staff is working with the County to determine the anticipated schedule for the Kluncy Canyon chip seal project; (vi) there will be funds remaining in the RTC budget after the Kluncy Canyon chip seal project which are available for other street improvements and Heiser is working on the contract documents for the project; (vii) discussions are continuing with the party interested in constructing a transloading facility at the Airport Industrial Park; and, (viii) the City and County Mormon cricket control program resulted in a bait barrier around most of the residential areas. Ron's Spray Service applied 22 miles of bait. The City-County combined budget of \$10,000 for the program has been exhausted.

Council member Owens reported on the RTC meeting and the May Airport Board meeting.

Council member Mavity commented that employee negotiations will continue this week.

Council member Mendiola reported on the Paradise Conservation meeting.

Council member Brooks reported on the FCC meeting and the community COVID-19 testing. There was only one positive result out of 741 people tested.

Chief Garrison introduced Officer Pauly, the new drug detection dog, who will be attending training with Officer Santos and is anticipated to start patrol on July 1, 2020. Officer Whitaker has been assisting Dr. Stringham and his Fast Team with the County Health Board efforts at managing the COVID-19 situation in Winnemucca and Humboldt County.

Mayor Stone commented that he and the City Manager have been working with the League of Cities on revenue already spent on the COVID-19 virus and projecting what funds may have to be expended in the future and how much projected revenue can be recovered. Stone said the City may be reimbursed for Officer Whitaker's salary and benefits. The State has received some funds and Stone feels the City has a good chance to obtain reimbursement.

PUBLIC COMMENT:

There was no public comment.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: June 9, 2020

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Brooks _____
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Lorrie Haaglund
City Clerk