

**CITY COUNCIL MINUTES
REGULAR MEETING
APRIL 21, 2020**

The Winnemucca City Council met in regular session on Tuesday April 21, 2020 at 2:00 p.m. in the City Hall meeting room. Present (at the meeting room): Mayor Richard Stone; Council members Mike Owens, Jim Billingsley and Paige Brooks; and, City Manager/Engineer Alicia Heiser and City Clerk Lorrie Haaglund. Present (via teleconference): Council members Vince Mendiola and Theresa Mavity; and, City Attorney Kent Maher.

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication or correspondence.

MINUTES:

The April 7, 2020 City Council regular meeting minutes were reviewed and Council member Billingsley moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Mavity moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE REQUEST / VW-20-05 / REDUCE REAR YARD SETBACK / JR BUILDERS--MAYO-CASE

Betty Lawrence, Planning Department (via teleconference), presented a variance application submitted by JR Builders as agent for property owner Massey Mayo Case to decrease the required rear yard setback from ten feet to eight feet to allow construction of an addition to the existing residence at 4151 Stonybrook Drive, Assessor's Parcel Number 16-0565-02. No comments were received from referrals. Council member Owens moved to approve, based on staff findings and recommendations, the variance request to decrease the required rear yard setback distance from ten feet to eight feet at 4151 Stonybrook Drive. Motion carried unanimously.

CONTRIBUTION REQUEST / HUMBOLDT COUNTY SHOOTING PARK

Mayor Stone presented a request for a \$1,500 donation to the Humboldt County Shooting Park. Stone said this is an annual request and the donation is used for the maintenance and upkeep of the shooting facility. Council member Brooks moved to approve the \$1,500 contribution from the City to the Humboldt County Shooting Park. Motion carried unanimously.

RIGHT-OF-WAY ACQUISITION PROPOSAL / SURVEY-MAPPING WORK AUTHORIZATION / CONSTRUCTION WAY-HARDGRAVE LANE

City Manager Heiser reported she has had multiple discussions with property owner representative Mike Sheppard regarding: (i) an extension of Construction Way toward Grass Valley Road; and, (ii) development of Hardgrave Lane between Highland Drive and the roundabout at the southwest corner of the Recreation Complex. The two proposed streets will traverse the Sheppard properties and there are no rights of way for the street extensions. The Construction Way right of way is necessary for a potential future connection with Grass Valley Road and it will also require rights of way through properties owned by US Foods, Inc. and the Miller family. It is a long-term project. The Hardgrave Lane development project should not involve a large cost and it is probable RTC funds can be used, possibly next year. The estimated cost for the surveys and the parcel map preparation required to describe the rights of way is less than \$5,000. Council member Owens moved to authorize the survey and mapping work not to exceed \$5,000 to describe and delineate the rights-of-way at Construction Way and Hardgrave Lane for future City streets as presented by staff. Motion carried unanimously.

SCHOOL RESOURCE OFFICER SERVICES / HUMBOLDT COUNTY SCHOOL DISTRICT

Mayor Stone commented that this proposed agreement provides for two additional school resource officers (SROs) for the 2019-2020 and 2020-2021 school years and contains a clause that if the school district does not get SRO funding for the 2020-2021 school year, the agreement terminates. The agreement addresses the funding which is in addition to the existing SRO agreement. The school district has the additional funds for the 2019-2020 school year and the City invoiced them for the payment. The City also invoiced the school district for the 2020-2021 school year, but it is unclear at this time if SRO funding will be available through the state program. City Manager Heiser commented that the City hired two additional officers and they are on the police department staff. If the funding for the agreement is not available, the two officers will remain on the staff and normal police department staffing levels will be attained through attrition. Council member Owens moved to approve the agreement, subject to any changes agreed upon by the School District administration and City staff, to provide School Resource Officer services for Humboldt County School District in fiscal year 2019-2020 and fiscal year 2020-2021 and authorize the Mayor to sign the agreement. Motion carried unanimously.

FORENSIC SUPPORT SERVICES AGREEMENT / WASHOE COUNTY

City Manager Heiser explained this is a one-year agreement in the amount of \$40,617 for support and use of the Washoe County Crime Lab forensic services that the police department is unable to provide in-house. This is an ongoing yearly contract. Police Chief Garrison commented that the Crime Lab is extremely helpful in processing crime scenes when needed. Council member Brooks moved to authorize the fiscal year 2020-2021 forensic support services

agreement with Washoe County at a cost of \$40,617 to utilize Washoe County Crime Lab services and to authorize the Mayor to sign the agreement. Motion carried unanimously.

WELLS FARGO CUSTODY ACCOUNT SIGNATURE AUTHORIZATION

City Manager Heiser explained the form and resolution (in the meeting packet) are required to authorize signers for the City Custody Account through Wells Fargo Bank, which is the custody bank for the Buckhead Asset Management funds. Currently, there are no authorized City signers on the account. Heiser commented the City typically doesn't make changes to the account and this authorization is mainly for reporting purposes in order to log into the account, receive statements or to make needed changes. Council member Brooks moved to adopt the resolution to designate the City Manager and City Clerk-Treasurer as authorized signers for the City Wells Fargo Bank Custody Account. Motion carried unanimously.

MORMON CRICKET BAIT-APPLICATION PURCHASE

City Manager Heiser reported that Ron's Seed and Supply quoted \$550 per mile to apply Mormon cricket bait around the City limits, which is approximately 8.8 miles of treatable area at a total cost of approximately \$5,000. Heiser commented that the treatment area and cost could possibly expand if treatment is coordinated with the County. If the County agrees to participate, the treatment cost will become part of the City-County shared insect control program. The ground treatment works best on mature Mormon crickets. The program has enough funds to cover Mormon cricket treatment for this spring (FY20). Heiser said the USDA still plans to do an aerial treatment around mid-May. Council member Brooks moved to accept the proposal from Ron's Seed and Supply to apply Mormon cricket bait around the City perimeter at a cost of \$550 per linear mile and a total cost of approximately \$5,000. Motion carried unanimously.

WELL 8 PROJECT / REVISED SCHEDULES B & C BID PROPOSALS

City Manager Heiser explained that the original Well 8 project bid solicitation called for a low carbon, sixteen-inch casing and a well depth of 600 feet. Farr West and Hydro Resources both recommended an eighteen-inch high strength alloy casing and a well depth of 850 feet. The larger casing will provide more options for well pumps and the deeper depth will ensure more water. The original total cost of the project was \$393,161. The revised estimate for all three schedules (A, B and C) is \$493,916 which includes the proposed Schedules B and C changes. Schedule A is completed at an approximate cost of 55,000 and is included in the \$493,916 total. This project amount is included in this year's budget. Farr West and Hydro Resources do not expect any other changes to the project. A pump test will be completed which will tell exactly how many gallons per minute, where the water level is and what the best type of pump will be. Next year's tentative budget includes the connection of the well to the system and the pipe from the well site to tank 1B. The well house and pump will be included in the following year budget. Council member Owens moved to accept the revised Well 9 project bid proposal in the total sum of \$493,916. Motion carried unanimously.

BODE HOWARD MEMORIAL POOL

City Manager Heiser explained GreenPlay LLC is ready to schedule the kickoff meeting. They provided potential dates and times, primarily during the week of May 5 through May 12. The meeting will be approximately two hours. Heiser will contact GreenPlay LLC to firm up the date and time.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: (i) there are no new updates on the Railroad Spring pipeline project; (ii) the Well 8 project conductor casing is scheduled for installation on May 2, 2020 and drilling of the production well is slated to begin on May 6, 2020; (iii) the Second Street storm drain project will be completed when the Hunewill asphalt plant is up and running; (iv) the Alleyways sewer project will be completed when Hunewill has a crew available, but not later than June 30, 2020; (v) staff is working with the County to determine the anticipated schedule for the Kluncy Canyon chip seal project; (vi) Heiser is currently working on the bid documents for the curb and gutter project; (vii) discussions are continuing with the party interested in constructing a transloading facility at the Airport Industrial Park; and, (ix) the State is still planning to aerielly treat public lands near the City for insect control sometime in mid or late May. The City has submitted a pesticide use proposal to BLM that would allow the City-County to treat crickets using bait on BLM lands and Heiser has received approval from several private property owners within the treatment area to apply bait.

Council member Owens publicly thanked Dr. Stringham for his work during the COVID-19 virus outbreak and Nicole Maher and Stringham for the ongoing updates. Owens attended the RTC meeting held yesterday.

Council member Mavity attended the Landfill Committee meeting.

Council member Billingsley attended the WCVA meeting and reported the Run-A-Mucca event has been cancelled.

Council member Brooks reported on the Frontier Community Coalition (FCC) food distribution program and the Landfill Committee meeting.

Chief Garrison reported that he has been appointed to the 911 Surcharge Advisory Committee and that the Humboldt County Commission allocated \$50,000 to be used towards the City body camera program.

Mayor Stone reported that Nevada Gold will give each of their employees \$150 in Chamber Checks to spend locally. The \$182,000 total will be a good influx for the local economy.

PUBLIC COMMENT:

There was no public comment.

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

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PASSED AND ADOPTED: May 5, 2020

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Brooks _____
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Lorrie Haaglund
City Clerk