

**CITY COUNCIL MINUTES
REGULAR MEETING
MAY 22, 2018**

The Winnemucca City Council met in regular session on Tuesday May 22, 2018 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam; Councilmen Mike Owens, Theresa Mavity, Vince Mendiola and Paige Brooks; and, City Attorney Kent Maher, City Manager/Engineer Alicia Heiser and City Clerk Lorrie Haaglund. Absent: Councilman Jim Billingsley.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

There were no public comments, personal communication or correspondence.

MINUTES:

The April 17, 2018 regular City Council meeting minutes were reviewed and Councilman Owens moved for approval as submitted. Motion carried unanimously.

The May 8, 2018 regular City Council meeting minutes were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The payments for warrants and the expense reports were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously.

PROCLAMATION-AWARDS:

Mayor Putnam presented City Treasurer Jessie Lindsey with a five year service award and thanked Lindsey for her dedication to the job.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

CITY FACILITIES USE-FEE WAIVER REQUEST / CODY LOUK SOFTBALL TOURNAMENT / LOUK

Mayor Putnam presented a request for the use of the City sports complex and a fee waiver for the annual softball tournament scheduled for June 16, 2018 to be held in memory of Cody Louk. All proceeds go towards Lowry High school wrestling scholarships. Putnam said this tournament meets the requirements for fee waiver. Councilman Brooks moved to approve the use of the sports complex and fee waiver for the annual Cody Louk softball tournament to be held on Saturday June 16, 2018. Motion carried unanimously.

WAIVER OF GOLF TOURNAMENT FEES / LADIES GOLF ASSOCIATION

Mayor Putnam said the request is for waiver of the tournament fees for the Couples Golf Tournament to be held on June 2-3, 2018. The money from the tournament is used towards scholarships and the junior golf program, and any money left over is donated back to the City to help with improvements at the golf course. Putnam said the tournament meets the requirements for a fee waiver. Councilman Mendiola moved to approve the Winnemucca Women's Golf Association request to waive the golf tournament fees for the June 2-3, 2018 Couples Tournament event. Motion carried unanimously.

RIVERVIEW PARK USE REQUEST / WINNEMUCCA FARMERS MARKET

Brett Worsham, representing the Winnemucca Farmers Market, requested to use Riverview Park each Saturday beginning June 16, 2018 and continuing through August 25, 2018 from 9:00 a.m. to 3:00 p.m. Councilman Mavity moved to approve the use of Riverview Park for the Winnemucca Farmers market every Saturday from June 16, 2018 through August 25, 2018 between 9:00 a.m. to 3:00 p.m. Motion carried unanimously.

PUBLIC HEARING FY 2018-2019 TENTATIVE BUDGET / FY 2018-2019 FINAL BUDGET

Mayor Putnam called for public comment on the FY 18-19 tentative budget. There was no public comment. City Manager Heiser recapped the revisions to the FY 18-19 tentative budget as follows:

- All Departments – The insurance stipend was adjusted based on the final rates from Hometown Health
- Administration Department – Advertising budget was reduced from \$3,000 to \$1,500
- Street Department – Heavy equipment repairs was increased from \$20,000 to \$30,000 to cover sweeper repairs
- Public Buildings Department – Outside repairs was increased from \$15,000 to \$22,500 to cover miscellaneous repairs to City buildings
- Golf Course - \$2,000 added for advertising. A \$5,000 salary increase was included for Jacque Snyder which will not go into effect until she receives a CDL. \$2,000 was added to equipment replacement to purchase a greens roller instead of a Sand Pro.
- Sewer Department – A salary increase of \$5,000 was included for Jordan Jones which will be effective July 1, 2018 as he now has a CDL. \$12,000 was added to outside repairs to cover the dump station upgrade project and the sewer plant security project
- Water Department – A salary increase of \$5,000 was included for Bobby Hoenck which will not go into effect until he receives a CDL. \$215,000 was removed from the main projects because the W Fourth Street main and Railroad Springs pipeline projects will not be completed. \$150,000 will be used for the Railroad Springs pipeline and \$8,000 will be used to repair the water line crossing Grass Valley Road. The W Fourth Street main project is on hold.
- Capital Improvements – A storm drain project for Second Street was added for \$69,000.

Councilman Owens moved to approve the tentative budget as revised and to adopt the revised tentative budget as the FY 18-19 final budget. Motion carried unanimously.

SPLASH PAD SITE WORK AND INSTALLATION BID REVIEW-CONTRACT AWARD

City Manager Heiser commented the City received two bids for the splash pad site work and installation from: Z7 Development for \$210,307; and, Hunewill Construction for \$163,635. Both bids are higher than anticipated due in part to the large amount of rebar required for the splash pad slab. Heiser stated that she will work with the splash pad engineer to see if the rebar can be reduced for a potential cost savings. Staff recommends awarding the contract to the low bidder Hunewill Construction. Hunewill is willing to work on some cost saving items as well. The

components that will be housed in the concrete slab should arrive next week. The water features should arrive around the end of June and hopefully will be installed by July 4. Heiser is working out some logistics with the Health Department until the City receives a permit for the splash pad. Councilman Mendiola moved to accept the Hunewill bid in the amount of \$163,635 for the site work and installation of the splash pad at the Ralph V. Whitworth Recreation Complex. Motion carried unanimously.

NEVADA LEAGUE OF CITIES UPDATE / ANNUAL CONFERENCE / PROGRAM UPDATES

Wes Henderson, Executive Director of the Nevada League of Cities and Municipalities (NLC&M), presented an overview of NLC&M delegation briefing. Henderson commented the Small Cities caucus is considering a bill draft request (BDR) to give preference to Nevada medical school graduates who perform their residency in Nevada. Henderson presented a list of priorities from the NLC&M delegation, which include: support for the Nevada marijuana industry; support for federal assistance in dealing with the opioid crisis; obtaining federal resources to build, maintain and transfer limited public lands to municipalities for public purposes and/or economic development; and, repair and upgrade of critical infrastructure needs such as water treatment, wastewater, transportation, affordable housing, storm water-drainage, broadband, public safety facilities, community centers and green infrastructure. Other topics of interest are: Urban Area Security Initiative (UASI) funding; municipal bonds; eliminating the online sales tax loophole; Community Development Block Grants (CDBG); Southern Nevada Public Lands Management Act (SNPLMA); and, Yucca Mountain. Henderson reported that the caucus discussed and the delegates are in opposition to the termination of Amtrak services in Northern Nevada. The upcoming NLC&M conference will be held in Winnemucca on September 13-15, 2018; a speaker is under contract, there are plans for at least one social event to be held at the Winnemucca Boys and Girls Club, and they are working on the educational sessions. The format is changed this year for the conference to be held on Thursday through Saturday.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: (i) the concrete and fence work has been completed on the Highland Park and Recreation Complex parking lot projects, and Highland Park is ready to receive the new playground equipment; (ii) construction work is about 90% complete on the RTC street intersection project; (iii) the concrete block retaining wall is nearly completed; (iv) the River Floodplain sewer main project is complete except for the grouting of the old line beneath I-80; (v) the survey work on the Railroad Springs pipeline will be done just prior to the environmental assessment in order to protect the survey stakes, and the City is awaiting a quote for the environmental assessment work; (vi) the Well #8 Project is still on hold; (vii) the Airport taxiway overlay project is complete; (viii) the anticipated delivery date of the new playground equipment is May 30, 2018 and installation should be complete by June 8, 2018; (ix) the City offer for the Airport property acquisition was accepted; and, (x) there are two openings on the Regional Planning Commission, and the City is accepting candidate letters of interest for interviews at a June City Council meeting.

Councilman Owens reported on the May 14, 2018 Airport Board meeting. Owens attended the RTC meeting yesterday.

Councilman Mavity commented that the employee and police negotiations are continuing.

Councilman Mendiola attended the Humboldt River Basin Authority meeting on May 11, 2018. Mendiola reported: (i) on the HDA meeting and commented there is a local company looking to put in a hemp processing facility in the County for the production of hemp products; (ii) GOED is moving forward with incentive packages for businesses in the City and County; and, (iii) NDOT

