

**CITY COUNCIL MINUTES
REGULAR MEETING
NOVEMBER 21, 2017**

The Winnemucca City Council met in regular session on Tuesday, November 21, 2017 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Staff present: City Attorney Kent Maher, Assistant City Engineer Alicia Heiser and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

There were no public comments, personal communication or correspondence.

MINUTES:

The November 7, 2017 regular City Council meeting minutes were reviewed and Council Mavity moved for approval as submitted. Motion carried unanimously.

WARRANTS:

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

PROCLAMATION-AWARDS:

There were no proclamations or awards.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

ZONING DISTRICT RECLASSIFICATION / GC (GENERAL COMMERCIAL) TO R-1-6 (SINGLE-FAMILY RESIDENTIAL 6,000 SQUARE FOOT MINIMUM LOT SIZE) / ADJACENT TO N. BRIDGE ST. / LEHMAN

Mayor Putnam said a rezone request was submitted by Lynn Lehman to change the G-C (General Commercial) zoning designation to R-1-6 (Single-family residential 6,000 square foot minimum lot size) zoning designation on property owned by Lehman next to the Lehman residence. Councilman Brooks moved to introduce Bill No. 11-21-2017 and set it for public hearing at the December 12, 2017 Council meeting. Motion carried unanimously.

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STREETS USE REQUEST / ALZHEIMER'S AWARENESS TURKEY TROT / ALZHEIMER SUPPORT GROUP-CUNNINGHAM

Gini Cunningham, spokesperson for the Winnemucca Alzheimer Support Group, said the fourth annual Turkey Trot run is planned for Thursday, November 23, 2017, with 3K, 5K, and 8K runs beginning at 8:00 a.m. at the Jerry Tobin Field, Lowry High School. Cunningham said the event is growing every year and thanked the City for their continued support. There are teams of 22 participants and 25 participants this year making it a fun competitive event. Cunningham contacted the police department regarding the date and the route. Councilman Billingsley moved to approve the use of City streets for the fourth annual Turkey Trot run as requested. Motion carried unanimously.

STREETS USE REQUEST / 5K SANTA CHASE / ADVENTURES IN MISSIONS-THE WORLD RACE / HARRINGTON

Courtney Harrington, a former Winnemucca resident, requested use of City streets to hold a 5K run/walk Santa chase event to raise money for a World Race mission trip Harrington plans to undertake. The mission consists of visiting eleven countries in eleven months, and the total cost is \$18,100. Harrington has raised \$14,000. The event is scheduled for Saturday, December 16, 2017 beginning at 8:30 a.m. at the Winnemucca Boys and Girls Club. The police department is aware of the date and course for the event. Advance on-line registration is \$20 and in person registration on the day of the event is \$25. Councilman Mavity moved to approve the use of City streets as presented for the 5K Santa Chase on December 16, 2017. Motion carried unanimously.

STREET CLOSURE REQUEST / 2017 CHRISTMAS PARADE OF LIGHTS / BRIDGE STREET / CHAMBER OF COMMERCE

Debbie Stone, Humboldt County Chamber of Commerce representative, reported the Chamber holiday parade will be held December 16, 2017 beginning at 5:30 p.m. and will last approximately one hour. The parade route will begin at Bridge and Railroad streets and end at the Winnemucca Hotel. Stone said they are requesting a 2-hour no parking ban on downtown Bridge Street between 5:00 p.m. and 7:00 p.m. the day of the event. Stone said the theme for the parade this year is "That Was Then - This Is Now - 100 years of Winnemucca." Stone invited the Mayor, Council and City staff to take part in the event. Councilman Brooks moved to approve the Humboldt County Chamber of Commerce request to close Bridge Street between Railroad Street and Giroux Street for the annual Christmas Parade of Lights beginning at 5:30 p.m. Saturday, December 16, 2017. Motion carried unanimously.

SCHOOL RESOURCE OFFICER SERVICES AGREEMENT / SCHOOL DISTRICT

City Attorney Maher explained there is in the Council meeting packet a proposed agreement with Humboldt County School District for the City to provide school resource officer services (safety and law enforcement services) for all school district schools. Police Chief Dalley stated there is a job description for the SRO, who will be an employee of the Winnemucca Police Department and will answer to the police chain of the command. Humboldt County School District Superintendent Dave Jensen said there are currently 3,500 students in the school district at eleven locations, so the district is almost a city within the city. The SRO, under police department leadership, will continue to be based at Lowry High School as the primary location, but will be dispatched to other school sites as needed. The SRO will be required to take specific school resource officer training classes. Jensen commented the SRO will participate in and attend certain designated school functions and events, noting the police department has always

had a presence at school sporting events. Dalley said the transition of the SRO position to the police department will occur as soon as December 1, 2017. The cost sharing has already been pro-rated for the remainder of this fiscal year. In the agreement the annual payment includes \$10,000 every year over the five-year term to defray the cost of providing a vehicle for the SRO. The SRO can be dispatched through the school administration or through dispatch; either way their whereabouts will be tracked and transcribed through dispatch for officer safety. Councilman Owens moved to approve the agreement between Humboldt County School District and the City of Winnemucca for the providing of School Resource Officer services as presented. Motion carried unanimously. Jensen said the agreement will be on the November 28, 2017 Humboldt County School Board meeting agenda for consideration.

STAFF-COUNCIL REPORTS

Assistant City Engineer Heiser reported: (i) the Highland Park and Recreation Complex parking lots curbs and paving are complete, but the fence and stairway work has not started; (ii) construction work is about 90% complete on the street intersections RTC project, and any unfinished intersections will likely be completed in the spring with the next street maintenance project; (iii) the Cemetery expansion concrete retaining wall blocks have been manufactured, but the contractor has not yet begun putting them into place; (iv) the Fourth St. water-Second St. storm drain project is complete; (v) the First St. utility mains project is progressing, and work on the water line will be coordinated with the new gas line; (vi) the river floodplain sewer main project has been advertised for bid, with a December 5, 2017 deadline for bid submission and possible approval at the December 12, 2017 Council meeting; (vii) the City has not yet met with the BLM staff to discuss the pipeline route and easement application process; (viii) very little work remains at the sewage treatment plant, and the ribbon cutting event will hopefully be scheduled in the near future; (ix) the required mapping and permitting on the Well #8 project is not ready; (x) the Airport taxiway overlay construction contract has been awarded and the asphalt construction work will take place in the spring; and, (xi) the RFP for the playground equipment is under review by the City Attorney, and an application for a "Build It Yourself" grant has been submitted to Kaboom which, if awarded, will provide \$15,000 toward the purchase of the playground equipment.

Councilman Owens attended the Airport Board meeting and the RTC meeting yesterday.

Councilman Mavity attended the Chamber luncheon.

Councilman Mendiola attended the HDA meeting and reported the meeting with the Southern Ontario Canada group trade commission was very successful. The new HDA website will go live the first week of December. The Winnemucca Futures event is scheduled for January 18, 2018. The Lowry High School Explore Our Future trip to UNR (to expose high school students to the university) is growing bigger every year; they are requesting three buses this year and will include the students from McDermitt.

Councilman Billingsley attended the WCVA meeting; the covered arena was discussed.

Councilman Brooks attended the Veterans Park monument ceremony, the flag retirement ceremony at Wal-Mart on Veterans Day, the Frontier Community Coalition meeting today, the Child Grief Awareness event, and the Chamber luncheon. On December 2, 2017, the police department will conduct a toy drive at Wal-Mart.

