

**CITY COUNCIL MINUTES  
REGULAR MEETING  
OCTOBER 3, 2017**

The Winnemucca City Council met in regular session on Tuesday, October 3, 2017 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Staff present: City Attorney Kent Maher, City Manager Steve West, Assistant City Engineer Alicia Heiser and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:**

There were no public comments.

Mayor Putnam took a moment to recognize the victims involved in and the families affected by the senseless shooting in Las Vegas Sunday night. The City of Winnemucca sends condolences and prayers to each of the families, individuals and First Responders involved and to the community of Las Vegas with commendation for the compassion and service provided.

**MINUTES:**

The September 5, 2017 regular City Council meeting minutes were reviewed and Councilman Owens moved for approval as submitted. Motion carried unanimously.

The September 19, 2017 regular City Council meeting minutes were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously with Councilman Owens abstaining as he was absent from the September 19, 2017 City Council meeting.

**WARRANTS:**

The warrants were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously.

**PROCLAMATION-AWARDS:**

Mayor Putnam presented a proclamation to Stephanie Johnson, Program Director WDVS, declaring October as "Domestic Violence Awareness Month." The Mayor's Ball will be held October 13, 2017 and is the main fund raiser for the Winnemucca Domestic Violence Services (WDVS). Johnson said because of the charitable community involvement for the Mayor's Ball, domestic violence is able to do what they do for their clients. WDVS provides shelter, long term and short term food supply, help with rent, clothing, school supplies, oil changes, car repairs, and whatever the client needs to become successful.

**BUSINESS ITEMS - OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**VARIANCE REQUEST / VW-17-08 / REDUCE SIDE-REAR YARD SETBACKS / LOVATO**

Mayor Putnam presented a variance application submitted by Travis Lovato to reduce the required east side yard setback from five (5) feet to zero (0) feet and the rear yard setback from five (5) feet to two (2) feet to allow construction of a 40' x 22' garage at 5002 Buckaroo Drive, Assessor's Parcel No. 16-0334-02. There were no comments on the request. Councilman Owens moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

**VARIANCE REQUEST / VW-17-09 / INCREASE FENCE HEIGHT / SHEDDEN**

Mayor Putnam presented variance application submitted by Kenneth Shedden to increase the maximum allowed fence height along the rear property line from six (6) feet to seven (7) feet at 5870 Brooke Drive, Assessor's Parcel No. 16-0582-28. There were no comments on the request. Councilman Brooks moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

**EAST NATIONAL AVENUE PROPERTY / CONVEYANCE TO CITY / SMITH TRUST**

City Manager West reported that Randy Smith was offering to convey a piece of property on East National Avenue to the City. The property cannot be developed for other uses because of a drainage ditch that runs through it. West said a retention basin could be constructed on the property to reduce the amount of storm water crossing National Avenue, which would alleviate the depositing of mud on National Avenue on a regular basis. West said the retention basin is a long term solution, but the City will have to occasionally clean out the basin. It will not be a deep retention basin, so it will not require a lot of maintenance or pose a liability, and it will not require a safety fence. Councilman Owens moved to accept the offer from Randolph L. Smith Family Trust to convey to the City a 0.470 acre parcel of property located adjacent to East National Avenue, Assessor's Parcel No. 15-0491-06, as presented by staff. Motion carried unanimously.

**STAFF-COUNCIL REPORTS**

City Manager West reported: (i) the curbs and paving have been completed at Highland Park and the Recreation Complex, and the fence and stairway work has not been completed at Highland Park; (ii) construction work is about 80% complete on the Street Intersection Project (RTC project); (iii) the concrete retaining wall blocks have not been placed for the Cemetery expansion project; (iv) the large concrete storm drain pipe will be delivered in the near future for the Second Street storm drain project; (v) construction work may begin soon on the First Street utility mains but the project may require using the dewatering contingency; (vi) the survey work has been completed on the Humboldt River floodplain sewer main and it is the intention to advertise for bids next month; (vii) staff will meet with the BLM staff soon to discuss the pipeline route and easement application process for the Railroad Springs pipeline; (viii) the preliminary plant operation using lagoon effluent is scheduled for next week and the full plant startup up is scheduled for October 10 for the Sewage Treatment Plant project, (ix) the City is waiting for the required mapping and permitting on Well #8; and, (x) the construction contract has been awarded on the Airport taxiway overlay project, but the asphalt construction work will be delayed until next spring.

Assistant City Engineer Heiser reported she has been researching other cities on how to proceed with bidding playground equipment. City Attorney Maher commented that it would be appropriate to do a RFP instead of conventional bid docs for this type of equipment.

Councilman Mavity attended the final Centennial committee meeting and will attend the Landfill Committee meeting later this month. Mavity thanked everyone involved with the Centennial celebration. City Manager West said the Public Works Department did an awesome job.

Councilman Mendiola reported the HDA is rebuilding their website. The Winnemucca Futures will be held in January.

Councilman Billingsley congratulated the Centennial Committee for a great event. The WCVA opened bids for the foundation on the new covered arena at the event center and they were significantly more than was expected; some additional engineering will be done to determine the alternatives.

Councilman Brooks attended the Centennial Celebration and said it was a great event.

Mayor Putnam thanked Public Works Director Sutton and his crew for a job well done for the Centennial celebration. Putnam attended the Centennial tree celebration which fulfilled the City obligation for Arbor Day and the Tree City USA designation. Putnam attended the Police Department Change of Command ceremony and gave a welcoming speech for NACO. Putnam presented City Manager West with a retirement rocking chair engraved with the City of Winnemucca centennial logo and his service dates.

**PUBLIC COMMENT:**

There were no public comments.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** October 24, 2017

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	<u>Owens, Mavity, Mendiola, Billingsley, Brooks</u>
<b>NAYS:</b>	<b>Councilmen</b>	_____
<b>NOT VOTING:</b>	<b>Councilman</b>	_____
<b>ABSENT:</b>	<b>Councilman</b>	_____

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Di An Putnam  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk