

**CITY COUNCIL MINUTES
REGULAR MEETING
AUGUST 8, 2017**

The Winnemucca City Council met in regular session on Tuesday, August 8, 2017 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

Bill Douglas suggested the old animal control building be used for the proposed community cat program. Mayor Putnam explained the building does not meet building code requirements and the cages were disassembled and removed. Douglas suggested that implementing a licensing and micro chipping requirement for cats could reduce the cat problem. Putnam explained the community cat group is working to mitigate some of the problems, but there are no perfect solutions, and funding and adequate personnel are always a challenge.

Alicia Heiser introduced herself and her husband Andy and commented it is a pleasure to be back in Winnemucca and the City facilities look nice and well maintained.

MINUTES:

The July 11, 2017 regular City Council meeting minutes were reviewed and Councilman Mavity moved to approve as presented. Motion carried with Councilman Mendiola abstaining as he was not present at the July 11, 2017 meeting. Motion carried unanimously.

WARRANTS:

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

PROCLAMATION-AWARDS:

Police Chief Silva presented the Samaritan medal to Officer Sal Ochoa and Officer Dan Klassen. Silva presented Meritorious Unit Citation medals to Lieutenant Pam Coats, Detective Cory Dunckhorst and Detective Matt Morgan, who comprise the WPD major crime unit. Mayor Putnam commended the department for the caring and conscientious job they do.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

/////////
/////////
/////////

REQUEST FOR WAIVER OF PARCEL MAP DEVELOPMENT STANDARDS / CIPRA

John Milton, Desert Mountain Surveying, as agent for property owner Sandy Cipra requested a waiver of the improvement standards for Parcel Map PW-17-06. The property owner will agree to have a statement placed on the parcel map that the owners of the parcels will not object to the formation of an assessment district to provide improvements, including street improvements. Milton noted there are no existing improvements on that side of the street. City Manager West explained that when a map is filed to create a new parcel, there is an automatic condition which requires certain developments be provided pursuant to City ordinance. In certain cases, where there are no adjacent existing improvements, the City has waived the improvement requirements. Councilman Brooks moved to approve waiver of the required development standard improvements for Parcel Map PW-17-06, subject to the map including a statement that the owners of the parcels will not object to the formation of an assessment district in the future. Motion carried unanimously.

AGE FRIENDLY COMMUNITY DONATED BENCH PROGRAM

Gini Cunningham, Age Friendly Community program representative, proposed to provide up to eight benches at various locations as part of the Age Friendly Community program. Winnemucca is the only community in rural America that has an age friendly community program. Cunningham said an on-line survey was conducted and the majority of participants suggested more benches be placed around the City. An example of the benches was presented, which included the City centennial logo and gold, blue and red coloring. Cunningham noted there are spaces available on Haskell Street and suggested benches could also be placed in the parks. City Manager West said that staff agreed to help with the benches installation if approved. The organization also wants to provide wheelchair accessible tables engraved with a chess board. The survey also suggested the need for better sidewalks. Cunningham said signs designating the existing running and hiking paths should be placed. Cunningham recommended that shop keepers, contractors and other be educated on how to treat and deal persons who have dementia to make it easier for them to access businesses and services. The next meeting for the program will be held at HGH August 28 at 5:00 p.m. Councilman Owens moved to approve the Age Friendly Community Program purchasing the benches via the City with payment by the Age Friendly Community Program and to authorize their installation at various locations as discussed. Motion carried unanimously.

VETERANS PROPOSAL FOR USE OF THE FORMER YOUTH CENTER BUILDING

Skip Becker, Commander of the local VFW Post, said the local veteran chapters are interested in obtaining the City Youth Center building for a veteran's hall. The City building is bigger than their current building and is in a better location. Becker commented he has no answers about funding, but he is interested in finding out what the City will offer in the way of building maintenance, repairs, etc. Becker said he is only speaking for the VFW and American Legion today; they don't want any one entity to be in charge of the building. The building will be a veteran's hall for all veterans in the Tri-County area. A limited liability company will be set up with all veteran organizations represented by the LLC. City Manager West commented that a multi-use facility for all of the veterans groups was the concept initially proposed. Building maintenance will need to be provided by the veterans groups, along with any remodel work or painting. A complete proposal for remodeling and building operations is needed. Mayor Putnam said this is something that is important for the community; the building is a way for the community to give back and recognize veterans. Putnam said in order for the veterans to receive grant money, they need some sort of a contract. Councilman Owens commented that he and others met with members of the Nevada Military Support Alliance, an organization interested in doing something in the community. With a memorandum of understanding and a plan in place, the Alliance will support bringing the building up to code. Dennis Paquette, president of the Vietnam Vets Association, brought up some issues and concerns. The current

County building the veterans use is maintained by the County, all the veteran organizations pay for is the utilities. Paquette asked if the City will consider doing the same thing with this building. Putnam said costs will have to be paid by the veterans groups. The City has contributed significantly to the Boys and Girls Club, and functions and organizations that formerly used the Youth Center building can now be accommodated at the Boys and Girls Club. The City has no further use for the building but the building is still usable and there are other organizations that have approached the City about using the building. Lewis Trout, American Legion Post 5, said it would be helpful if the City could provide a summary of what needs to be done to the building. West said nothing is required at this point to bring the building up to code, but any proposed remodeling work could change that. This agenda item was tabled until a future meeting pending additional information.

SURPLUS VEHICLE DETERMINATION / VEHICLE DONATION REQUEST / POLICE DEPARTMENT - HUMBOLDT RURAL FIRE DEPARTMENT

Police Chief Silva said the Police Department 2007 Chevy Tahoe was offered to the Winnemucca Volunteer Fire Department and Fire Chief Olsen determined they had no use for it. Rural Fire Chief Sheen said that the Humboldt Rural Fire Department could use the vehicle. Councilman Brooks moved to determine there is no further public use by the City for the 2007 Chevy Tahoe utility vehicle VIN 1GNFK13067R210024 and to authorize donation of the vehicle to the Humboldt Rural Fire Department. Motion carried unanimously.

AIRPORT LAUNCH AREA EXPANSION PROPOSAL / GOOGLE

City Manager West presented the plan submitted by Google to expand their existing footprint at the Airport. A lot line adjustment map will need to be filed in order to create the expanded area. Google is proposing the use of a different type of launching device and needs more space. Any elevated structure proposed at the Airport will require FAA approval. Google is working with Armstrong Consultants on the FAA approval. Councilman Billingsley moved to approve expansion of the licensed area to Google at the Airport subject to receipt of FAA approval for the launching apparatus, preparation of the required map, and adjustment of the payments using the same price per square feet cost found in the current license agreement. Motion carried unanimously.

DEBT MANAGEMENT PLAN – CAPITAL IMPROVEMENT PLAN

Mayor Putnam stated this is the first year in a long time that the City has any debt, that is, the \$18M USDA sewer project loan at 2.25%, which will be paid for with proprietary funds. City Manager West reminded that it is a 40 year loan but, with the City's current rate structure, it appears that the loan may be paid in about 15 years. Councilman Owens moved to adopt, as presented by staff, the statement of current general obligation and special elective taxes, report of current debt and special assessments and retirement schedules, statement of general debt and special elective taxes to be submitted to the debt management commission during next fiscal year, written statement of debt management policy, plan for capital improvements for ensuing five fiscal years, and information regarding chief financial officer pursuant to NRS 350.013. Motion carried unanimously.

ORDINANCE ADOPTION / AUTHORIZE ISSUANCE OF CITY SEWER REVENUE BOND, SERIES 2017B

Mayor Putnam said this is the introduction, public hearing and proposed adoption of the ordinance to authorize the issuance by the City of Winnemucca of the Sewer Revenue Bond, Series 2017B in the principal amount of \$9,030,000. Putnam reminded Council that the City must City funds before being reimbursed by the USDA. This is the second phase of the USDA money and the second bond ordinance. Authorizing passage of this ordinance enables the City

to become eligible to receive USDA reimbursement. Putnam called for public comment. There was no public comment. Councilman Mavity moved to adopt the ordinance to authorize the issuance of City Sewer Revenue Bond, Series 2017B, in the principal amount of \$9,030,000 to pay the cost of financing the sewer project and authorize the sale of the bonds. Motion carried unanimously.

AIRPORT TAXIWAY OVERLAY PROJECT / FAA GRANT OFFER ACCEPTANCE

Mayor Putnam advised this is the proposal to accept the FAA grant offer for the Airport Taxiway Overlay Project in the amount of \$1,749,643 of which the City pays 3.125% in matching funds and Humboldt County pays 3.125% in matching funds. The City matching funds for the project were included in the FY 17/18 budget. Councilman Brooks moved to formally accept the \$1,749,643 grant offer and authorize the Mayor to sign the agreement. Motion carried unanimously.

2017 HIGHLAND PARK AND SOCCER COMPLEX PARKING LOT PROJECT

Mayor Putnam commented that the only bidder on this project was Hunewill Construction in the amount of \$198,217.56. This project is for an additional paved parking area at Highland Park and for an additional parking area at the soccer complex. The project came in under the engineer's estimate of \$205,000. Councilman Brooks moved to accept the Hunewill bid proposal in the sum of \$198,217.56 for the 2017 Parks Parking Lot project. Motion carried unanimously.

2017 CEMETERY EXPANSION PROJECT

Mayor Putnam said that the only bidder on this project was Hunewill Construction in the amount of \$139,337.38. This project will expand and improve the cemetery. City Manager West said a big part of this project is a required retaining wall. West said the bid came in slightly higher than the Engineer's estimate of \$135,000 and staff recommends accepting the bid. Councilman Mendiola moved to accept the Hunewill bid proposal in the sum of \$139,337.38 for the 2017 Cemetery Expansion project. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported the contractor will soon dig a test hole on First Street to determine if the water table level is low enough to begin construction. West stated it will be a challenging project, as residents in the area will be substantially impacted due to the gas, water and sewer line work that must take place in the very narrow street. The construction of the wastewater treatment plant is on schedule. West predicts the new plant will be on-line in mid-September. They will be doing test runs with clean water prior to the switch over. The City has nine projects in various stages of design/construction that must be completed by next summer. The City has been unable to get out on the flood plain in order to flag all the manholes to be surveyed for the sewer project. The surveying has to be done before construction documents can be put together, and the project will have to be done this winter when the river is low.

Councilman Owens had a LEPC meeting on July 31.

Councilman Mavity attended the Centennial planning meeting. The launch party for the Boys and Girls dinner dance fund raiser will be held this evening from 7-9 p.m. Mavity attended the Winnemucca Wheels event and commended the Public Works Department for their assistance.

Councilman Mendiola attended the NNRDA meeting. The HDA meets next Wednesday, the Paradise Sonoma Conservation meets next Thursday and Humboldt River Water Basin meets next Friday.

