

**CITY COUNCIL MINUTES
REGULAR MEETING
MAY 23, 2017**

The Winnemucca City Council met in regular session on Tuesday, May 23, 2017 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Staff present: City Attorney Kent Maher, City Manager Steve West and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

Harold Gudmundsen, representing the Winnemucca Regional Raceway Association (WRRRA) and PC Internet, reported that the bicycles donated by the Winnemucca Police Department (WPD) were given away at an event held at the race track. It was a great event for the City, the WRRRA and the WPD; it worked out exceedingly well.

Leo Harrer, the property owner, reported that the inside of the former Sage Theater building on Bridge Street was knocked down yesterday with the use of a crane, but they were unable to finish the demolition and Harrer asked for permission to close the block of Bridge Street on Sunday June 4 and Monday June 5 for continued use of the crane demolition of the building. Mayor Putnam noted this is not an agenda item (no action can be taken) and directed Harrer to work with staff for the street closure and for Harrer to notify the businesses and the Convention Center of the street closure.

Andree Rose, representing the Drug Free Graduation Party, said the Drug Free Graduation Party venue has been changed to the Boys & Girls Club. The seniors have raised money through their own fundraising to bring the hypnotist back to the event. Seniors, Kelsey Dalley, Hannah Hillyer and Aimee Brandon thanked the City for their continued support of the event. Mayor Putnam commented that this event has been providing a safe evening for the graduates for the past 20 years and added they will enjoy the Boys & Girls Club and what it has to offer.

MINUTES:

There were no minutes submitted for approval.

WARRANTS:

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously with Councilman Billingsley abstaining from the Jim Dandy Productions warrants as he is the owner of the business.

PROCLAMATION-AWARDS:

There were no proclamations or awards.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Mavity moved to make a

finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE REQUEST VW-17-02 / REDUCE SIDE YARD SETBACK / ROSE FEED-MILLER TRUST

Betty Lawrence, Senior Planning Technician, presented a variance request from Rose Feed and Supply to reduce the side yard setback from twenty (20) feet to two (2) feet for the placement of a shed and hay cover. The subject property is located at 720 E. Fourth Street and is identified as Assessor's Parcel No. 15-0222-02. Lawrence said no public comments were submitted. Councilman Billingsley moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

CITY FACILITIES USE-FEE WAIVER REQUEST / CODY LOUK SOFTBALL TOURNAMENT

Mayor Putnam presented a request for use of the City sports complex and a fee waiver for the annual softball tournament scheduled for June 17, 2017 to be held in memory of Cody Louk. All proceeds go towards Lowry High school scholarships. Councilman Brooks moved to approve the use of the sports complex and fee waiver for the annual Cody Louk softball tournament to be held on Saturday June 17, 2017. Motion carried unanimously.

CITY STREETS USE-GOLF COURSE FEE WAIVER REQUESTS / JOSHUA ROSE WALK-GOLF TOURNAMENT

Andree Rose, representing the Joshua Rose Memorial Walk and Golf Tournament, requested a waiver for golf course tournament fees for the Joshua Rose Memorial Golf Tournament on Saturday July 1, 2017. All proceeds will go to the 2018 Joshua Rose scholarship awards. The memorial walk will begin and end at the Winnemucca Boys & Girls Club. Registration for the golf tournament will be held after the walk and the morning of the tournament. Rose said the appropriate entities have been informed of the course that the memorial walk will use. Councilman Mavity moved to approve the request to use the City streets for the Joshua Rose Scholarship Walk June 30, 2017 and to waive the golf tournament fees for the Joshua Rose Memorial Golf Tournament on July 1, 2017. Motion carried unanimously.

EMPLOYEE 2017-2018 HEALTH INSURANCE BENEFITS RECOMMENDATIONS

Mayor Putnam commented that the City's current health insurance carrier, Prominence, proposed a 30% increase in premiums. A & H Insurance agents found a rate that is only a 2.6% increase but it requires a change of carriers to Hometown Health. Putnam stated that in the past the City always offered a \$500 deductible plan but it is no longer available. The minimum deductible plan is \$1,000 and two HSA plans with a \$2,600 or \$3,000 deductible will be offered. The proposed \$1,000 deductible plan premium is \$900.99 compared to the \$500 deductible plan premium last year which was \$878.04. City Manager West commented that the minimal rate increase was a result of the agents' hard work, because the City loss history last year was extremely high. City Treasurer Lindsey was thanked for her work on the insurance committee. Public member Harold Gudmundsen said he appreciated the work by A & H Insurance and the resulting savings to the City taxpayer (estimated at \$1,000 per employee per year), and that he has observed the Council and staff work hard to control costs every opportunity they get. No action was taken.

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PUBLIC HEARING FY 2017-2018 TENTATIVE BUDGET / FY 2017-2018 FINAL BUDGET

Mayor Putnam called for public comment on the FY 17-18 tentative budget. There was no public comment. City Manager West pointed out the recommended changes to the FY 17-18 tentative budget as follows: General Budget: a reduction in the health insurance cost from \$12K to \$11K per employee; City Clerk: added \$7K to maintenance and repair contracts for the web host software; Volunteer Fire Department: added \$1,300 to maintenance and repair contracts for software and \$850 to site improvements for the fire station slope landscaping; Street Department: added \$8K to bulk materials for additional crack filling material; Sewer Fund: added \$1.5M for floodplain sewer main project; Water Fund: added \$5K for meter reading software contract, \$20K to Capital for well #8 imaging and hydrologist, and \$150K for Railroad Springs pipeline; Capital Improvement Fund: added \$10K for cemetery fencing projects (from FY 16-17 budget moved to this year), and Capital Improvement Fund Storm Drains: added \$16K for First Street storm drain work. Councilman Owens moved to approve the tentative budget as revised and to adopt the revised budget as the FY 17-18 final budget. Motion carried unanimously.

GOLF PROFESSIONAL SERVICES AGREEMENT / DENDARY

Mayor Putnam presented the current Golf Professional Agreement with certain suggested revisions from the City Attorney which are intended to clarify that the Golf Pro is an independent contractor providing services to the City, and not a City employee. City Attorney Maher stated the changes are as shown on the agreement copy included in the meeting packet. City Manager West said that the revisions are intended to help avoid any potential issues with the Fair Labor Standards Act. Putnam commented that Golf Pro Joey Dendary reviewed the proposed amended agreement and concurs with the changes. Councilman Owens moved to approve the Golf Professional Services Agreement with amendments as presented by staff. Motion carried unanimously.

PUBLIC WORKS VEHICLES-EQUIPMENT SURPLUS DECLARATION / STAFF

Mayor Putnam presented a list of public works surplus vehicles and equipment that the City is not using and a request to declare the property has no further public use and to authorize disposal by on-line auction. City Manager West reported an additional item was added to the list, that is, a 350KW Detroit generator and trailer. Putnam said eliminating the surplus vehicles and equipment is desirable because they will be removed from the City insurance and reduce the clutter in the public works yard. Councilman Owens moved to determine there is no further public use for the surplus vehicles and equipment listed and to authorize staff to dispose of these via on-line auction. Motion carried unanimously.

STAFF-COUNCIL REPORTS

Councilman Mavity said Brett Worsham, Community Garden Director, advised they are in the final stages of selecting new board members. The Community Garden has been getting ready for the Eco Fair that will be held today and tomorrow. The Winnemucca Arbor Day has been tentatively set for September.

Councilman Mendiola said he attended and reported on the Paradise Sonoma Conservation Board meeting, the Humboldt River Water Basin meeting and the NNRDA meeting. Mendiola said that the HDA sponsored annual high school sophomore trip to UNR was very successful. Mendiola commented that the ICON Project budget has been greatly reduced.

Councilman Billingsley attended a WCVA meeting and reported on a "text" club option in conjunction with Mix 102.7 Radio as a way to help get the word out about events or for law

enforcement to get info to the public concerning public safety incidents, street closures, etc. Billingsley said the WCVA members are using laptops for the meeting agendas/packets and suggested the Council may want to look at doing the same.

Councilman Brooks attended the Frontier Coalition meeting. Brooks reported that the Academic Assembly at Lowry will be held May 24, the Basque Festival is June 10, and the Dutch Oven Cook-off is August 5.

Mayor Putnam commented that the Balloon Festival had good weather and was a nice event. Putnam attended the placement of the Humboldt County Museum time capsule. Putnam reported that during the (NLC) Mayors' conference call this morning, there was talk (at the Legislature) of reviving the diesel tax for small rural counties and encouraged everyone to contact Senator Settlemeyer that they are in favor of it.

PUBLIC COMMENT:

Harold Gundmundsen inquired about the flooding of the Humboldt River. City Manager West said according to the Comus gauge, the river is expected to peak in two days and is not expected to get much higher. It is anticipated Reinhart Lane will remain closed all summer.

The meeting was adjourned at 3:15 p.m.

A tour of the wastewater plant construction project followed the meeting.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: June 6, 2017

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Mavity, Owens, Mendiola, Brooks, Billingsley</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk