

**CITY COUNCIL MINUTES
REGULAR MEETING
APRIL 18, 2017**

The Winnemucca City Council met in regular session on Tuesday, April 18, 2017 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Absent: Councilman Mike Owens. Staff present: City Attorney Kent Maher, City Manager Steve West and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

Bill Douglas reported a green laser light was shined into his eyes at the high school and suggested the City consider an ordinance regarding use of laser lights so that children on school property with lasers could be punished. Mayor Putnam said there may already be a law which addresses this type of issue, and suggested Douglas talk to school officials.

MINUTES:

The March 14, 2017 special budget workshop City Council meeting minutes were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously.

The March 21, 2017 regular City Council meeting minutes were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

WARRANTS:

The warrants were reviewed and Councilman Billingsley moved for approval as submitted. Motion carried unanimously.

PROCLAMATION-AWARDS:

Mayor Putnam presented retiring Deputy City Clerk/Treasurer Linda Barton with a 20+ year retirement award and expressed gratitude for how important she has been to the City, the difference she has made in leaving the City offices as a much better place and the help provided through difficult situations. City Manager West commented that he enjoyed working with Barton, and she was a rare and dedicated employee who has been an important part of the success of the City operation and will be very much missed.

Mayor Putnam read a proclamation to recognize April 28, 2017 as Arbor Day, noting that Winnemucca is a recognized Tree City USA, and encouraged everyone to do their part and plant a tree this Arbor Day.

Mayor Putnam presented Stephanie Johnson, Winnemucca Domestic Violence Service Program Director, with proclamations for National Crime Victim's Rights, Denim Day, Sexual Assault Awareness and Child Abuse Prevention, and thanked Johnson for all she and the local domestic violence organization do in the community.

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BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the Council agreed and Councilman Brooks moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VESCO CITY PARK USE REQUEST / FOURTH OF JULY / LIONS CLUB

Patricia Setzer, Winnemucca Host Lions Club representative, requested to use Vesco City Park Tuesday, July 4, 2017 for the annual fireworks and Lions Club Fourth of July activities, which includes entertainment, live music and the Taste of Winnemucca competition between local restaurants. Councilman Brooks moved to approve the use of Vesco City Park as requested on Tuesday July 4, 2017 for the annual Fourth of July activities hosted by the Winnemucca Host Lions Club. Motion carried unanimously.

GOLF COURSE FEE WAIVER REQUEST / ROTARY CLUB GOLF TOURNAMENT

Walt “Bud” Vetter, Rotary Club representative, requested a waiver of the golf course fees for the annual Rotary Club Golf Tournament to be held May 6-7, 2017. The proceeds are used for the Rotary Club scholarship program and the kindergarten backpack program. Mayor Putnam said the tournament meets the benefit to the community requirement for a fee waiver. Councilman Billingsley moved to approve the Rotary Club request for a golf tournament May 6-7, 2017 and to waive the Golf Course use fee. Motion carried unanimously.

SURPLUS PROPERTY DETERMINATION-DONATION AUTHORIZATION / BICYCLE HELMETS / POLICE DEPARTMENT

Police Chief Silva and Harold Gudmundsen, Winnemucca Regional Raceway Association spokesman, commented that at the last Council meeting the request for donation of the bicycles accumulated at the police department was approved but they neglected to include the accumulated bicycle helmets in the request and are now requesting donation of the bicycle helmets. Councilman Brooks moved to find that the bicycle helmets held by the Winnemucca Police Department have no further public use and to authorize donation of the helmets to the Winnemucca Regional Raceway Association. Motion carried unanimously.

ORDINANCE INTRODUCTION / SEWER USE FEE INCREASE / SEPTAGE DISPOSAL FEE

City Manager West explained the existing ordinance allows a sewer use fee based upon actual water usage, rather than a fixed monthly rate or based upon the number of fixture units, and is used only when there is very limited water usage (typically churches and service organizations). The rate was not adjusted when the sewer use rates were nearly doubled (2015), and should now be adjusted so the rate is equitable. The amendment proposes to increase the fee from \$1.60 to \$3.20 per 1,000 gallons of water used. City Attorney Maher said the second part of the ordinance provides a fee for septage disposal. The new treatment plant will accept septage waste and charge for it. West said the cost to build the required box (with a grate and pump sytem) has not yet been finalized. The fee will offset the construction cost and the cost for staff to monitor the dumping and clean the dump site after each use. The proposed fee for the septage disposal is \$0.30 per gallon, which is slightly higher than the City of Elko septage

acceptance fee that has been in place since June 2007. Councilman Mavity moved to introduce and set for public hearing at the May 9, 2017 City Council meeting an amendment to Winnemucca Municipal Code (WMC) Chapter 13.04 to: (i) increase the sewer use fee based upon water use to \$3.20 per 1,000 gallons, and (ii) establish a fee for septage disposal at \$0.30 per gallon. Motion carried unanimously.

ORDINANCE INTRODUCTION / WATER SERVICE DEPOSIT FEE INCREASE

City Manager West explained that currently the deposit fee is \$50 for a new water service customer to establish service. The historical data indicates that delinquent account balances typically exceed the deposit amount; the ordinance proposal is an effort to assist with recoupment of delinquent account balances. Councilman Mendiola moved to introduce and set for public hearing at the May 9, 2017 City Council meeting an amendment to Winnemucca Municipal Code (WMC) Chapter 13.08 to increase the water service deposit fee from \$50 to \$60. Motion carried unanimously.

POSITION AND SALARY RANGE TABLE / FISCAL YEAR 2017-2018

City Manager West said this is an annual action item to adopt the revised salary range table for the next fiscal year. Effective July 1, 2017, all salary ranges are proposed to be adjusted by the 1% COLA previously approved in the contract negotiations. The City Manager/Engineer position vacancy (in October) may include a change in the City Manager job description which will result in a lower salary range. Councilman Brooks moved to approve the FY 2017-2018 Position and Salary Range Table as presented. Motion carried unanimously.

WASTEWATER TREATMENT PLANT CONSTRUCTION SITE TOUR

City Manager West said due to inclement weather and because two Councilmen are unavailable, the tour is postponed until a future date.

STAFF-COUNCIL REPORTS

City Manager West reported that the sewer project is on schedule. West is currently working on four different bid packages for projects that are in the next fiscal year budget. One bid was received for the First Street project (from Hunewill Construction) which will be presented at the next meeting. The Public Works Department is currently doing crack filling and sweeping.

Councilman Mavity attended the landfill committee meeting; the recycling grant was awarded to DeLong Construction. Mavity did a centennial presentation for an adult ESL class at Great Basin Community College. The Winnemucca Arbor Day Celebration will be held on June 3.

Councilman Mendiola reported on the NNRDA meeting held in Elko last month. Mendiola will attend the HDA meeting tomorrow.

Councilman Billingsley reported the Winnemucca Wheels Committee is getting ready for their big event this summer. The WCVA meeting will be held tomorrow.

Councilman Brooks attended the landfill committee meeting.

Mayor Putnam attended the Ag in the Classroom. Putnam will be meeting with Clinton Kolbe from the Nevada Small Business Development Center tomorrow.

