

**CITY COUNCIL MINUTES  
REGULAR MEETING  
SEPTEMBER 8, 2015**

The Winnemucca City Council met in regular session on Tuesday, September 8, 2015 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam and Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

The minutes of the August 18, 2015 regular City Council meeting were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

**APPROVAL OF WARRANTS:**

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

**PROCLAMATIONS / EMPLOYEE AWARDS:**

Mayor Putnam presented Shane Piccinini, Food Bank of Northern Nevada, with a "Hunger Awareness Month" proclamation. Piccinini stated that September is designated as Hunger Awareness Month and reported on the various programs available county-wide to provide food assistance to those in need and explained the food bank reliance on support from a variety of sources, including individual giving, government commodities, and donations from the food industry.

**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

There was no public or personal communication or correspondence.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Tipton moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**VARIANCE REQUEST VW-15-10 / REDUCE SIDEYARD SETBACK / RAMIREZ-ANDRADE**

Betty Lawrence, Planning Department, presented a variance application submitted by Blanca E. Ramirez-Andrade to reduce the west side yard setback from five (5) feet to three (3) feet to allow for an addition to the existing residence at 1351 Melarkey Street. Lawrence stated a

variance request for the property was made and approved in 2013 for a front porch and an addition to the residence. The porch was completed, but the addition was not constructed and the variance approval expired. Councilman Brooks moved to approve, based on staff findings and recommendations, variance VW-15-10 to reduce the side yard setback from 5' to 3' for the construction of a home addition to the residence at 1351 Melarkey Street, APN 3638-29-263-009. Motion carried unanimously.

**DISABLED PARKNG SPACE DESIGNATION AT 211 S. BRIDGE STREET / JOIN OFFICE**

Ann Silver, Executive Director of JOIN Inc., requested the installation of a designated disabled parking space in front of the JOIN office at 211 S. Bridge Street. Mayor Putnam suggested a better location for the designated space is the first parking spot around the corner on Second Street. City Manager West agreed and said the Second Street location is adjacent to a handicap ramp. The Council members and Silver also agreed the Second Street space is a better location. Councilman Mavity moved to approve the installation of a designated disabled parking space at the first parking space on Second Street at the corner of Bridge Street next to the JOIN office. Motion carried unanimously.

**DISABLED PARKING SPACE DESIGNATION AT 350 MELARKEY STREET / SAINT PAUL'S CATHOLIC CHURCH**

Patty Szabo, representing Saint Paul's Catholic Church, requested the installation of a second designated disabled parking space in front of the church (on Melarkey Street). There was discussion about the feasibility of placing the second designated space at the front of the building and how it may restrict the placement of the funeral home vehicles during a funeral service. The consensus of the Council was to approve the second handicap parking space in front of the church and if that location poses a problem, the space location can be reevaluated and moved if necessary. Councilman Billingsley moved to approve the installation of a second designated disabled parking space located in front of Saint Paul's Catholic Church subject to reevaluation and relocation if necessary. Motion carried unanimously.

**STREET CLOSURE REQUEST / MELARKEY STREET FROM FOURTH STREET TO WINNEMUCCA BLVD. / NORTHERN NEVADA RACING ASSOCIATION**

Nate Blanton, representing Northern Nevada Racing Association, requested closure of the 300 block of Melarkey Street (between Fourth Street and Winnemucca Blvd.) on September 17, 2015 from 5 p.m. to 1 a.m. for the Logan Hunewill Memorial Drag Race Kickoff Party. The event was held last year on Bridge Street. Blanton said Winners made a nice offer to use their parking lot for the event set up, and closing off the street will offer extra parking for participants. Blanton stated their hope was to attract people coming off US 95 to maybe stay and attend the drag races. Mayor Putnam questioned beginning at 5 p.m. as it will interfere with those leaving work and traveling home. Blanton stated they could change the time to 5:30 p.m. if necessary. City Manager West stated a special event certificate of insurance must be provided to the City prior to the event. Councilman Brooks moved to approve the closure of the 300 block of Melarkey Street between Fourth Street and Winnemucca Blvd. on September 17, 2015 from 5:30 p.m. to 1:00 a.m. for the Logan Hunewill Memorial Drag Race Kickoff Party. Motion carried unanimously.

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## **GROUNDWATER PROTECTION PROGRAM / RESOURCE CONCEPTS INC.-NEVADA DIVISION OF ENVIRONMENTAL PROTECTION**

This agenda item was postponed at the request of NDEP until the September 22, 2015 meeting.

## **AIRPORT TAXIWAY WIND-CONE DESIGN PROJECT / FAA GRANT AGREEMENT**

Mayor Putnam stated an FAA Grant Agreement for the Taxiway/Wind-Cone Design Project was submitted prior to the deadline, and the grant agreement must be ratified by formal governing board action. The City match on FAA grants is 6.25% with the 93.75% project funding balance provided by the FAA. Councilman Owens moved to formally accept the \$75,000 grant offer and to confirm the City commitment for the \$5,000 local match. Motion carried unanimously.

## **FIRE TRUCK BID AWARD / FIRE DEPARTMENT**

City Manager West said Ferrara Fire Apparatus, Inc. was the only bidder for a new pumper-ladder fire truck; the bid total was \$723,892, which includes a generator. Staff suggests removing the generator from the bid amount which will reduce the amount of the City match for the bid. Without the generator, the bid amount is \$706,569. The FEMA grant award is \$665,000, leaving \$41,569 to be paid with the City match. West stated the City will contact FEMA and ask for a modified grant amount so that the local match will remain at 5%. If the request is granted, the modified grant amount will then be \$671,241, effectively reducing the City match to \$35,328. Fire Chief Alan Olsen said everything in the bid, which includes the additional equipment, looks complete. Mayor Putnam asked if the equipment meets Olsen's expectations. Olsen responded yes. West stated the fire truck purchase budget included \$35,000 for the local match and \$35,000 for the truck equipment, but since the bidder included the equipment in the purchase price, additional funds are now available. Olsen stated Ferrara will deliver the truck and provide three days of extensive training, and the department will have videos for additional training. Councilman Billingsley moved to accept the bid from Ferrara Fire Apparatus, Inc. in the amount of \$706,569 which includes delivery and approve a City match of up to \$41,569, depending upon the final grant amount. Motion carried unanimously.

## **CITY WATER WELL #8 PROJECT / PROFESSIONAL HYDROGEOLOGIST SERVICES**

City Manager West explained the City has two professional consultants involved in preparing specifications for the new municipal well located on East Winnemucca Blvd. Consultant Brien Walters is working on an hourly basis. West presented a professional services contract from Dale Bugenig, of Bugenig Consulting Hydrogeologist, LLC, to provide the well drilling technical specifications and be on site for core sampling during the drilling operation. The proposal from Bugenig is for \$21,351. If the project can be completed within the time specified in the proposal, the cost to the City will be less; if the drilling contractor takes longer to complete the work, any additional change in the fee will be negotiated and approved by the City. Councilman Owens moved to approve the proposal from Bugenig Consulting Hydrogeologist, LLC in the amount of up to \$21,351 for hydrogeologic services related to construction of a new municipal water supply well for the City of Winnemucca. Motion carried unanimously.

## **SAGE HEIGHTS SUBDIVISION ANNEXATION**

City Manager West reported ten positive and no negative responses to the annexation letters to the property owners in the subdivision have been received. There are seven property owners

who have yet to respond to the letter dated August 12. Staff will attempt to contact the non-responding property owners to determine whether they want to voluntarily annex into the City.

### **HIGH SCHOOL HOMECOMING PARADE REQUEST / LOWRY HIGH SCHOOL**

Mayor Putnam presented a request from Lowry High School representative Tanya Grady to bring back the Lowry High School homecoming parade tradition on Thursday, October 1, 2015 at 7 p.m. The proposed route is on South Bridge Street from Sparetime Bowl to Highland Drive, along Highland Drive from Bridge Street to Kluncy Canyon, and along Kluncy Canyon from Highland Drive to Lowry High School. City Manager West stated that Police Chief Silva had confirmed the police department will provide traffic control for the event with a lead car and at the major intersections (Haskell and Bridge; Highland and Bridge; Highland and Kluncy) and will follow at the end of the parade. Councilman Mavily moved to approve the request to hold the Lowry Homecoming Parade on Thursday, October 1, 2015 beginning at 7 p.m. at Sparetime Bowl on Bridge Street to Highland Drive, from Highland Drive to Kluncy Canyon ending at Lowry High School. Motion carried unanimously.

### **LICENSE AGREEMENT AMENDMENT / AIRPORT INDUSTRIAL PARK / GOOGLE**

Olivia Hatalsky, Google-Loon Project representative, requested a modification of the existing license agreement with the City to increase the area of property used by the Google balloon launching operation facility. The current agreement is for use of the former National Weather Service balloon launching site at the Airport. Google paved about one acre of land and installed a concrete pad using all local vendors for the work. Currently, a fifty feet in height crane is used for balloon launching and T-hangars are used with the manual balloon launch operations, but they are outgrowing the current area of use. The expansion proposal received a favorable response from the Airport Board. They have been working with the City Manager to acquire additional land to expand the site on the Airport Industrial Park, which will enable them to move out of the T-hangars. Hatalsky stated they want to triple their footprint which will require additional paving and another concrete pad for a manual launch site. They will use local contractors for the work. Google proposes to build a 10,000 square feet warehouse facility in six to twelve months, but the paving will begin at the execution of the contract. Councilman Tipton moved to approve the license agreement amendment with Google, Inc. to triple their land usage at the airport, to adjust the annual fee payments based on a property-area basis, and to direct staff to work with Google, Inc. on any modifications to the license. Motion carried unanimously.

### **STAFF-COUNCIL REPORTS**

City Manager West reported that the East Winnemucca Blvd. north side curb project is almost complete and that NDOT is considering adding sidewalks/pathways to the area. The East Winnemucca Blvd. south side project should begin construction within the next two weeks. The State is looking for a representative to serve on the CDBG Advisory Committee and anyone interested should contact West. The public safety building (police department) had a water break cause a substantial amount of damage over the weekend; a quote for the next budget cycle to replace the entire HVAC system at the public safety building will be obtained.

Councilman Owens attended the Boys and Girls Club auction and dance fund raising event, and took part in the Burning Man tour.

