

**CITY COUNCIL MINUTES  
REGULAR MEETING  
NOVEMBER 6, 2014**

The Winnemucca City Council met in regular session on Thursday, November 6, 2014 at 10:00 a.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 10:00 a.m.

**APPROVAL OF MINUTES:**

The minutes of the September 30, 2014, special City Council meeting were reviewed and Councilman Cain moved for approval as submitted. Motion carried unanimously.

The minutes of the October 20, 2014 joint City Council-Council Commission meeting were reviewed and Councilman Cain moved for approval as submitted. Councilman Tipton abstained from voting as he was not present at the meeting. Motion carried unanimously.

The minutes of the October 21, 2014 regular City Council meeting were reviewed and Councilman Tipton moved for approval as submitted. Motion carried unanimously.

**APPROVAL OF WARRANTS:**

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

**PROCLAMATIONS / EMPLOYEE AWARDS:**

Mayor Putnam presented a 5-year employee service award to Parks Maintenance Technician Cody Elms and commended him for his hard work and dedication to the City, and for working towards obtaining an arborist certification.

Mayor Putnam presented a 20-year employee service award to Detective Matt Morgan and commended him for his hard work and his long term commitment to the City.

**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

Mayor Putnam reported that she had met with Humboldt General Hospital (HGH) CEO Jim Parrish and HGH Employee Representative Rick McComb to discuss the HGH employees use of on-street parking adjacent to the City Park during the winter months since it is getting dark earlier now and there are less people using the park. Parrish and McComb are concerned for the safety of the hospital employees that work at night, and requested approval to use some of the on-street parking after November 15 for employees working after dark. Putnam approved the request and reminded that it is a public street and the employees have the right to park there. Putnam said the City appreciates the HGH employees for working with the City to alleviate the parking issues experienced during the times of greatest park use.

Rick McComb advised they had previously asked hospital employees to not park adjacent to City Park between 7:00 a.m. and 7:00 p.m., and they are asking that the restricted use be between 7:00 a.m. and 4:30 p.m. from November 15 through March 15 unless there is inclement weather. McComb noted that HGH surgery and emergency room staff are the primary users of the on-street parking because their entrance is adjacent to the parking. Parking location is a safety issue during the winter months when the days are shorter and when inclement weather poses additional hardships. Councilman Tipton said it is commendable that the HGH employees are willing to work with the community. The Council members thanked McComb and the HGH staff for their cooperation with the parking.

### **DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

#### **BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Tipton moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

#### **2014 GENERAL ELECTION / VOTE CANVASS / ELECTION RESULTS DECLARATION-REPORT**

A summary Statement of Votes with the voting statistics for the 2014 general election was provided for review. City Attorney Maher provided a draft resolution to acknowledge the canvass and certify the vote to the Secretary of State. No clerical errors were discovered and no changes were made to the Statement of Votes.

Councilman Cain moved to approve proposed Resolution 2014-24 declaring single candidates Di An Putnam and Jim L. Billingsley elected to the Mayor and Council Seat 4 offices, respectively. Motion carried unanimously.

Councilman Owens moved to approve proposed Resolution 2014-25 declaring Theresa L. Mavity elected to Council Seat 2 and to order the City Clerk to certify the abstract, make a copy and report of the abstract in compliance with law, and transmit the copies of the certified abstract and report as required by NRS to the Nevada Secretary of State.

#### **VETERANS DISPLAY PROPOSAL / PAQUETTE**

Anita Paquette, local Veterans representative, requested suggestions for locations to display a hanging indoor exhibit of combat photos and short observations about the nature of war called "Always Lost – A Meditation on War". Paquette stated she is not requesting monetary support from the City; just ideas for a venue for the exhibition. There was some discussion as to how much room will be required for the display. City Attorney Maher asked how long the display will be in place. Paquette stated two weeks. It was suggested that the museum might be an acceptable place for the exhibit. Mayor Putnam asked Paquette to provide the dates of the

display and said the City could possibly provide some staff to help with the set up. There will be no charge for admission to the exhibit, and any donations will be distributed to the Wounded Warrior Project. Paquette reminded there is a Veterans Day Parade which will be held November 11 at 11:00 a.m., beginning on Bridge Street at the Spare Time Bowl, and traveling down Bridge to end on First Street. There are over 40 entries for this year's event. No action was taken.

### **PHASE I RECREATION COMPLEX LANDSCAPING PROJECT / CONTRACT AWARD**

Mayor Putnam stated the Garden Shop Nursery was the low bidder on the Recreation Complex Landscaping Project. City Manager West explained that bids for the landscaping and the Recreation Complex Building project were opened on Monday, November 3. The landscape bid came in approximately \$150,000 under budget, and staff recommended awarding the landscape-irrigation system portion of the Phase I Recreation Complex Project to Garden Shop Nursery from Reno, Nevada in the sum of \$571,422.07. Councilman Brooks moved to accept the bid from Garden Shop Nursery for the Phase I Recreation Complex Project Landscaping in the amount of \$571,422.07. Motion carried unanimously.

### **PHASE I RECREATION COMPLEX BUILDINGS AND SIGNS PROJECT**

City Manager West reported the bids for the two small buildings of the Recreation Complex Project were much higher than anticipated, and substantially over the budget. Mayor Putnam said it was felt that the storage building was not absolutely necessary and she recommended that it be eliminated. The apparent low bidder, MGM Construction, was asked to do some value engineering of the restroom building to determine if the construction cost could be lowered; however, the reduction turned out to be fairly minimal and eliminated all of the vandal-proof fixtures, and it was still over the budget. Staff recommended rejecting all bids. West noted the MGM Construction bid on the masonry signs portion was just slightly above budget at \$20,000. West stated that staff is researching pre-manufactured restroom buildings which are attractive and offer many options, for example, a four toilet per side building, which is similar to the building which was bid, is about \$171,000; if the toilets are reduced to three per side, the cost drops to \$141,000.

Councilman Owens moved to reject all bids received for the restroom building and masonry signs project for the Phase I Recreation Complex. Motion carried unanimously.

Council Cain moved to authorize staff to go solicit bids for a pre-fabricated restroom. Motion carried unanimously.

Councilman Cain moved to authorize staff to proceed with the construction of the masonry signs. Motion carried unanimously.

### **CLEAN WATER ACT AMENDMENTS PROPOSALS / PROTEST LETTER**

City Manager West stated that if the proposed Clean Water Act Amendments are adopted the effect on the City could be substantial; especially where storm water and treated waste water is concerned, and it may adversely affect the biological treatment of the river for insect control. West provided a draft letter for submission to the Corp of Engineers and the EPA addressing

the City concerns. City Attorney Maher asked West if he had any idea of the economic impacts. West said that may be hard to determine. Maher suggested that including some tangible costs in the letter will give credibility to the objections. West noted it may be difficult to back up cost claims. Mayor Putnam stated if some of the proposed amendments are imposed, it could potentially bankrupt the community. The Council agreed. Councilman Owens moved to authorize staff to amend letter as necessary, and to authorize the Mayor to sign the letter. Motion carried unanimously.

### **HASKELL STREET MAINTENANCE ACCOUNT**

City Manager West said the City received a \$750,000 payment from the Nevada Department of Transportation for assuming ownership of Haskell Street, and that the funds were designated at the time to be used solely for the future maintenance of that roadway. Staff is recommending the Council formally establish a reserve account in order to keep track of the funds. Councilman Cain moved to authorize creation of a separate account in the general fund for the maintenance of Haskell Street. Motion carried unanimously.

### **STAFF-COUNCIL REPORTS**

City Manager West reported he authorized a too late for the meeting agenda request from KIA Fitness to hold a 5K Freedom Run, tomorrow, November 11. West received substantial design changes required by the NDOT on the East Winnemucca Boulevard improvement project and the plan revisions have been submitted to the City drafting consultant for review. The biggest change was the addition of full commercial driveways to the project, which resulted in a substantial cost increase, and a corresponding increase of the City required local match. NDOT approval is expected soon, and the bids should go out in the next couple of months. The audit presentation from Drake and Rose will be November 18. The last few months of the sales tax revenues were up and City expenses were less than projected, which resulted in a higher ending fund balance in the General Fund. There were no surprises with the audit. Carollo Engineers is preparing a sewer plant project design services proposal and West is working to get the numbers down. Chris Machado has left the firm, but the replacement lead engineer on the City project has many years of experience on this type of project. After the Recreation Tax initiative was defeated, the Recreation Committee will discuss a new approach on the recreation complex project. The construction of the Boys and Girls Club building will still be covered by private donations, but the failure of the recreation tax will affect how it is maintained.

Councilman Owens suggested that with the shift of power to the Republican Party at the State Legislature, the Council should consider speaking with the League of Cities about addressing the issues of prevailing wages, which has had a substantial negative effect on all local government bids.

Councilman Cain reported the LEPC exercise has been rescheduled.

Councilman Tipton has a Conservation District meeting tonight.

Councilman Billingsley reported the WCVA room tax is down.

Mayor Putnam said the information for the Mayor's Appreciation Dinner to be held November 15 has been provided to the newspaper and Chamber of Commerce. Those wishing to attend can pay at the City or at the door the night of the event. Putnam was pleased with the Humboldt County entry in the Nevada Day Parade and thanked Humboldt County for their hard work.

**PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There were no public or personal communications or correspondence.

The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** November 18, 2014

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	<u>Cain, Tipton, Billingsley, Brooks, Owens</u>
<b>NAYS:</b>	<b>Councilmen</b>	_____
<b>NOT VOTING:</b>	<b>Councilman</b>	_____
<b>ABSENT:</b>	<b>Councilman</b>	_____

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Di An Putnam  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk