

**CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 23, 2014**

The Winnemucca City Council met in regular session on Tuesday, September 23, 2014 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The minutes of the September 9, 2014 regular City Council meeting minutes were presented for review and Councilman Tipton moved for approval as submitted. Motion carried unanimously with Councilman Owens abstaining as he was absent from the meeting.

APPROVAL OF WARRANTS:

The warrants were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam read the proclamation declaring October 2014 as Domestic Violence Awareness Month. Stephanie Johnson, representative of Winnemucca Domestic Violence Services (WDVS), accepted the proclamation. Johnson thanked the Mayor and Council for their support. The WDVS will be holding a Mayor's Ball on October 3 as a fundraiser and they will be holding a vigil, at a date to be determined, to honor all the victims of domestic violence that have lost their lives.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

Gina Rackley and Tami Spero, County Fiscal Officer Association (CFOA) representatives, updated the Council on the success of the CFOA conference recently held in Winnemucca. CFOA received \$40,000 in sponsorships, and 95% was spent in Nevada with 90% spent in Winnemucca. Rackley thanked the Mayor for her participation in the opening ceremonies. Rackley and Spero presented the Mayor with a commemorative coin and a resolution commending the City of Winnemucca for the conference sponsorship.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Cain moved to make a finding that

no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

CITY STREETS USE REQUEST / 3K-5K COLOR RUN / CHAMBER OF COMMERCE

Teresa Mavity, representing Humboldt Chamber of Commerce Board of Directors, said they are planning their second "Color The Mucc" 3K/5K wellness run October 4, 2014. They are requesting the use of City streets from the Community Garden to Vesco Park, using the same route as last year's run. The race will begin at 9:00 a.m. They will have a crew to clean up the nontoxic colored material used. Mavity stated this is a fund raiser for the Chamber and a portion of the funds raised will be earmarked for a scholarship for the class of 2015. Last year there were 233 participants. Mavity said a huge part of the sponsorship comes from Humboldt General Hospital in the form of advertising, providing food, water and medical assistance if necessary. Councilman Cain moved to approve the request as presented. Motion carried unanimously.

CITY STREETS USE REQUEST / 3K, 5K, AND 8K ALZHEIMER'S AWARENESS "TURKEY TROT" / WINNEMUCCA ALZHEIMER'S SUPPORT GROUP

Gini Cunningham, representing the Winnemucca Alzheimer's Support Group, stated they are planning an Alzheimer's awareness "Turkey Trot" on November 27, 2014. They are requesting the use of the city streets for the fun run which will begin at 8 a.m. with routes beginning and ending at Lowry High School. All proceeds will be used locally to support families and caregivers of those with Alzheimer's, other dementias and for community education. Councilman Brooks moved to approve the request as presented. Motion carried unanimously.

POLICE DEPARTMENT K-9 DOG RETIREMENT-ADOPTION

Police Chief Silva explained that Police Officer Elizabeth Hill recently resigned as the WPD K-9 handler and, because of hip issues with the police dog Dutchess, it has been determined the dog has about a year of service left. It will be difficult and expensive to reassign Dutchess to another handler for such a short period of time. The typical number of working years of a patrol dog is about seven and Dutchess has served five. Silva said the department is currently working on getting a younger dog to replace Dutchess and training a new handler in order to keep the K-9 program. It is the staff's opinion that reassigning the dog to another handler for the dog's remaining year of service is not warranted. Councilman Billingsley moved to approve the retirement of the K-9 dog Dutchess and to authorize transfer of ownership to Officer Elizabeth Hill. Motion carried unanimously. Resolution No. 2014-19.

RECREATION COMPLEX PROJECT UPDATE

Ray Parks and Chad Peters, Winnemucca Community Improvement Group (WCIG) representatives, and Rusty Bahr, Boys and Girls Club-Recreation Complex representative, presented an update on the recreation complex project. Parks noted that what started as a Boys and Girls Club center became something much bigger that will serve all age groups of the community. Bahr presented a Power Point program of the process the WCIG used to determine what the community wanted and needed in addition to a Boys and Girls Club. Bahr also

explained the planned phases of the Recreation Center Project. Phase I is the land acquisition of over 40 acres (size determined by the Community Improvement Group) and development of about 20 acres with roads, sidewalks, water, sewer, and all the infrastructure for the future development. The number one need in the community was determined to be soccer and multi-use fields which are part of Phase I which is estimated to cost \$3,020,000. Phase II is the construction of the Boys and Girls Club and recreation complex which includes a regulation size gymnasium, performing stage, fitness center, multipurpose room, nursery, game center, arts center, STEM center and a positive and safe place for every child to be able to participate in a healthy life style. Phase II includes a capital campaign that will last about one year and a building design of about three months with construction beginning June 2015, and an expected opening in 2016. Phase II will cost an estimated \$6,550,000 to construct. A future Phase III expansion will house a aquatic center. Bahr stated that statistics show that communities with a Boys and Girls club have a higher high school graduation rate. The key to the future phases of the recreation complex will depend on the passage of the recreation tax which will appear on the November ballot. Mayor Putnam said the recreation tax money will not only go to this project, but can be used in the maintenance of all park facilities. Peters suggested the complex is an opportunity to bring in revenue to the community, as it will allow soccer tournaments, swimming tournaments and other events that Winnemucca is unable to presently host. City Manager West pointed out that a major recreation facility hasn't been built here since the Sports Complex in 1987, and the community has grown substantially since that time. It will not be possible to complete the project without the recreation tax passing. No action was taken.

MASTER PLAN AMENDMENT / BILL NO. 090914A-ORDINANCE NO. 802 / VERNER, ET AL.-SCHOMMER

Betty Lawrence, Humboldt County Planning Department, presented the request of applicant Patrick L. Schommer to change the master plan designation from COMM (Commercial) to IND (Industrial) for property located off US Highway 95 across from Winnemucca New Holland, Assessor's Parcel No. 3638-19-276-001. The Regional Planning Commission recommended denial of the application. The reclassification, if approved, will be spot master planning and spot zoning as everything surrounding the property is planned and zoned commercial or residential. Mayor Putnam noted that there are a lot of residential areas around the property. Councilman Owens and Councilman Billingsley said it should be left commercial. City Attorney Maher said the purpose of the master plan and zoning is to ensure orderly growth and keep the development patterns consistent. There were no comments from the public. Councilman Cain said the Regional Planning Commission did their due diligence and recommended against the change. Councilman Cain moved to deny the application based on the findings and recommendation of the Regional Planning Commission. Motion carried unanimously.

ZONING DISTRICT RECLASSIFICATION / BILL NO. 090914B-ORDINANCE NO. 803 / VERNER, ET AL.-SCHOMMER

Mayor Putnam said this is a zone change request submitted by Patrick L. Schommer to rezone from G-C (General Commercial) to M-1 (Industrial) the same property which just denied a master plan amendment. There were no comments from the public. Councilman Cain moved to deny the request because the proposed zoning does not conform to the master plan designation. Motion carried unanimously.

MASTER PLAN AMENDMENT / BILL NO. 090914C-ORDINANCE NO. 804 / SMITH TRUST

John Milton, Desert Mountain Surveying, as representative for property owner Randal Smith Family Trust, said this is a request to reclassify property on the master plan from MHDR (Medium High Density Residential) to COMM (Commercial) for a 3.74 acre portion of Assessor's Parcel No. 3638-19-276-003. The property to the north of this property is commercial, to the south is commercial, to the east is medium high density residential, and to the west is Highway 95. Changing the master plan to match the rest of the commercial areas adjacent to the property will make the master plan in the area all the same. There were no comments from the public. Councilman Brooks moved to approve the master plan amendment ordinance request based on staff findings and recommendation. Motion carried unanimously. Ordinance No. 804.

ZONING DISTRICT RECLASSIFICATION / BILL NO. 0909114D-ORDINANCE NO. 805 / SMITH TRUST

John Milton, Desert Mountain Surveying, as representative for Randal Smith Family Trust, said this is a request to rezone from R-1-9 (Single-family residential-9,000 square foot minimum lot size) to G-C (General Commercial) a 3.74 acre portion of Assessor's Parcel No. 3638-19-276-003. The zoning change will allow this property to be compatible with the existing zoning and master plan for the other property along this section of US Highway 95, and will not alter the current zoning in the area. There were no comments from the public. Councilman Brooks moved to approve the zone change request based on staff findings and recommendation. Motion carried unanimously. Ordinance No. 805.

SEPTIC SYSTEM-OVERHEAD ELECTRICAL POWER SERVICE AUTHORIZATION / KLUNCY CANYON ROAD AREA / SAMPLE

Anne Sample, a Kluncy Canyon Road area property owner, explained that sewer service is not available to their lot on which they plan to construct a home. City Manager West said the sewer ordinance requires connection to the municipal sewer system if the property is located within 1,500 feet of the system. Nearly every lot north of Kluncy Canyon Road and east of the High School is currently on a septic system. Staff agrees that the lot probably warrants a septic system. Sample also requested two overhead power poles; they have been working with NV Energy and they indicated that one pole will definitely be required due to the inability to hook onto any other power source. The second pole will primarily be for cost effectiveness. West referred to Winnemucca Municipal Code 17.22.070 which states "all utility systems must be installed underground, except in unusual situations involving short extensions of overhead systems existing on abutting properties with the prior approval by formal action of the City Council." West noted that the south side of Kluncy Canyon Road in this area is served by overhead power. The north side is mostly served by underground power and West felt it would be hard to justify an overhead power extension to this property which is located north of Kluncy Canyon. West indicated the high voltage transmission line that runs down the back of this property is proposed to be removed at some point in the future. Councilman Billingsley stated that there is overhead power located in the easement further down from this property on the north side of Kluncy Canyon Road. West said that if overhead power exists nearby, it may be argued that it is appropriate for this property, but more information is needed. Councilman Owens moved to approve installation of a septic system due to the topography and the distance

involved to the nearest sewer main, and to postpone the overhead power decision until staff completes further research. Motion carried unanimously.

STREET-UTILITY EASEMENT ABANDONMENT REQUEST / RECREATION COMPLEX SITE / GREAT BASIN AVENUE / HAPGOOD

John Milton, Desert Mountain Surveying, explained that during the process of preparing a Record of Survey-Boundary Line Adjustment map to create the parcel for the proposed Winnemucca Regional Recreation Complex, it was discovered that an existing unused easement needed to be abandoned because it is no longer necessary to provide legal access to the back of this property with the elimination of the lot line and combining of two parcels into one parcel. The notice of the proposed abandonment was published as required by law. There were no comments from the public. Councilman Billingsley moved to find that the public will not be materially injured by the abandonment and to approve the easement abandonment. Motion carried unanimously. Resolution No. 2014-18.

MEDICAL MARIJUANA ORDINANCE

City Manager West said the Regional Planning Commission had made recommendations on this issue but the City has not yet received the staff report. Mayor Putnam postponed this agenda item until a future meeting.

STAFF / COUNCIL REPORTS

City Manager West reminded there is a special meeting scheduled for September 30 at 2:00 p.m. to consider formally accepting the deed from New Vision Development for the property where the Phase I Recreation Complex improvements are to be constructed, and to review bids and possibly award a contract for the Phase IA Recreation Complex infrastructure improvement project. The East Winnemucca Boulevard project (south side) bid package was submitted to the NDOT for review and West is working on the design sheets for the north side curbs. Hunewill Construction will begin work on the River Crossing Sewer Main Project soon. There was a major water main break on Highland Drive on September 18. The Public Works crew did a good job addressing a difficult situation and worked most of the night. West is working on the water meter remote reading system bid documents for the first of four zones, per the budget. The City has initiated the required procedure to select its airport consultant for the next five year period.

Councilman Owens complimented the slurry seal contractor and the City street painting crew.

Councilman Cain reported he has LEPC tomorrow.

Councilman Billingsley reported from the WCVA that the room revenue tax is down.

Mayor Putnam attended the promotion of the CAP Cadet ceremony.

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PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

Teresa Mavity, Humboldt Chamber of Commerce, said the Dress Like A Pirate Wine Walk is September 27. The Color the Mucc fun run is October 4 and the annual Hops and Grapes event will be held October 11. Tickets are still available.

The meeting was adjourned at 3:35 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: October 7, 2014

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Cain, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk