

**CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 9, 2014**

The Winnemucca City Council met in regular session on Tuesday, August 19, 2014 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Absent: Mike Owens. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The minutes of the August 19, 2014 regular City Council meeting minutes were presented for review and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

There were no proclamations or employee awards.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

Mayor Putnam reported that September is Dystonia Awareness month. Dystonia is a disorder that causes involuntary muscle contractions which result in pain. Putnam said she hopes the public will heighten their awareness of the disorder and the effects it has on those afflicted with the disease.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Cain moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

ORDINANCE INTRODUCTION / MASTER PLAN AMENDMENT / VERNER-SCHOMMER

Mayor Putnam presented master plan amendment MP-14-02, a request from Patrick Schommer, on behalf of the property owners Dennis Verner and others, to change the master plan designation from COMM (Commercial) to IND (Industrial) for property located east of US Highway 95 (across from Ford New Holland), APN 3638-19-276-001. Councilman Cain moved

to introduce the ordinance and set it for public hearing at the September 23, 2014 meeting. Motion carried unanimously.

ORDINANCE INTRODUCTION / REZONE APPLICATION / VERNER-SCHOMMER

Mayor Putnam presented rezone application RW-14-03, a request from Patrick Schommer, on behalf of the property owners Dennis Verner and others, to change the zoning designation from G-C (General Commercial) to M-1 (Industrial) for property located east of US Highway 95 (across from Ford New Holland), APN 3638-19-276-001. Councilman Brooks moved to introduce the ordinance and set it for public hearing at the September 23, 2014 meeting. Motion carried unanimously.

ORDINANCE INTRODUCTION / MASTER PLAN AMENDMENT / SMITH-MILTON

Mayor Putnam presented master plan amendment MP-14-03, a request from John Milton, as representative for property owner Randolph Smith, to change the master plan designation from MHDR (Medium High Density Residential) to COMM (Commercial) for a 3.74 acre parcel of property located east of US Highway 95, a portion of APN 3638-19-276-003. Councilman Billingsley moved to introduce the ordinance and set it for public hearing at the September 23, 2014 meeting. Motion carried unanimously.

ORDINANCE INTRODUCTION / REZONE APPLICATION / SMITH-MILTON

Mayor Putnam presented rezone application RW-14-04, a request from John Milton, as representative for property owner Randolph Smith, to change the zoning designation from R-1-9 (Single-family residential – 9,000 sf minimum lot size) to G-C (General Commercial) for a 3.74 acre parcel of property located east of US Highway 95, a portion of APN 3638-19-276-003. Councilman Brooks moved to introduce the ordinance and set it for public hearing at the September 23, 2014 meeting. Motion carried unanimously.

VARIANCE REQUEST VW-14-11 / REDUCE FRONT YARD SETBACK / ALBRIGHT

Betty Lawrence, Humboldt County Planning Department, presented a variance request submitted by Joni Albright to decrease the required front yard setback of twenty (20) feet to five (5) feet to allow a front porch to be built on property zoned R-1-6 (Single-family residential 6,000 square foot minimum lot size) located at 1986 Scott Street, APN 3638-29-481-005. Lawrence stated Planning Department staff had received no comments. The property is located in a cul-de-sac and there is one other front deck in the vicinity. Councilman Brooks moved to approve, based on staff findings and recommendations, variance VW-14-11 to decrease the required front yard setback of twenty (20) feet to five (5) feet. Motion carried unanimously.

VESCO CITY PARK USE REQUEST / FOURTH OF JULY / LIONS CLUB

Dawn Baldwin, Winnemucca Host Lions Club representative, said they had great success this year with calling the Fourth of July celebration the "Taste of Winnemucca." Baldwin estimated there were about 1,200 people in attendance during the peak period of the day. The Lions Club wants to get started now to ensure next year's event will be as successful. Mayor Putnam commended the Lions Club for hosting the Fourth of July celebration. Councilman Cain moved to approve the request to use Vesco City Park on Saturday, July 4, 2015 for the annual Fourth of July activities hosted by the Winnemucca Host Lions Club. Motion carried unanimously.

VESCO CITY PARK USE REQUEST / D3 CHURCH WORSHIP NIGHT / ANDERSON

Jen Anderson, D3 Church representative, and Niko Tarr, D3 Church pastor, presented a copy of the flyer they will distribute if their worship night request is approved. Anderson said the D3 Church group wants to sponsor a fun worship night at Vesco City Park as part of their outreach activities. There will be music which will last about two hours. The music will be pointed towards the Golf Course because it is a residential and hospital area. The music will end at 9:00 p.m. Anderson said they plan on using the firemen's barbecue pit to make s'mores. They anticipate the attendance to be around 50-100. Councilman Cain moved to approve the request to hold a D3 Church worship night event at Vesco Park on Friday, October 3 from 7 p.m. to 9 p.m. Motion carried unanimously.

STREET CLOSURE REQUEST / DOWNTOWN CRUISE NIGHT / NORTHERN NEVADA RACING ASSOCIATION

Mike Kenner, Northern Nevada Racing Association, requested the closure of Bridge Street from First Street to Winnemucca Blvd. on Thursday September 18, 2014 from 6 p.m. to midnight in conjunction with the September Cruise Night for a Drag Race Kickoff Party on the night before the drag races. Councilman Tipton asked if the businesses affected by the street closure are okay with the event. Hal Phillips, Phillips Home Furnishings, stated that most businesses will be closed during the time of the event with the exception of the Winnemucca Pizzeria and the owner is good with it. They plan on having a D.J. to play music and the fire department has agreed to do the bar. Kenner stated they are trying to generate interest for people to go out to the race strip for the Friday and Saturday night drag racing. Councilman Tipton moved to approve the Bridge Street closure from First Street to Winnemucca Blvd. on September 18, 2014 from 6 p.m. until midnight. Motion carried unanimously.

REQUEST TO ABANDON ROADWAY AND UTILITY EASEMENT / FUTURE RECREATION COMPLEX SITE / APN 3638-21-376-002 / HAPGOOD-MEANS

Mayor Putnam presented a request from Desert Mountain Surveying requesting the abandonment of a roadway and utility easement on property located on Great Basin Avenue (the site of the planned Recreation Complex), APN 3638-21-376-002. The easement will no longer be necessary to provide legal access to the back parcel. Councilman Cain moved to direct staff to proceed with the abandonment process. Motion carried unanimously.

REQUEST TO ABANDON WATER MAIN EASEMENT / WATER CANYON ROAD AREA / MCKINNON

Staff recommends that the entire unused old water main easement that parallels Water Canyon Road between Hanson Street and the south City limits be abandoned. The old penstock water main was replaced many years ago by a water main constructed in the Water Canyon Road right-of-way. Councilman Cain moved to direct staff to proceed with the abandonment process. Motion carried unanimously.

AIRPORT SIGNAGE AND GENERATOR PROJECT / FAA GRANT OFFER

City Attorney Maher provided a proposed draft resolution approving the FAA grant offer. Maher explained the FAA requires that the City go out to bid on a project first, and after the bid prices

are received, the FAA determines whether to authorize the grant. If the grant is authorized, the City must indicate acceptance by adopting a resolution approving the grant offer. Mayor Putnam already accepted the grant offer because there was a time deadline prior to this Council meeting when the acceptance had to be submitted. Councilman Cain moved to ratify the Mayor's acceptance of the FAA grant offer and authorize the Mayor to sign the grant documents. Motion carried unanimously.

AIRPORT SIGNAGE AND GENERATOR PROJECT CONTRACT AWARD

City Manager West explained there is a \$223,851 FAA grant award for the project and it requires a 6.25% City match of \$14,293.00 for a total of \$238,774. The total amount to award all four schedules of the bid is \$33,000 higher than the project total budget. The City has the ability to request, and it has been discussed with the FAA, a grant amendment of up to 15% for project overruns. Staff recommends awarding the entire project and submitting a grant amendment application, which makes more sense than bidding a small \$33,000 project next year. Confirmation was received from the FAA today that the City is eligible to submit the grant amendment. There was a change order on the project and the correct bid amount is \$221,035. Councilman Cain moved to award the project contract to CR Drake and Sons in the amount of \$221,035. Motion carried unanimously.

UNCLAIMED PROPERTY REPORTING AND REMITTANCE POLICIES AND PROCEDURES

This item will be placed on a future agenda, if necessary.

SEWER MAIN RIVER CROSSING PROJECT CONTRACT AWARD

City Manager West explained that for years there has been a concern about the condition of the existing 21-inch AC sewer main at the Humboldt River channel crossing near the sewage treatment plant. The City camera system cannot be used to inspect the sewer main because it continuously has full-pipe flows. Over the years, large amounts of rip-rap and concrete have been placed over the top of the sewer main to protect it from erosion. Although the pipe replacement is not a budget item, the extended drought has presented a unique opportunity to replace the sewer main section at a substantially reduced cost. The City received two estimates on labor and equipment to install the 280 feet of pipe for the crossing. The Hunewill Construction bid for labor and equipment is \$44,838 and the RBF Excavating (Battle Mountain) bid is \$49,567. The City will purchase the material direct to save the sales tax. Material on the Hunewill estimate is \$37,000 and on RBF Excavating it is \$43,000. The project will be done with PVC pipe encased in concrete. Councilman Brooks questioned what fund the project will be paid from. West stated the sewer fund. Councilman Tipton moved to award the Sewer Main River Crossing project to Hunewill Construction in the amount of \$44,838. Motion carried unanimously.

STAFF / COUNCIL REPORTS

City Manager West reported the chip seal project is ahead of schedule. The Phase I infrastructure of the Recreation Complex Project is out to bid. The East Winnemucca Blvd. Streetscape plans and bid packet are about 90% complete, and will soon be forwarded to NDOT for approval.

Councilman Cain reported he attended the September 8 Airport Board meeting.

Councilman Brooks reported she received a couple of complaints on residential properties located within the City limits. City Manager West said he will have Building Department staff look at the properties and begin the nuisance process if appropriate.

Mayor Putnam attended the Real Heroes Banquet.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence presented.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: September 23, 2014

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Cain, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk