

**CITY COUNCIL MINUTES
REGULAR MEETING
DECEMBER 17, 2013**

The Winnemucca City Council met in regular session on Tuesday, December 17, 2013 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The minutes of the November 18, 2013 joint City-County meeting were presented for review and Councilman Tipton moved for approval as submitted. Motion carried unanimously.

The minutes of the November 19, 2013 regular City Council meeting were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

There were no proclamations or employee awards.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Cain moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

ORDINANCE INTRODUCTION / REZONE APPLICATION RW-13-07 / MORRISSEY

Property owner Patrick Morrissey submitted a request to change the zoning district classification of Humboldt County APN 010-148-04, an eighty (80) acre parcel situated easterly of the Offenhauser Drive extension, from Rural Ranchette (2.5 acre minimum lot size) to R-1-9 Single-Family Residential (9,000 square foot minimum lot size). Councilman Owens moved to

introduce the ordinance and set it for public hearing at the January 7, 2014 Council meeting. Motion carried unanimously.

ORDINANCE INTRODUCTION / REZONE APPLICATION RW-13-08 / DESERT MOUNTAIN SURVEYING

Desert Mountain Surveying, as agent for property owner Tony Snyder, submitted a request to change the zoning district classification of Humboldt County APN 010-148-04, located at 37 Pacific Avenue, from R-2 (Multiple-family residential) to M-1 (Industrial). Councilman Owens moved to introduce the ordinance and set it for public hearing at the January 7, 2014 Council meeting. Motion carried unanimously.

ORDINANCE INTRODUCTION / AMENDMENT TO WMC CHAPTER 12.24 / MODIFY EXISTING AND ADOPT NEW REGULATIONS RELATING TO PLANTING, MAINTENANCE AND REMOVAL OF TREES AND SHRUBS

City Attorney Maher said a draft of the proposed ordinance is in the meeting packet and explained in the early 1970's the original City ordinance was adopted in an attempt to control the populations of elm and poplar trees, and a resolution was passed providing a list of approved trees. The draft ordinance updates the original ordinance and includes additional criteria which will allow the City to participate in the Tree City USA program. Councilman Cain moved to introduce the ordinance and set it for public hearing at the January 7, 2014 Council meeting. Motion carried unanimously.

WATER CANYON RECREATION AREA MANAGEMENT-MAINTENANCE AGREEMENT / CITY-COUNTY-BLM

Mayor Putnam said the existing agreement between the City of Winnemucca (City), Humboldt County (County) and the United States Department of the Interior Bureau of Land Management (BLM) is proposed to be modified to allow BLM to coordinate with the City and County to identify necessary actions to allow the public use areas in Water Canyon to remain open in the event of a future federal government shutdown. City Attorney Maher explained that the City and County do not have the ability to mandate that the area be kept open, and any such actions must be in accordance with law and agency policy. BLM representative Melanie Mirati said BLM enjoys the cooperation of the working partnerships and they desire to continue with the agreement. Councilman Brooks moved to approve the modified agreement between the City, County and BLM regarding the Water Canyon Recreation Area as presented. Motion carried unanimously.

GOLF DIRECTOR SERVICES AND GOLF PROFESSIONAL SERVICES AGREEMENTS

City Attorney Maher summarized the proposed three year professional services agreements with Rick Longhurst to provide Golf Director services, and Joe Dendary to provide Golf Professional services, and explained the agreement to rescind the current golf professional services with Longhurst. Councilman Cain moved to approve as proposed the rescission of the 2013-2014 Golf Professional Services Agreement with Rick Longhurst. Motion carried unanimously. Councilman Cain moved to approve as proposed the 2014-2016 Golf Director Services Agreement with Richard H. Longhurst dba Parz, Limited. Motion carried unanimously. Councilman Brooks moved to approve as proposed the 2014-2016 Golf Professional Services Agreement with Joe Dendary. Motion carried unanimously.

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PUBLIC HEARING / CDBG PROJECT SELECTION-CDBG FUNDING APPLICATION

Mayor Putnam stated this is the public hearing to select the City 2014-2015 priority CDBG project(s). Tom Brissenden, representing the Senior Citizens of Humboldt County, Inc., requested that the City select the Humboldt Senior Center Expansion Phase II project as its top CDBG priority. Pleasant Senior Center Director Patricia Tindal explained the advantage of dovetailing the Phase II work with the Phase I work is to realize cost savings on mobilization, demobilization and utility service changes which are estimated to be approximately \$100,000. Putnam called for public comment. None was given. Councilman Billingsley moved to select the Humboldt County Senior Center expansion project Phase II as the top City CDBG project and authorize staff to submit the grant application for the project. Motion carried unanimously. \

Tindal thanked the Public Works Department for a good job in the removal of snow after the recent storm, and said the senior citizens appreciated the street clearing and the residence snow removal, which makes it possible for them to get to the Senior Center for meals.

SEWAGE TREATMENT PLANT PLANNING WORKSHOP

Chris Machado, Lisa Freestone and Raj Chavan from Carollo Engineers explained the proposed sewer plant effluent disposal and headworks upgrade project, which includes an evaluation of the existing facilities. The existing headworks are outdated with the pumps cycling too often (due to a small wet well volume) and insufficient comminuters (allowing an accumulation of rags in the ponds/aerators). The Nevada Division of Environmental Protection (NDEP) is concerned with the possibility of connectivity between the existing rapid infiltration basins (RIBs) and the groundwater. Alternatives considered to address the NDEP concerns with the existing RIBs are: 1) a new treatment system with discharge to surface water, which is not feasible; 2) discharge through infiltration which would require a new RIB site; 3) reuse water through irrigation for the golf course and parks which is not feasible because of the required distance to pump water from treatment facility to the user sites; and, 4) pivot irrigation of alfalfa crops in the area. Paul Miller approached the City about using his existing pivot irrigation system (currently growing alfalfa crops) located on Jungo Road approximately 3.5 miles from the existing City treatment facility. Machado noted that the identified potential area for reuse through land irrigation totals approximately 835 acres. Miller currently has approximately 200 irrigated acres. The potential future pivots providing the additional 635 acres will require acquisition of two sections of BLM property. The waste water reuse sites can be expanded in phases. Councilman Cain asked what happens with the treated effluent during the non-growing season. Machado explained it is held in a storage reservoir and/or applied to new RIB's. Waste water must be blended with well water to be used for crop irrigation because the amount of reuse water applied per acre is limited by nutrient loading and plant consumptive use. Machado estimated a two to one dilution factor is required to meet the nutrient limit. Machado provided a comparison for location, construction and access of two alternatives for effluent conveyance and storage: (1) a pipeline along the railroad alignment; and, (2) a pipeline along the Jungo Road alignment. Carollo Engineering recommends the Jungo Road alignment. NDEP is agreeable with both options. Machado explained the restricted space makes the headworks rehabilitation not feasible for installation of new mechanical screens, screening washer and compactor. The expansion of wet well will be difficult because the age of the building may trigger building code issues upon remodel/re-configuration. Carollo recommends construction of a new headworks. The planning/construction costs estimates are: (1) headworks/pump station \$2.0 million; (2) pipeline and reuse pump stations \$5.4 million; (3) small reservoir \$1.7 million; and; (4) RIBs \$1.8 million, for a total for Phase 1 cost of \$10.9 million. The actual size of the holding reservoir will be determined at a later date and is dependent upon the available land area and funding. Carollo

also recommends performing a detailed geotechnical and hydro geological investigation to confirm the optimal location of the proposed RIBs and storage reservoir. In addition, volume and capacity assessment of existing treatment ponds, and detailed condition assessments of existing ponds/equipment should be performed. The Mayor and Council agreed that alternative two appears to be the best option and, by consensus, authorized Carollo to proceed with their research and planning for that alternative, and to present their findings at a workshop to be scheduled in the future.

SURPLUS POLICE SWAT VAN / DONATION

Police Chief Silva stated the police department 1995 Ford F800 armored car has 270,000 miles and some major mechanical issues that the police department cannot afford to repair, and suggested donating the unit to the Humboldt County Sheriff's Office because the County shop is equipped to fix the vehicle for much less than the quote the police department received. Councilman Brooks moved to find that the Police Department 1995 armored car is no longer required for public use by the City and to authorize donation of the vehicle to Humboldt County for use by the Humboldt County Sheriff's Department. Motion carried unanimously.

SURPLUS POLICE 2009 FORD CROWN VICTORIA / DONATION

Police Chief Silva stated the police department 2009 Ford Crown Victoria has 98,000 miles and will not sell for much at auction. The cost of stripping the vehicle is more than the vehicle is worth. The Hospital EMS advised they can use the vehicle for their operations. Councilman Tipton moved to find the 2009 Ford Crown Victoria is no longer required for public use by the City and to authorize donation of the vehicle to the Humboldt County Hospital District. Motion carried unanimously.

STAFF / COUNCIL REPORTS

City Manager West reminded that the financial disclosure form (Secretary of State) and ethics acknowledgement form (Ethics Commission) must be completed and returned by January 15, 2014. The boring of the casing pipe under Melarkey Street for the sewer interceptor project has been completed, and the sewer pipe is being placed into the casing pipe (using spacers) this week. The project will shut down during the holidays. The boring of the casing pipe under the railroad and Winnemucca Blvd. should be completed in January. The contractor will continue the sewer main installation work. There is a vacancy on the Regional Planning Commission.

Council Owens stated the Parade of Lights had a good turnout and was a lot of fun.

Councilman Cain reported he attended an Airport Board meeting December 16 and the LEPC meetings are getting back on track.

Councilman Billingsley will be attending the WCVA meeting today.

Councilman Brooks reminded that Lowry wrestling begins today at 5:00 p.m.

Mayor Putnam reported a community outreach dinner will be held for anyone in need on December 23 at the United Methodist Church.

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PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There was no public or personal communications or correspondence.

The meeting was adjourned at 4:07 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: January 7, 2014

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Cain, Owens, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk