

**CITY COUNCIL MINUTES  
REGULAR MEETING  
NOVEMBER 19, 2013**

The Winnemucca City Council met in regular session on Tuesday, November 19, 2013 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

The minutes of the November 5, 2013 regular City Council meeting were presented for review and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

**APPROVAL OF WARRANTS:**

The warrants were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

**PROCLAMATIONS / EMPLOYEE AWARDS:**

There were no proclamations or employee awards.

**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

There were no public or personal communications or correspondence.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Tipton moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**ORDINANCE INTRODUCTION / REZONE APPLICATION RW-13-07 / KRMPOTIC**

This agenda item was postponed until the December 17, 2013 City Council meeting, as a result of the RPC continuation of this item until their December 12 meeting.

**BRIDGE STREET CLOSURE REQUEST / 2013 CHRISTMAS PARADE OF LIGHTS / CHAMBER OF COMMERCE**

Mayor Putnam stated the Humboldt Chamber of Commerce Christmas Parade of Lights will be held December 7 beginning at 5:30 p.m. The Chamber is requesting a street closure for

downtown Bridge Street with the same parade route as used in past years. Councilman Brooks moved to approve the Humboldt County Chamber of Commerce request to close Bridge Street between Railroad Street and Giroux Street for the annual Christmas Parade of Lights beginning at 5:30 p.m. Saturday, December 7, 2013. Motion carried unanimously. Putnam stated this is one of the best parades in the community and encouraged everyone to attend.

#### **REQUEST FOR FUNDING ASSISTANCE / 2014 HIGH SCHOOL GRADUATION PARTY**

Councilman Brooks said she will abstain from action on this item because she represents the 2014 Lowry Drug Free Graduation Committee. Brooks stated the graduation party has been successfully held for over 20 years. The event is put on by the senior parents and offers an all-night safe event with games, food, music and guaranteed prizes (\$50 minimum value) for seniors that stay after 1:00 a.m. Councilman Owens asked what amount the committee has raised in the past. Brooks stated last year's budget was \$35,000 which included hall rental, decorations, games, food (a lot of which is donated), music, and prizes. Brooks stated the committee leaves some money in the account for the next year's event. Mayor Putnam stated since the graduation party began, there has been no graduating senior loss of life on graduation night. Councilman Cain moved to approve the budgeted donation of \$2,500 for the 2013 Lowry High School Drug and Alcohol Free Graduation Party. Motion carried unanimously with Councilman Brooks abstaining.

#### **REQUEST FOR WAIVER OF DEVELOPMENT STANDARD REQUIREMENTS / BOSCH PROPERTY PARCEL MAP / NEW VISION DIVISION DEVELOPMENT**

John Milton, Desert Mountain Surveying, was present as agent for Lee A. Bosch and the Bosch Family Trust to request waiver of the development standard requirements for the Bosch family property located off East Winnemucca Boulevard. Milton stated the land will be split into four large parcels. City Manager West said it has been the past practice to waive the improvement requirements for large parcel splits, because the improvement standards will be required at the time the property is split into smaller lots. Councilman Brooks moved to waive the development standard requirements for the Bosch property located off East Winnemucca Boulevard as requested. Motion carried unanimously.

#### **GREAT BASIN AVENUE SPEED LIMIT RESOLUTION / LOCAL RESIDENTS**

The City received a signed petition from property owners in the Great Basin Avenue area requesting the City reconsider the 35 mph speed limit approved at a recent meeting. Mayor Putnam stated there were several factors in determining the 35 mph speed limit: it is a designated collector street; it is eight feet wider than a typical residential street; there are a limited number of driveways on the street; and, there is minimal on-street parking on the wide street. Putnam said the thought was to try to make things more consistent and it was found that the majority of people, including residents, drive an average of 30 mph on this street. Putnam welcomed the public input. Kevin Gallio, a resident of Great Basin Drive, stated he has 26 years of employment experience with NDOT and believes the amount of approaches (driveways) on the street are too many to justify the 35 mph speed limit. Children walk in the street from French Ford to Frontier Village and Gallio feels that if the speed limit is set at 35 mph, people will be going faster than that. There are no sidewalks in places, so there is nowhere to walk but in the street. Gallio also felt that a stop sign should be installed on Great Basin at the entrance to Frontier Village. Gallio agreed with the City that the new paved portion of Great Basin located north of the High School should be 35 mph, as there are no residences located there. Gallio would like to see the speed limit returned to the 25 mph in the residential

area. Area resident Brad Rathbun feels there should be speed bumps and stop signs installed in every block. Area resident Chris Lininger stated his family walks and rides their bikes on this street and 35 mph is too fast. He knows it is not practical to have a cop in every block, but he believes the 25 mph speed limit is a deterrent. Councilman Brooks stated that even from the high school to Winnemucca Boulevard a 35 mph speed may be inadvisable and asked the police chief and captain for their opinion. Police Chief Silva stated they had driven it and their recommendation would be 25 mph from Offenhauser to Kluncy Canyon. The last curve on Great Basin from Lowry to Winnemucca Boulevard is a little tight for 35 mph, but it will work. Councilman Billingsley stated he walks there every day and even though the street is wide there is lots of construction going on and you get pushed even further out into traffic lanes. He feels the 25 mph is warranted on Great Basin in the residential area to a point past the Lowry High School softball fields. Councilman Owens said he has no problem reducing the speed limit back to 25 mph with the school zones continuing to be posted as they are and having a 35 mph speed limit from the high school to Winnemucca Boulevard. Councilman Tipton again asked Silva for his opinion on the increase speed limit from Lowry High School to Winnemucca Boulevard. Silva stated he would like to keep the street consistent with a 25 mph limit all the way to the boulevard. Councilman Tipton moved to change the speed limit on Great Basin Drive back to 25 mph and leave the 15 mph school zone speed limits in effect during school hours. Motion carried unanimously.

#### **CITY TREE INVENTORY / TREE USA PROGRAM PRESENTATION / NDF**

David Howlett, Urban Forester with the Nevada Division of Forestry (NDF), gave a presentation on the inventory of the City trees and the Tree USA program. The NDF, along with two certified arborists, assessed the location, species, size class, general condition and noted tree care problems on all municipal-owned trees in the City, consisting of 1328 trees with 44 distinct species represented and approximately 77% being one of the ten most commonly planted trees in the city. Ninety one percent of the City trees were categorized as either excellent or good condition. The City tree inventory indicates that a tree planting program has been a priority for many years. Winnemucca trees provide an annual benefit of \$252,000 to residents and visitors and the replacement value of the City trees is estimated at \$3,425,000. The Nevada Division of Forestry recommendations include: increasing diversity of planted tree species, improving structural pruning on young and middle aged trees, and reducing negative tree management activities such as trimmer damage, excessive or incorrect pruning and improper irrigation. The report will help the City to more efficiently manage its trees and maximize the benefits from current and future city trees. The report also identified trees in the city that represent a risk to public safety. Howlett said there are four criteria to becoming a member of Tree City USA: 1) having a tree board (the City Council can double as this); 2) having a tree care ordinance; 3) having a community forester program; and, 4) annually contributing \$2.00 per capita (based on 7,800 population the contribution will be \$15,000). The benefits include encouraging better care of the City forest and posting of signs distinguishing Winnemucca as a member of Tree City USA. Howlett thanked the City for allowing them to do the inventory and noted again he found a lot of tree pride demonstrated by the City.

#### **PUBLIC HEARING / POTENTIAL PROJECTS FOR 2014 CDBG GRANT APPLICATION**

Tom Brissenden, chairman of the Pleasant Senior Center board, presented the proposed Phase II portion of the senior center expansion for consideration as a 2014 CDBG project grant application. Brissenden stated the mission of the Senior Citizens of Humboldt County, Inc. is to enhance the quality of life for those 60 years and above and those with disabilities. The Pleasant Senior Center is a private not-for-profit organization that was incorporated in 1974.

The building was constructed with CDBG funding in 1983, enlarged with CDBG funds in 1994 and in 2013 they were awarded a \$305,195 CDBG grant for the Phase 1 expansion. The Phase II expansion proposal includes expanding the dining room, and adding toilets, meeting rooms, a covered drop off area and a bus parking area. No addition or renovation to the kitchen or toilet facilities (or building services) has ever been made. Per the Nevada State Demographer, Humboldt County population is projected to grow 48.7% from 2010 to 2030, and has the fastest growth rate in Nevada. The total cost of the Phase II project is \$547,382 with \$88,000 local cash committed, \$275,000 CDBG funds requested, and local cash donations of \$187,382 still needed. The program match funds are provided by charitable donations, raffle drawings, craft sales and fundraising events. The project goal is to have a senior center kitchen that will be able to cater up to 400 meals per day and include a packaging area for home delivered meals. By doing Phase II at the same time as Phase I, it will reduce mobilization and demobilization costs, temporary program costs, and utility service disruptions. Brissenden, along with Pleasant Center board members Thomas Lyon, Charlotte Beringer, Shirley Evans and Senior Center Director Patricia Tindall, thanked the City for considering sponsorship of the 2014 CDBG grant application. Mayor Putnam asked for public input or comment. None was given.

**RECISSION OF 2013-2014 GOLF PROFESSIONAL SERVICES AGREEMENT / 2014-2016 GOLF PROFESSIONAL SERVICES AGREEMENT**

City Attorney Maher and City Manager West will work on the verbiage for the 2014-2016 golf professional services agreement and present it at the December meeting. Maher will also have the rescission agreement for the 2013-2014 golf professional services agreement at the December meeting.

**STAFF / COUNCIL REPORTS**

City Manager West reported the columbarium at the cemetery is near completion, and a sidewalk to connect it to the roadway is planned. The sewer interceptor project is going along well but the construction crew has run into several unexpected galvanized water service lines which will have to be addressed. The Water Canyon Road project is nearing completion and staff is researching the cost of placing street lights on the existing wood poles along Water Canyon Road. The sewer plant presentation-workshop with Carollo Engineers will take place at the December meeting.

Council Owens reported he and Councilman Cain attended a rural planning video conference at the Courthouse.

Councilman Brooks reported she attended the Frontier Coalition meeting as a representative of the City and Lowry High School. Brooks said she is still asked quite frequently about the art center. NNRC had their last meeting of the year. The yurt in Water Canyon is up and 100 visitors are already reported.

Mayor Putnam reported that she and the City Manager attended a presentation on the Affordable Healthcare Act and how it will affect City employees and their dependents. Putnam attended a dinner put on by Florida Canyon Mine. She reminded everyone of the Harvest Community Potluck Dinner which is sponsored by the Ministerial Association on November 20.

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**NOT APPROVED**

**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

Ryan Kolda with the Nevada Rural Water Association said they work with the operators of water systems and he wanted to let the City know of the services they offer. City Manager West said the NRWA offers regular onsite training and video conference training which are very helpful.

The meeting was adjourned at 3:27 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** December 17, 2013

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	<u>Cain, Owens, Tipton, Billingsley, Billingsley, Brooks</u>
<b>NAYS:</b>	<b>Councilmen</b>	_____
<b>NOT VOTING:</b>	<b>Councilman</b>	_____
<b>ABSENT:</b>	<b>Councilman</b>	_____

**APPROVED:**

**ATTEST:**

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Di An Putnam  
Mayor

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Lorrie Haaglund  
City Clerk