

**CITY COUNCIL MINUTES
REGULAR MEETING
AUGUST 20, 2013**

The Winnemucca City Council met in regular session on Tuesday, August 20, 2013 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilman Mike Owens, Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The August 6, 2013 minutes of the regular City Council meeting were presented for review and Councilman Brooks moved to approve the minutes as submitted. Councilman Billingsley abstained from voting as he was not present at the meeting. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam recognized Building Inspector Sherrie Chaplin for 30 years of service and expressed appreciation and thanks for Chaplin's loyalty, diligence and outstanding performance with the City since August 1, 1983, noting the amount of hours Chaplin has put in, especially during the last two years of growth in Winnemucca. City Manager West stated Chaplin is an incredible employee and everything she does on behalf of the city is appreciated.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Tipton moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

PLANNING-ZONING / VARIANCE VW-13-05 / FRONT-SIDE YARD SETBACKS / CURTIS

Betty Lawrence, Humboldt County Planning Department, presented the request from Sheryl Curtis to reduce the required 20 feet front yard setback to 14 feet to allow a front entryway addition and to reduce the required five feet side yard setback on the west side of the property to three feet to allow construction of an addition to the existing dwelling. The addition will line up

with existing homes in the neighborhood. Councilman Cain moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

REQUEST TO USE SPORTS COMPLEX / 2014 BALLOON FESTIVAL

Jeremy Crosby and Kimberly Madrid, Winnemucca Balloon Festival 2014 representatives, requested to use the Sports Complex beginning at 6:00 a.m. Friday, April 24 through 12:00 noon Sunday, April 27 for the 2014 Winnemucca Balloon Festival. Crosby stated they are requesting the Friday use in order to accommodate pilots wanting to do test flights prior to the Saturday event. It will also allow the organizers time to set-up. Madrid stated their equipment will be more secure having the use of the Sport's Complex for the entire weekend, including Friday, and not just during the festival hours. Crosby said they are making this request early because the balloon pilots tend to book events well in advance. Councilman Owens moved to approve the request to use the Sports Complex for the 2014 Winnemucca Hot Air Balloon Festival beginning Friday, April 24 through Sunday, April 27, contingent on the availability of the Sports Complex. Motion carried unanimously.

WEST RAILROAD STREET LIGHTING PROJECT

City Manager West reported the cost of installation of 100 watt lights on West Railroad Street will be \$12,500, with an annual power cost of approximately \$1,800. The installation cost of 200 watt lights is the same, \$12,500, but the annual utility cost will increase about \$500 per year, to about \$2,300. Due to the fact the power poles are located approximately 30 feet back from the pavement, West believes this is a good investment and that the City should move forward with the installation of the 200 watt overhead lights. Councilman Owens moved to approve the 200 watt lighting for West Railroad Street as presented. Motion carried unanimously.

DEVELOPMENT STANDARDS WAIVER / RIM ROCK ROAD STREET IMPROVEMENTS / NEW VISION DEVELOPMENT

Alan Means, New Vision Development, requested a waiver to the development standards ordinance requirements for street improvements on Rim Rock Road from the first man camp access driveway to the end of the man camp development. Councilman Billingsley asked if the area is presently being used and Councilman Cain asked if it was gated and locked off. Means stated it is, and they intend to place barricades at the end of the completed street construction. Mayor Putnam stated there are no improvements on the other side and no access on the section to the man camp area. City Manager West suggested a stipulation be placed on the waiver that the entire roadway section be completed once the property on the other side of Rim Rock Road is utilized or developed or the second driveway is used to the man camp property. Means said that he is requesting the waiver until such time as the property to the east or west of the subject parcel is developed. Councilman Owens moved to approve the waiver to the development standards requirements for street improvements on Rim Rock Road with the stipulation that at the time the property on the east side or west side of the property is developed, the entire roadway will be completed in accordance with the development standards. Motion carried unanimously.

FAA AIRPORT LAYOUT PLAN GRANT OFFER ACCEPTANCE

Mayor Putnam stated the City received the grant from the FAA for the Airport Layout Plan (ALP) update. The project cost is \$80,000, with \$75,000 coming from the FAA and a local match from the city of \$5,000, or 6.25% of the total grant amount. The ALP is the master plan for the

airport. City Manager West said the FAA now requires updates to the ALP every five years. West stated two of the three grants requested this year were awarded, and the third, being the south land acquisition project, is pending (the appraisals are currently being done). The meeting packet included a summary of the FAA grants that have been received by the City since 1983 totaling \$12.5 million. Putnam stated that the local matches for all of the projects totaled only \$750,000. West stated the City has competed well for FAA funds due to strong maintenance efforts. Councilman Cain said Armstrong Consultants has done a good job. West agreed, stating the City has had good consultants through the years. Councilman Cain moved to accept the FAA Airport Layout Plan grant offer and to commit \$5,000 in matching funds. Motion carried unanimously.

FAA GRANT OFFER / SOUTH AREA FENCING CONTRACT

Mayor Putnam reported that a low bid in the amount of \$68,545 was received for the airport fencing project. City Manager West stated the FAA grant funding is contingent on the successful acquisition of the land with separate FAA grant funds. Councilman Billingsley moved to award the fencing contract subject to the formal acceptance of the grant and acquisition of the subject properties. Motion carried unanimously.

STAFF / COUNCIL REPORTS

City Manager West reported the request for preliminary engineering by the Union Pacific Railroad (UPRR) for the traffic signal interconnect on the Bridge Street crossing has been submitted. The UPRR permit application for the sewer interceptor project for the crossing on Baud Street has also been submitted. The NDOT permit for the interceptor project for Baud and Melarkey Streets was received, the construction drawings are near completion, and it should be ready to go to bid when the UPRR permit is received. The chip seal project is completed, but it didn't go smoothly. The product is acceptable, but due to an inexperienced foreman on the project, there were a lot of unnecessary public inconveniences and delays. West is scheduling another meeting with the NDEP (including Mayor Putnam and Carrillo Engineers) on the sewer plant project to make sure it is headed in the right direction. The fire station construction drawings are coming along and bids should be advertised in the next few weeks. The final water quality tests on Railroad Springs are being submitted today to the Nevada State Health Lab. After the results are received, water will be released back into the system. The spring water that was temporarily released onto the Mitchell property was diverted directly into the canyon bottom immediately following the last meeting. The water sampling port is ready for use which should help eliminate contaminated samples.

Councilman Owens, citing the number of inattentive drivers he has observed, suggested that the police be more active in ticketing for cell phone use during the first couple weeks of school with the increase in vehicle and pedestrian traffic. Owens believes it is a good way to remind everyone that cell phone use while driving is against the law.

Councilman Tipton attended the Humboldt River Basin Authority meeting last week and reported the concern over how dry it is. The Humboldt River is completely dry in several spots between Winnemucca and Elko. Winnemucca Farms presented a proposal to potentially store water from the Humboldt River during wet seasons to be used during dry years.

Councilman Brooks attended the NNRC meeting. NNRC will be helping with the pig wrestling event at the Humboldt County Fair. Brooks attended the Michael Martin Murphy benefit concert held at Vesco Park and stated there was a good turnout.

NOT APPROVED

City Attorney Maher advised that an easement deed may have to be prepared in order to facilitate drainage improvements for the Great Basin Drive area project. There are no drawings or a legal description yet in order to prepare the deed and, depending on how quickly the easement is needed, the City may have to ratify the easement acceptance after the fact.

Mayor Putnam attended a Twin Creeks Mine meeting and learned mine representatives are gearing up for a few layoffs in Winnemucca, with Elko and Colorado being more significantly affected. Newmont is trying to streamline their operations in order to be an economically sound company during this time of fluctuating gold prices. The Mayor, Councilman Brooks, Councilman Owens and the City Manager will be attending the Nevada League of Cities conference September 10–13, which will be held in conjunction with NACO. The Government Economic Round Table will be held August 22 at City Hall. Putnam presented her state of the City report to the Humboldt County Chamber of Commerce, noting it was well received, and thanked Dee Holzel for her assistance with reporting the presentation. Putnam publicly commended the police department for doing a tremendous job under difficult circumstances with two officers on administrative leave pending completion of an incident investigation.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: September 3, 2013

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Cain, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk