

RICHARD STONE, Mayor  
MICHAEL OWENS, Council Seat 1  
THERESA L. MAVITY, Council Seat 2  
VINCE MENDIOLA, Council Seat 3  
JIM BILLINGSLEY, Council Seat 4  
PAM COATS, Council Seat 5



Alicia E. Heiser, PhD, PE, Manager/Engineer (775) 623-6333  
Ruth Fitzpatrick, Clerk/Treasurer (775) 623-6333  
Mike Rangel, Police Chief (775) 623-6396  
Ken Howard, Public Works Supervisor (775) 623-6381  
Sam Duggan, Building Inspector (775) 623-6319  
Fax Number (775) 623-6090  
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## CITY COUNCIL MEETING AGENDA

**MEETING DATE:** Tuesday, September 20, 2022 – regular meeting  
**MEETING TIME:** 1:00 p.m.  
**MEETING PLACE:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
**PLACES POSTED:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Library, 85 E. Fifth Street, Winnemucca, Nevada  
Humboldt County Annex, 25 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Courthouse, 50 W. Fifth Street, Winnemucca, Nevada  
[www.winnemuccacity.org](http://www.winnemuccacity.org) <https://notice.nv.gov>  
**PERSON POSTING:** Samantha Kanekoa

### MEETING VIA TELECONFERENCE OR VIDEOCONFERENCE OR IN-PERSON THE TELECONFERENCE AND VIDEOCONFERENCE ACCESS INSTRUCTIONS APPEAR BELOW

- A. CALL TO ORDER**
- B. PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE** (This period is for comments by the public and for the Mayor, Council and City Staff to present correspondence, communications or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)
- C. MEETING MINUTES REVIEW-APPROVAL** (The meeting minutes presented under this section are for review, discussion and possible action.)
- September 6, 2022 City Council regular meeting minutes.
- D. WARRANTS-EXPENSES REVIEW-APPROVAL** (The warrants, expenses, claims and payroll items presented under this section are for review, discussion and possible action.)
- E. PROCLAMATIONS-AWARDS-PRESENTATIONS** (The Mayor, Council, City Staff or an invitee may make a proclamation, present a service or other award on behalf of the City or make an informational presentation of interest to the community. No action may be taken upon an item in this section.)
- F. BUSINESS ITEMS DISCUSSION-ACTION** (The agenda items in this section are for discussion and possible action unless otherwise noted. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or discussion relating to an item may be delayed at any time.)

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*100 Years of Community Service, Pride, and Success*

# CITY COUNCIL MEETING AGENDA

September 20, 2022

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## 1. **Business Impact**

Determination that the agenda items of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation or expansion of a business / Council-Staff Administration-Public Works - Street Closure Request

## 2. **Administration-Public Works - Street Closure Request**

Request to close portions of Railroad Street, Bridge Street, Highland Drive and Kluncy Canyon Road for the Lowry High School Homecoming Parade on October 12, 2022 at 6:00 pm until the parade concludes / Topholm-Lowry High School

## 3. **Administration-Public Works - Street Closure Request**

Request to close Baud Street from the County Library driveway to Fifth Street from 4:00 pm to 7:00 pm on October 5, 2022 to accommodate the Trunk-R-Treat Event / Anderson-Humboldt County Library

## 4. **Administration-Public Works - Street Closure Request**

Request to close Whitworth Way and Hardgrave Lane from 5:30 pm to 8:30 pm on October 22, 2022 for a 5K Halloween Fun Run / Peters-Boys and Girls Club of Winnemucca

## 5. **Administration-Public Works – Lease Proposal**

Proposal to lease the apartment over the old Fire Station at 457 S. Bridge Street to house providers working and providing services in Winnemucca on a regular basis / Maddox-Family Support Center

## 6. **Administration-Public Works - Connection Fee Deferment Request**

Request to defer payment of the water and sewer connection fees for manufactured homes to be installed at the Carriage Court and Desert Mountain Mobile Home Parks / Boa Vida

## 7. **Administration-Public Works - Ordinance Introduction - Park Closures**

Proposal to introduce and set for public hearing an ordinance to close the City parks, cemetery and golf course between 10:00 pm and 5:00 am each night / Staff

## 8. **Administration-Public Works - Public Utility Easements**

Request for authorization to accept public utility easements from Nevada MHP LLC and Winnemucca Apartment Investors LLC for the placement of a new sewer main that will serve the Winnemucca Indian Colony housing project / McNichols-Winnemucca Indian Colony

## 9. **Administration – Personnel Policy Manual**

Proposal to adopt an updated version of the City of Winnemucca Personnel Policy Manual / Staff

## 10. **Administration – American Rescue Plan Funds**

Update and proposals for use of American Rescue Plan Act (ARPA) funds / Mayor-Council-Staff

## 11. **Administration - Bode Howard Memorial Pool-New Aquatics Center**

Proposals, studies, and reports for developing a plan for abandoning the existing Bode Howard Memorial Pool and options for funding and developing a new aquatics center / Mayor-Council-Staff

## G. **STAFF-COUNCIL REPORTS** (This period is for receiving reports, information, department updates, board and committee updates and proposals by the Council and City staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Mayor and Council / City Manager / Administration
2. Police Department / Public Safety / Fire Department
3. City Attorney / Municipal Court / Judicial
4. Public Works / Sewer and Water Departments / Street Department
5. Planning Department / Building Department
6. Recreation Department / Parks / Golf Course
7. Capital Improvement

# CITY COUNCIL MEETING AGENDA

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**H. PUBLIC COMMENT** (This period is for comments by the public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**NOTICE:** Staff reports and supporting material for the meeting are available to the general public at the same time the materials are provided to the City Council by contacting the City Clerk at the Winnemucca City Clerk's Office located in the City Hall, 90 W. Fourth Street, Winnemucca, Nevada by telephone at 775-623-6338. The City Clerk is the designated person from whom a member of the public may request the supporting material for the meeting and contacting the City Clerk's Office is the only means by which the supporting material is available to the public.

**NOTICE:** Members of the public may make a public comment at the meeting without being physically present by emailing the City Manager at: [manager@winnemuccacity.org](mailto:manager@winnemuccacity.org) before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be transcribed for entry into the record and provided to the City Council for review. The meeting may be accessed for participation and/or making public comment via **teleconference (audio only) by dialing 1-415-655-0001 using access code 126 209 6382** or via **video system by entering 1822197357@webex.com or 173.243.2.68 and using meeting number 126 209 6382** or through a WebEx videoconference connection (audio and video) by entering or pasting the following URL address into a browser with Internet access or by clicking on the following link:

<https://cityofwinnemucca.my.webex.com/cityofwinnemucca.my/j.php?MTID=mcf3f19189b56f00c0c3c6c1d8761a1b8>

The meeting access code or number is: 126 209 6382

The meeting password is: WinnCity (94662489 from phones and video systems)

**NOTICE:** The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council.

**NOTICE:** Reasonable efforts will be made for members of the public who require special assistance or accommodations to participate in the meeting. Please contact the City Clerk at 775-623-6338 or City Manager at 775-623-6333 or TDD 775-623-6439 one (1) business day in advance of the meeting to make arrangements.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or the USDA TARGET Center at (202) 720-2600 (voice and TTY) or USDA through the Federal Relay Service at (800) 877-8339. Program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, which is available and accessed online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

**NOTICE:** This agenda has been physically posted at the locations noted above and electronically posted at [www.winnemuccacity.org](http://www.winnemuccacity.org) and at <https://notice.nv.gov/> prior to 9:00 am at least three or more working days before the scheduled meeting.

POSTED BY:(PRINT NAME) Samantha Kanekoa SIGNATURE: \_\_\_\_\_

TITLE: Administrative Assistant DATE: 09-14-2022 TIME: \_\_\_\_\_