

RICHARD STONE, *Mayor*
MICHAEL OWENS, *Council Seat 1*
THERESA L. MAVITY, *Council Seat 2*
VINCE MENDIOLA, *Council Seat 3*
JIM BILLINGSLEY, *Council Seat 4*
PAM COATS, *Council Seat 5*



Alicia E. Heiser, PhD, PE, *Manager/Engineer* (775) 623-6333
Ruth Fitzpatrick, *Clerk/Treasurer* (775) 623-6333
Dave Garrison, *Police Chief* (775) 623-6396
Ken Howard, *Public Works Supervisor* (775) 623-6381
Sam Duggan, *Building Inspector* (775) 623-6319
Fax Number (775) 623-6090
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CITY COUNCIL MEETING AGENDA

MEETING DATE: Tuesday, May 24, 2022 – regular meeting
MEETING TIME: 2:00 p.m.
MEETING PLACE: Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada
PLACES POSTED: Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada
Humboldt County Library, 85 E. Fifth Street, Winnemucca, Nevada
Humboldt County Annex, 25 W. Fourth Street, Winnemucca, Nevada
Humboldt County Courthouse, 50 W. Fifth Street, Winnemucca, Nevada
www.winnemuccacity.org <https://notice.nv.gov>
PERSON POSTING: Brandy Grimm

MEETING VIA TELECONFERENCE OR VIDECONFERENCE OR IN-PERSON
THE ATTENDANCE FOR MEMBERS OF THE GENERAL PUBLIC AT THE
PHYSICAL LOCATION MAY BE LIMITED DUE TO DISTANCING REQUIREMENTS
THE TELECONFERENCE AND VIDECONFERENCE ACCESS INSTRUCTIONS APPEAR BELOW

- A. CALL TO ORDER**
- B. PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE** (This period is for comments by the public and for the Mayor, Council and City Staff to present correspondence, communications or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)
- C. MEETING MINUTES REVIEW-APPROVAL** (The meeting minutes presented under this section are for review, discussion and possible action.)
- May 10, 2022 City Council regular meeting minutes.
- D. WARRANTS-EXPENSES REVIEW-APPROVAL** (The warrants, expenses, claims and payroll items presented under this section are for review, discussion and possible action.)
- E. PROCLAMATIONS-AWARDS-PRESENTATIONS** (The Mayor, Council, City Staff or an invitee may make a proclamation, present a service or other award on behalf of the City or make an informational presentation of interest to the community. No action may be taken upon an item in this section.)
- F. BUSINESS ITEMS DISCUSSION-ACTION** (The agenda items in this section are for discussion and possible action unless otherwise noted. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or discussion relating to an item may be delayed at any time.)

100 Years of Community Service, Pride, and Success

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1. Business Impact

Determination that the agenda items of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation or expansion of a business / Council-Staff

2. Administration-Planning - Variance Request

Request for variance to increase the allowed fence height from 3' and 6' to 8' at 5570 E Winnemucca Blvd., APN 16-0368-11 / Southwest Gas Corporation

3. Administration-Planning - Variance Request

Request for a variance to: increase the allowed fence height within the front yard setback from 3' to 6'; and, reduce the allowed side yard setback from 5' to 0' at 471 Parkview Ave., APN 16-0091-16 / Zimmerman

4. Administration-Public Works - Street Closure Request

Request to close Bridge Street for recurring Thursday Show & Shine events on: June 16, 2022; July 21, 2022; August 18, 2022; and, September 08, 2022 / Murphy

5. Administration - Main Street Program Report

Report on the Winnemucca Main Street program activities and plans for upcoming local events and fundraisers / Main Street Committee

6. 2:15 pm - Public Hearing - Fiscal Year 2022-2023 Budget

Fiscal year 2022-2023 tentative budget and amendments to the budget / request for approval of 2022-2023 tentative budget as amended and submission of fiscal year 2022-2023 final budget / Mayor-Council-Staff

7. Administration - Historic Resources Commission

Request to confirm the Mayor re-appointment of board members Jessica Huber, Charles Engstrom and Kona Jensen to the Historic Resource Commission for two-year terms beginning July 1, 2022 and expiring June 30, 2024 / Mayor-Council

8. Administration - Historic Resources Commission

Request for authorization to submit a subgrant application for funds to send members of the Historic Resources Commission to the National Alliance of Preservation Commissions (NAPC) Forum event July 13-17, 2022 in Cincinnati, Ohio / Mayor-Council-Staff

9. Administration - Property Appraisal Request

Request for authorization to solicit the professional services of an appraiser to provide an appraisal of a 5.74 acre parcel of city-owned property located adjacent to Museum Lane and Jungo Road, APN 15-0101-36 / Mayor-Council-Staff

10. Administration-Airport - BLM Lease Proposal

Update regarding the previously proposed BLM aerial firefighting Single Engine Airtanker (SEAT) base operations lease: (i) to combine the two leases into a single lease and update the terms and conditions for the leasing of Lease Tract 2A and Lease Tract 2B at the Airport; and, (ii) for the City to undertake the management of the BLM SEAT Base expansion project and to establish the terms and conditions for the management / BLM

11. Administration-Airport - Heavy Ramp Reconstruction

Proposal to prepare an independent fee estimate for the Airport heavy ramp reconstruction design engineering services in the sum of \$3,000 / Rood and associates

12. Administration - Hiring Policy Amendment Proposal

Proposal to amend the city employee hiring policy for seasonal or part-time positions that remain unfilled due to a lack of, scarcity or shortage of applicants for such positions / Mayor-Council-Staff

13. Administration - Fiscal Year 2022-2023 Position and Salary Range Table

Request to adopt the proposed FY2022-2023 Position and Salary Range Table which includes a 4.5% cost-of-living (COLA) increase / Mayor-Council-Staff

14. Administration - Merit Increase Proposal

Request to consider whether a 2.5% merit increase should be implemented for unclassified employee positions / Mayor-Council-Staff

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15. Administration - City Council Meetings

Proposal to introduce and set for public hearing an ordinance to change the current regular City Council meeting start time from 2:00 p.m. to 1:00 pm / Council

16. Administration - American Rescue Plan Funds

Update and proposals for use of American Rescue Plan Act (ARPA) funds / Mayor-Council-Staff

17. Administration - Bode Howard Memorial Pool-New Aquatics Center

Proposals, studies, and reports for developing a plan for abandoning the existing Bode Howard Memorial Pool and options for funding and developing a new aquatics center / Mayor-Council-Staff

G. STAFF-COUNCIL REPORTS (This period is for receiving reports, information, department updates, board and committee updates and proposals by the Council and City staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Mayor and Council / City Manager / Administration
2. Police Department / Public Safety / Fire Department
3. City Attorney / Municipal Court / Judicial
4. Public Works / Sewer and Water Departments / Street Department
5. Planning Department / Building Department
6. Recreation Department / Parks / Golf Course
7. Capital Improvement

H. PUBLIC COMMENT (This period is for comments by the public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

NOTICE: This agenda has been physically posted at the locations noted above and electronically posted at <http://www.winnemuccacity.org/> and at <https://notice.nv.gov/>.

NOTICE: Staff reports and supporting material for the meeting are available to the general public at the same time the materials are provided to the City Council by contacting the City Clerk at the Winnemucca City Clerk's Office located in the City Hall, 90 W. Fourth Street, Winnemucca, Nevada by telephone at 775-623-6338. The City Clerk is the designated person from whom a member of the public may request the supporting material for the meeting and contacting the City Clerk's Office is the only means by which the supporting material is available to the public.

NOTICE: Members of the public may make a public comment at the meeting without being physically present by emailing the City Manager at: manager@winnemuccacity.org before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be transcribed for entry into the record and provided to the City Council for review. The meeting may be accessed for participation and/or making public comment via **teleconference (audio only) by dialing 1-415-655-0001 using access code 126 209 6382** or via **video system by entering 1822197357@webex.com or 173.243.2.68 and using meeting number 126 209 6382** or through a WebEx videoconference connection (audio and video) by entering or pasting the following URL address into a browser with Internet access or by clicking on the following link:

<https://cityofwinnemucca.my.webex.com/cityofwinnemucca.my/j.php?MTID=mcf3f19189b56f00c0c3c6c1d8761a1b8>

The meeting access code or number is: 126 209 6382

The meeting password is: WinnCity (94662489 from phones and video systems)

NOTICE: Members of the public may also make a public comment at the meeting without being physically present by emailing the City Manager at: manager@winnemuccacity.org before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be transcribed for entry into the record and provided to the City Council for review.

NOTICE: The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council.

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NOTICE: Reasonable efforts will be made for members of the public who require special assistance or accommodations to participate in the meeting. Please contact the City Clerk at 775-623-6338 or City Manager at 775-623-6333 or TDD 775-623-6439 one (1) business day in advance of the meeting to make arrangements.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or the USDA TARGET Center at (202) 720-2600 (voice and TTY) or USDA through the Federal Relay Service at (800) 877-8339. Program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, which is available and accessed online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov