

RICHARD STONE, Mayor  
MICHAEL OWENS, Council Seat 1  
THERESA L. MAVITY, Council Seat 2  
VINCE MENDIOLA, Council Seat 3  
JIM BILLINGSLEY, Council Seat 4  
PAM COATS, Council Seat 5



Alicia E. Heiser, PhD, PE, Manager/Engineer (775) 623-6333  
Ruth Fitzpatrick, Clerk/Treasurer (775) 623-6333  
Dave Garrison, Police Chief (775) 623-6396  
Ken Howard, Public Works Supervisor (775) 623-6381  
Sam Duggan, Building Inspector (775) 623-6319  
Fax Number (775) 623-6090  
E-Mail [winnemucca@winnemuccacity.org](mailto:winnemucca@winnemuccacity.org)

## CITY COUNCIL MEETING AGENDA

**MEETING DATE:** Tuesday, January 4, 2022 – regular meeting  
**MEETING TIME:** 2:00 p.m.  
**MEETING PLACE:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
**PLACES POSTED:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Library, 85 E. Fifth Street, Winnemucca, Nevada  
Humboldt County Annex, 25 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Courthouse, 50 W. Fifth Street, Winnemucca, Nevada  
[www.winnemuccacity.org](http://www.winnemuccacity.org) <https://notice.nv.gov>  
**PERSON POSTING:** Ruth Fitzpatrick

**MEETING VIA TELECONFERENCE OR VIDECONFERENCE OR IN-PERSON**  
**THE ATTENDANCE FOR MEMBERS OF THE GENERAL PUBLIC AT THE**  
**PHYSICAL LOCATION MAY BE LIMITED DUE TO DISTANCING REQUIREMENTS**  
**THE TELECONFERENCE AND VIDECONFERENCE ACCESS INSTRUCTIONS APPEAR BELOW**

- A. CALL TO ORDER**
- B. PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE** (This period is for comments by the public and for the Mayor, Council and City Staff to present correspondence, communications or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)
- C. MEETING MINUTES REVIEW-APPROVAL** (The meeting minutes presented under this section are for review, discussion and possible action.)
- December 14, 2021 City Council regular meeting minutes
- D. WARRANTS-EXPENSES REVIEW-APPROVAL** (The warrants, expenses, claims and payroll items presented under this section are for review, discussion and possible action.)
- E. PROCLAMATIONS-AWARDS-PRESENTATIONS** (The Mayor, Council, City Staff or an invitee may make a proclamation, present a service or other award on behalf of the City or make an informational presentation of interest to the community. No action may be taken upon an item in this section.)
- Fernando Rodriguez – Winnemucca Police Department - 5 years  
Ken Whittaker – Winnemucca Police Department - 5 years
- F. BUSINESS ITEMS DISCUSSION-ACTION** (The agenda items in this section are for discussion and possible action unless otherwise noted. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time

*100 Years of Community Service, Pride, and Success*

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is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or discussion relating to an item may be delayed at any time.)

**1. Business Impact**

Determination that the agenda items of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation or expansion of a business / Council-Staff

**2. Administration – Contribution Request**

Request from Humboldt Connection Suicide Prevention group for a \$5,000 contribution / Nye

**3. Administration-Public Works – Inspection Services Proposal**

Request for authorization to procure professional tank inspection services for the Tank 1C interior painting project for the sum of \$32,570 / Construction Materials Engineers, Inc.

**4. Administration – City Council Appointments**

Appointments, reappointments, and assignments of Mayor and City Council members to boards and committees / Mayor-Council-Staff

**5. 2:15 pm Public Hearing – Administration-Planning – Master Plan Amendment**

Proposal to adopt an ordinance to amend the COMM (Commercial) master plan designation to MDR (Medium Density Residential) designation for property identified as Humboldt County Assessor's Parcel Number 15-0491-09 located near US 95 North / Smith Trust-Desert Mountain Surveying

**6. 2:15 pm Public Hearing – Administration-Planning – Zone Change**

Proposal to adopt an ordinance to amend the G-C (General Commercial) zoning designation to R-1-9 (Single-Family Residential 9,000 sf minimum lot size) designation for property identified as Humboldt County Assessor's Parcel Number 15-0491-09 located near US 95 North / Smith Trust-Desert Mountain Surveying

**7. 2:15 pm Public Hearing – Administration-Planning – Master Plan Amendment**

Proposal to adopt an ordinance to amend the IND (Industrial) master plan designation to MDR (Medium Density Residential) designation for property identified as Humboldt County Assessor's Parcel Number 15-0363-02 located off East Second Street / Aharoni-Desert Mountain Surveying

**8. 2:15 pm Public Hearing – Administration-Planning – Zone Change**

Proposal to adopt an ordinance to amend the AR (Agricultural Residential) zoning designation to E (Estate) designation for property identified as Humboldt County Assessor's Parcel Number 15-0363-02 located off East Second Street / Aharoni-Desert Mountain Surveying

**9. 2:15 pm Public Hearing – Administration-Planning – Zone Change**

Proposal to adopt an ordinance to amend the AG-5 (General Agriculture 5-acre minimum lot size) zoning designation to E (Estate) designation for properties identified as Humboldt County Assessor's Parcel Numbers 15-0442-01 and 15-0442-02 located off East Second Street / Aharoni-Desert Mountain Surveying

**10. Administration – IT Services Proposal**

Request for authorization to enter into a one-year agreement for IT maintenance, IT support, and managed security services for the sum of \$6,500 per month and a one-time on-boarding and setup fee of \$6,000 / Nevada IT Services

**11. Administration – Server Upgrade Proposal**

Request for authorization to procure services to perform a City-wide upgrade of the City server hardware and software for the sum of \$29,877.50 plus \$150 per hour for labor / Nevada IT Services

**12. Administration – Coronavirus Local Fiscal Recovery Funds**

Update on remaining balance of Coronavirus Relief Funds provided as part of the CARES Act / consideration of a request from Humboldt General Hospital to contribute \$12,230.24 to cover the cost of the Monarch tent located at the Covid screening clinic / proposals for use of American Rescue Plan Act (ARPA) funds / Mayor-Council-Staff-Humboldt General Hospital

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## 13. Administration - Bode Howard Memorial Pool-New Aquatics Center

Proposals, studies, and reports for developing a plan for abandoning the existing Bode Howard Memorial Pool and options for funding and developing a new aquatics center / Mayor-Council-Staff

**G. STAFF-COUNCIL REPORTS** (This period is for receiving reports, information, department updates, board and committee updates and proposals by the Council and City staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Mayor and Council / City Manager / Administration
2. Police Department / Public Safety / Fire Department
3. City Attorney / Municipal Court / Judicial
4. Public Works / Sewer and Water Departments / Street Department
5. Planning Department / Building Department
6. Recreation Department / Parks / Golf Course
7. Capital Improvement

**H. PUBLIC COMMENT** (This period is for comments by the public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**NOTICE:** This agenda has been physically posted at the locations noted above and electronically posted at <http://www.winnemuccacity.org/> and at <https://notice.nv.gov/>.

**NOTICE:** Staff reports and supporting material for the meeting are available to the general public at the same time the materials are provided to the City Council by contacting the City Clerk at the Winnemucca City Clerk's Office located in the City Hall, 90 W. Fourth Street, Winnemucca, Nevada by telephone at 775-623-6338. The City Clerk is the designated person from whom a member of the public may request the supporting material for the meeting and contacting the City Clerk's Office is the only means by which the supporting material is available to the public.

**NOTICE:** Members of the public may make a public comment at the meeting without being physically present by emailing the City Manager at: [manager@winnemuccacity.org](mailto:manager@winnemuccacity.org) before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be transcribed for entry into the record and provided to the City Council for review. The meeting may be accessed for participation and/or making public comment via **teleconference (audio only) by dialing 1-415-655-0001 using access code 126 209 6382** or via **video system by entering 1822197357@webex.com or 173.243.2.68 and using meeting number 126 209 6382** or through a WebEx videoconference connection (audio and video) by entering or pasting the following URL address into a browser with Internet access or by clicking on the following link:

<https://cityofwinnemucca.my.webex.com/cityofwinnemucca.my/j.php?MTID=mcf3f19189b56f00c0c3c6c1d8761a1b8>

The meeting access code or number is: 126 209 6382

The meeting password is: WinnCity (94662489 from phones and video systems)

**NOTICE:** Members of the public may also make a public comment at the meeting without being physically present by emailing the City Manager at: [manager@winnemuccacity.org](mailto:manager@winnemuccacity.org) before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be transcribed for entry into the record and provided to the City Council for review.

**NOTICE:** The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council.

**NOTICE:** Reasonable efforts will be made for members of the public who require special assistance or accommodations to participate in the meeting. Please contact the City Clerk at 775-623-6338 or City Manager at 775-623-6333 or TDD 775-623-6439 one (1) business day in advance of the meeting to make arrangements.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political

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beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or the USDA TARGET Center at (202) 720-2600 (voice and TTY) or USDA through the Federal Relay Service at (800) 877-8339. Program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, which is available and accessed online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)