

RICHARD STONE, Mayor  
MICHAEL OWENS, Council Seat 1  
THERESA L. MAVITY, Council Seat 2  
VINCE MENDIOLA, Council Seat 3  
JIM BILLINGSLEY, Council Seat 4  
PAM COATS, Council Seat 5



Alicia E. Heiser, PhD, PE, Manager/Engineer (775) 623-6333  
John Millard, Clerk/Treasurer (775) 623-6333  
Dave Garrison, Police Chief (775) 623-6396  
Ken Howard, Public Works Supervisor (775) 623-6381  
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## CITY COUNCIL MEETING AGENDA

**MEETING DATE:** Tuesday, March 23, 2021 – regular meeting  
**MEETING TIME:** 2:00 p.m.  
**MEETING PLACE:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
**\*\*THERE IS NO PUBLIC ACCESS TO THE PHYSICAL LOCATION\*\***  
**PLACES POSTED:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Library, 85 E. Fifth Street, Winnemucca, Nevada  
Humboldt County Annex, 25 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Courthouse, 50 W. Fifth Street, Winnemucca, Nevada  
United States Post Office, 850 Hanson Street, Winnemucca, Nevada  
[www.winnemuccacity.org](http://www.winnemuccacity.org) <https://notice.nv.gov>  
**PERSON POSTING:** John Millard

### MEETING VIA TELECONFERENCE OR VIDECONFERENCE PURSUANT TO NRS 241.023

PURSUANT TO SECTION 1 OF THE STATE OF NEVADA EXECUTIVE DEPARTMENT DECLARATION OF  
EMERGENCY DIRECTIVE 006 ISSUED MARCH 22, 2020 THERE IS NO PHYSICAL LOCATION FOR MEMBERS  
OF THE GENERAL PUBLIC TO ATTEND THE MEETING - SEE NOTICE BELOW FOR ACCESS INSTRUCTIONS

- A. CALL TO ORDER**
- B. PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE** (This period is for comments by the public and for the Mayor, Council and City Staff to present correspondence, communications or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)
- C. MEETING MINUTES REVIEW-APPROVAL** (The meeting minutes presented under this section are for review, discussion and possible action.)
- March 9, 2021 City Council regular meeting minutes
- D. WARRANTS-EXPENSES REVIEW-APPROVAL** (The warrants, expenses, claims and payroll items presented under this section are for review, discussion and possible action.)
- E. PROCLAMATIONS-AWARDS-PRESENTATIONS** (The Mayor, Council, City Staff or an invitee may make a proclamation, present a service or other award on behalf of the City or make an informational presentation of interest to the community. No action may be taken upon an item in this section.)
- Preservation Month proclamation
- F. BUSINESS ITEMS DISCUSSION-ACTION** (The agenda items in this section are for discussion and possible action unless otherwise noted. The action may consist of approval, disapproval,

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acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or discussion relating to an item may be delayed at any time.)

## 1. **Business Impact**

Determination that the agenda items of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation or expansion of a business / Council-Staff

## 2. **Historic Resources Commission – HRC Activities-Hubbard House Restoration**

Report from the Historic Resources Commission (HRC) on HRC activities and the Hubbard House restoration project / Toth

## 3. **Historic Resources Commission – Local Preservation Awards Program**

Proposal by HRC to implement an awards program and develop an awards program nomination and selection process to recognize local historic preservation efforts / Toth

## 4. **Administration – City Records Archiving Request**

Request by City staff to remove certain historic City records from City Hall storage and authorize the archiving and display of such records at the Humboldt Museum library / Staff

## 5. **Administration-Airport – BLM Lease Amendment**

Request by BLM to amend an existing Airport facilities lease with the BLM to allow safety repairs and upgrades to the radio infrastructure at the Airport dispatch facility / Staff

## 6. **Administration-Golf Course – Rules-Regulations Amendments**

Proposal by City staff to update and amend the golf course policies, rules and regulations relating to tournament fees, green fees, fee waivers and golf course closures / Staff

## 7. **Administration – Coronavirus Relief Funds Use**

Proposals and requests for use of the American Rescue Plan funds and CARES Act funds including reimbursement or payment to small businesses, healthcare providers, nonprofits, and other entities eligible to receive financial assistance / Mayor-Council-Staff

## 8. **Administration – Bode Howard Memorial Pool-New Aquatics Center**

Proposals for developing a plan for maintaining, rehabilitating, reconstructing, or abandoning the existing Bode Howard Memorial Pool / options for funding and developing a new aquatics center / Mayor-Council-Staff

**G. STAFF-COUNCIL REPORTS** (This period is for receiving reports, information, department updates, board and committee updates and proposals by the Council and City staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Mayor and Council / City Manager / Administration
2. Police Department / Public Safety / Fire Department
3. City Attorney / Municipal Court / Judicial
4. Public Works / Sewer and Water Departments / Street Department
5. Planning Department / Building Department
6. Recreation Department / Parks / Golf Course
7. Capital Improvement

**H. PUBLIC COMMENT** (This period is for comments by the public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**NOTICE:** Pursuant to Section 3 of the Declaration of Emergency Directive 006 (“Directive 006”) as extended, the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is

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suspended. This agenda has been physically posted at the locations noted above and electronically posted at <http://www.winnemuccacity.org/> and at <https://notice.nv.gov/>.

**NOTICE:** Pursuant to Section 5 of Directive 006 as extended, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended. Staff reports and supporting material for the meeting are available to the general public at the same time the materials are provided to the City Council by contacting the City Clerk at the Winnemucca City Clerk's Office located in the City Hall, 90 W. Fourth Street, Winnemucca, Nevada by telephone at 775-623-6338. The City Clerk is the designated person from whom a member of the public may request the supporting material for the meeting and contacting the City Clerk's Office is the only means by which the supporting material is available to the public.

**NOTICE:** Pursuant to Section 1 of Directive 006 as extended, the state law requirement that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended until further notice. The meeting may be accessed for participation and/or making public comment via **teleconference (audio only) by dialing 1-415-655-0001 using access code 182 379 8111** or via **video system by entering [1823798111@webex.com](mailto:1823798111@webex.com) or 173.243.2.68 and using meeting number 182 379 8111** or through a WebEx videoconference connection (audio and video) by entering or pasting the following URL address into a browser with Internet access or by clicking on the following link:

<https://cityofwinnemucca.my.webex.com/cityofwinnemucca.my/j.php?MTID=m775d3dd751951295bca7aa39395a974a>

The meeting access code or number is: 182 379 8111

The meeting password is: WinnCity (94662489 from phones and video systems)

**NOTICE:** Members of the public may also make a public comment at the meeting without being physically present by emailing the City Manager at: [manager@winnemuccacity.org](mailto:manager@winnemuccacity.org) before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be transcribed for entry into the record and provided to the City Council for review.

**NOTICE:** The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council.

**NOTICE:** Reasonable efforts will be made for members of the public who require special assistance or accommodations to participate in the meeting. Please contact the City Clerk at 775-623-6338 or City Manager at 775-623-6333 or TDD 775-623-6439 one (1) business day in advance of the meeting to make arrangements.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or the USDA TARGET Center at (202) 720-2600 (voice and TTY) or USDA through the Federal Relay Service at (800) 877-8339. Program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, which is available and accessed online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)