

RICHARD STONE, *Mayor*  
MICHAEL OWENS, *Council Seat 1*  
THERESA L. MAVITY, *Council Seat 2*  
VINCE MENDIOLA, *Council Seat 3*  
JIM BILLINGSLEY, *Council Seat 4*  
PAIGE BROOKS, *Council Seat 5*



Alicia E. Heiser, PhD, PE, *Manager/Engineer* (775) 623-6333  
Lorrie Haaglund, *Clerk* (775) 623-6333  
Jessie Lindsey, *Treasurer* (775) 623-6338  
Bill Dalley, *Police Chief* (775) 623-6396  
Roger Sutton, *Public Works Supervisor* (775) 623-6381  
Rick Robinson, *Building Inspector* (775) 623-6319  
Fax Number (775) 623-6090  
E-Mail [winnemucca@winnemuccacity.org](mailto:winnemucca@winnemuccacity.org)

## **CITY COUNCIL MEETING AGENDA**

**MEETING DATE:** Tuesday, December 11, 2018 – regular meeting  
**MEETING TIME:** 2:00 p.m.  
**MEETING PLACE:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
**PLACES POSTED:** Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Library, 85 E. Fifth Street, Winnemucca, Nevada  
Humboldt County Annex, 25 W. Fourth Street, Winnemucca, Nevada  
Humboldt County Courthouse, 50 W. Fifth Street, Winnemucca, Nevada  
United States Post Office, 850 Hanson Street, Winnemucca, Nevada  
[www.winnemuccacity.org](http://www.winnemuccacity.org) <https://notice.nv.gov>  
**PERSON POSTING:** Lorrie Haaglund

**A. CALL TO ORDER**

**B. PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE** (This period is for comments by the public and for the Council and Staff to present correspondence, communications or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**C. MEETING MINUTES REVIEW-APPROVAL** (The Council is expected to discuss and take action on this agenda item.)

November 13, 2018 special City Council meeting minutes  
November 20, 2018 regular City Council meeting minutes

**D. WARRANTS-EXPENSES REVIEW-APPROVAL** (The Council is expected to discuss and take action on the warrants and expenses items presented under this agenda item.)

**E. PROCLAMATIONS-AWARDS** (The Mayor, Council and/or City Staff may make a proclamation or present a service or other award on behalf of the City. No action may be taken upon items in this section.)

**F. BUSINESS ITEMS DISCUSSION-ACTION** (The agenda items in this section are for discussion and possible action. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. Determination that the agenda items of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation or expansion of a business / Council-Staff
2. City Administration / appointment of Joe Dendary as City Fire Chief / Mayor-Council

*100 Years of Community Service, Pride, And Success*

# CITY COUNCIL MEETING AGENDA

DECEMBER 11, 2018

Page 2

3. City Administration-Planning / variance application VW-18-11 / request to decrease the required stacking for a drive-thru coffee shop from 140 lineal feet to 132 lineal feet / 806 Lay Street / APN 16-0071-11 / King-Fuchs
4. City Administration-Planning / variance application VW-18-12 / request to increase the maximum allowed sign height from 60' to 120' and to increase the maximum allowed sign face area from 360 square feet to 760 square feet / 610 Fairgrounds Road / APN 16-0272-35 / Meyers-Maverik, Inc.
5. City Administration-Sewer Department / bid review-contract award for the upgrade of the sewer system facilities in various City alleys (2018 Alley Sewer Upgrade project) / City Staff
6. City Administration / fiscal year 2017-2018 financial administration audit of funds and accounts and financial report / Drake Rose and Associates
7. City Administration / auditor report of financial statement significant deficiency for posting FY 2018 expenditures in FY 2019 expenditures / proposal to prevent future financial statement of deficiencies by enhancing internal controls for recording and providing appropriate expenditures supporting documentation / Staff
8. City Administration / City Council meeting schedule for calendar year 2019 / Mayor-Council-Staff

**G. STAFF-COUNCIL REPORTS** (This period is for receiving reports, information, department updates, board and committee updates and proposals by the Council and City staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Mayor and Council / City Manager / Administration
2. Police Department / Public Safety / Fire Department
3. City Attorney / Municipal Court / Judicial
4. Public Works / Sewer and Water Departments / Street Department
5. Planning Department / Building Department
6. Recreation Department / Parks / Golf Course
7. Capital Improvement

**H. PUBLIC COMMENT** (This period is for comments by the public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**NOTICE:** The City Clerk at the Winnemucca City Clerk's Office located in the City Hall, 90 W. Fourth Street, Winnemucca, Nevada, telephone number 775-623-6338, is the designated person from whom a member of the public may request the supporting material for the meeting and the City Clerk's Office is the only location where the supporting material is available to the public.

**NOTICE:** The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council

**NOTICE:** Members of the public who require special assistance or accommodations at the meeting are requested to notify the City Clerk at 623-6338 or TDD#775-623-6439 in advance so that arrangement may be conveniently made.

**NOTICE:** The City of Winnemucca is an equal opportunity provider and employer.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or the USDA TARGET Center at (202) 720-2600 (voice and TTY) or USDA through the Federal Relay Service at (800) 877-8339. Program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).