

## CITY OF WINNEMUCCA DAY CARE FACILITY REQUIREMENTS

### READ THIS VERY IMPORTANT INFORMATION BEFORE BEGINNING

The first thing you must do is contact the Planning and Zoning Dept. at (775)623-6392 to determine if a day care is allowed in your zone, and the maximum number of children allowed in the day care. Once you have obtained this information, the requirements for compliance with building and fire codes are based on the age and the number of children allowed. Strict conformance of the categories is required at all times. You will not be allowed to switch categories without approval of all regulatory agencies. Note: It is the responsibility of the applicant to obtain and comply with all State and/or Federal guidelines that may be applicable to the day care (Nevada State Health, Child Care Services, etc.) which are in addition to the Building Codes.

Day care facilities for care of children (on LESS than a 24 hour basis) are divided into four categories in the Building Code.

1. Care for six or less children in a home, of any age is an R occupancy (residence).
2. Care for more than six children, 2-1/2 years or older becomes an E occupancy (educational)
2. Care for more than six children, of any age becomes an I-4 occupancy (custodial care).
4. Care for more than six children, of any age, when the rooms where children under 2-1/2 years of age are cared for each have an exit door directly to the exterior becomes an E occupancy (educational). Note: *sliding glass doors do not count as a complying exit door.*

Note: Once you convert your home from an R occupancy (residential use), to one of the other occupancy groups (E or I-4), the building is subject to the requirements of the stricter use. Please be aware that when the building becomes an E or I-4 occupancy it then becomes a business and the owner must hire a contractor to make any alterations or additions to the building (if a permit is required) since it is no longer considered solely a residence. In addition, the building is subject to the requirements of not only the Building Code, but the Fire Code and ADA requirements (physically challenged), as well. (IBC 1103.2.12 "Day care facilities. Where a day care facility is part of a dwelling unit, only the portion of the structure utilized for the day care facility is required to be accessible").

## DAY CARE FACILITY

Based on the 2012 IBC

NOTE: THE FOLLOWING IS ONLY A SUMMARY OF THE BUILDING CODE REQUIREMENTS. ZONING REQUIREMENTS FOR THE MAXIMUM NUMBER OF CHILDREN ALLOWED MAY VARY. CALL THE ZONING DEPT. AT (775)623-6392 TO DETERMINE IF A DAY CARE IS ALLOWED IN YOUR ZONE, AS WELL AS THE MAXIMUM NUMBER OF CHILDREN ALLOWED UNDER ZONING REGULATIONS.

### E Occupancy

Day care facility for **MORE THAN SIX CHILDREN, 2-1/2 years of age or older**. (E classification); OR

Day care for more than six children, of any age, when the rooms where children under 2-1/2 years of age are cared for each have an exit door directly to the exterior. (E classification). Note: Sliding glass doors are not a complying exit door.

1. Plans must be submitted and approved for the conversion of a building to a day-care center. The plan is to be drawn to scale and show the location of all structures on the property in relation to the property line, the distance of other structures in relation to the day care building, the size of the entire structure that the day care will be located in, identify other users within the building (i.e. mercantile, office), dimension of all rooms in the structure (both day care and other users), identify use of all rooms (i.e. classroom, storage, etc). Show the sizes of all doors, hallways, landings, ramps, sidewalks, etc.
2. The daycare portion of structure may only be one story in height (type VB construction), unless sprinklered.
3. The daycare cannot be located in a basement unless sprinklered or there is a direct exit to the outside (IBC 903.2.3).
4. The structure must be a minimum of 10' to property lines (exceptions for streetfront), unless a fire resistant wall is provided. A fire separation wall may be required between a day-care area and other businesses in the same building or other structures located on the same property (to be determined when plan is submitted).
5. The day-care facility must meet accessibility requirements. Features to be accessible include the route to the entrance of the building (ramps, if necessary), size of door landings, maneuvering clearances at doors, door widths, door hardware, bathroom elements (turn around space, grab bars, fixture clearances, etc.). All features must be specifically shown on the plan.
6. Two exits (separated by  $\frac{1}{2}$  the diagonal distance of the area) are required when care is provided for more than 10 children that are 2-1/2 years of age or less.. IBC 1015.6.
7. Exit doors shall be openable from the INSIDE without the use of a key or any special knowledge or effort. A door may only require one operation to open it. Dead bolts are prohibited. Where the occupant load is greater than 50 (determined by the square footage of the space) panic hardware or fire exit hardware is required (IBC 1008.1.9).
8. There shall be a level landing on each side of exterior doors complying with current code (located within  $\frac{1}{2}$ " of the threshold of the door). Required exits and landing shall comply with ICC/ANSI A117.1 requirements for accessibility (including maneuvering clearances). Show all dimensions on the plan.
9. Any change in elevation of less than 12" in a hallway, corridor or exterior exit balcony shall be by means of a ramp (exceptions per IBC 1003.5).
10. Stairways are to comply with IBC 1009, 1012 and 1013. All stairs must be free of obstacles and stored combustible materials. Handrails with turn-ins must be provided if there are two or more steps in any stairway.
11. Where a corridor serves an occupant load of greater than 30 (determined by the square footage

of the space) a fire-resistive corridor is required unless each room used for instruction has at least one door directly to the exterior and assembly rooms have at least one-half of the egress doors directly to the outside, located at ground level.

12. Toilet and bathing room floors are to have a smooth, hard, non-absorbent surface (sheetrock or wood is not considered non-absorbent) that extends up the wall at least 4". Walls within 2' of toilets, urinals or service sinks are to have a smooth, hard, non-absorbent surface to a height of 4' above the floor.
13. If the occupant load is over 15 (including children and care givers) a separate male and female bathroom is required. The total number of toilets required is based on the occupant load (determined by the square footage of the building).
14. Landings, porches, balconies, stairways, etc. that are more than 30" above grade shall be protected by a guardrail complying with current code.
15. Smoke detectors shall be installed in all napping rooms, bedrooms, and hallways or other rooms giving access to the bedrooms.
16. Where only one exit access is required from an interior room and the path of exit travel is through an adjoining or intervening room, smoke detectors shall be installed throughout the common atmosphere of the exit access through which the path of exit passes (with exceptions).
17. Portable fire extinguishers must have a minimum rating of 2A-10 BC and must be mounted and labeled. One per 3,000 sq. ft.
18. Provide devices for detection of the products of combustion (carbon monoxide detectors).
19. Smoking is prohibited except in designated areas approved by the Building Dept.
20. Bathroom and closet doors must open from the inside without the need for a key or any special knowledge or effort and must be able to be immediately opened from the outside with the use of an appropriate device hung or placed above or near the door.
21. Heaters, fireplaces, or other similar devices in rooms used for child care must be protected from contact with children by a sturdy, noncombustible partition, wire screen or protective metal guard. No portable heating devices are allowed.
22. All heating equipment and hot water heaters must be enclosed in a manner which prevents children from coming into contact with them.
23. Child-resistant covers must be installed on all electrical outlets accessible to children.
24. Wastebaskets, garbage cans and other containers used to store garbage, waste, rubbish and other combustible materials must be constructed of noncombustible materials and have a tight-fitting lid of the same material.
25. No more than 10 gallons of flammable liquid may be stored in any area designated as day-care. The liquid must be stored in an approved metal container and out of reach of children. Rooms in which flammable liquids, combustible dust or similar hazardous materials are handled must be separated from other portions of the building by at least a one-hour occupancy separation.
26. A hood/duct and Fire Extinguishing system is required over **commercial** cooking equipment.
27. Any existing fire, life, safety structures in the building must be corrected.
28. A fire hydrant may be required, depending on existing locations of hydrants (the Fire Chief will be consulted on a case-by-case basis).
29. *Child care facilities which are used for child care between the hours of 12 a.m. and 6 a.m. and care for seven or more children must have a sprinkler system installed, tied into a fire alarm system.*
30. A cross connection control device (RPPA) is required on a school. Specify location on the plan. New backflow assemblies must be tested and tagged upon installation as a prerequisite to the construction permit sign-off. Any person performing the tests on backflow assemblies must be certified by the American Water Works Association (AWWA).

Code requirements that will apply to a specific building are based in part on the information provided in item #1 above. A site inspection cannot be performed without this critical information. It is up to potential developer to obtain all the required information and submit a plan so a review can be performed. A fire review application must be submitted with the plan. Plan review fees for a remodel project are due up front in the amount of \$125.00. If a building permit is required to bring the building up to code, additional permit and plan review fees will be assessed at that time.

## DAY CARE FACILITY

Based on the 2012 IBC

NOTE: THE FOLLOWING IS ONLY A SUMMARY OF THE BUILDING CODE REQUIREMENTS. ZONING REQUIREMENTS FOR THE MAXIMUM NUMBER OF CHILDREN THAT ARE ALLOWED MAY VARY. CALL THE ZONING DEPT. AT (775)623-6392 TO DETERMINE IF A DAY CARE IS ALLOWED IN YOUR ZONE, AS WELL AS THE MAXIMUM NUMBER OF CHILDREN ALLOWED UNDER ZONING REGULATIONS.

### I-4 Occupancy

Day care facility for **MORE THAN SIX CHILDREN**, of any age including less than 2-1/2 years. (when each child care room does NOT have an exit door directly to the exterior).

1. Plans must be submitted and approved for the conversion of a building to a day-care center. The plan is to be drawn to scale and show the location of all structures on the property in relation to the property line, the distance of other structures in relation to the day care building, the size of the entire structure that the day care will be located in, identify other uses within the building (i.e. mercantile, office), dimension of all rooms in the structure (both day care and other users), identify use of all rooms (i.e. classroom, storage, etc). Show the sizes of all doors, hallways, landings, ramps, sidewalks, etc.
2. The structure may only be one story in height (Type VB construction), with exceptions.
3. **An automatic sprinkler system is required.**
4. The structure must be a minimum of 10' to property lines (exceptions for streetfront), unless a fire resistant wall is provided. A fire separation wall may be required between a day-care area and other businesses in the same building or other structures located on the same property (to be determined when plan is submitted).
5. The day-care facility must meet accessibility requirements. Features to be accessible include the route to the entrance of the building (ramps, if necessary), size of door landings, maneuvering clearances at doors, door widths, door hardware, bathroom elements (turn around space, grab bars, fixture clearances, etc.). All features must be specifically shown on the plan.
6. Exit doors shall be openable from the INSIDE without the use of a key or any special knowledge or effort. A door may only require one operation to open it. Dead bolts are prohibited.
7. Two exits (separated by ½ the diagonal distance of the area) are required when care is provided for more than 10 children that are 2-1/2 years of age or less. IBC 1015.6.
8. There shall be a level landing on each side of exterior doors complying with current code (located within ½" of the threshold of the door). One exit and landing shall comply with ICC/ANSI A117.1 accessibility requirements (including maneuvering clearances). Show all dimensions on the plan.
9. Any change in elevation of less than 12" in a hallway, corridor or exterior exit balcony shall be by means of a ramp (exceptions per IBC 1003.5
10. Stairways are to comply with IBC 1009, 1012 and 1013. All stairs must be free of obstacles and stored combustible materials. Handrails with turn-ins must be provided if there are two or more steps in any stairway.
11. Toilet and bathing rooms are to have a smooth, hard, non-absorbent surface (sheetrock or wood is not considered non-absorbent) that extends up the wall at least 4". Walls within 2' of toilets, urinals or service sinks are to have a smooth, hard, non-absorbent surface to a height of 4' above the floor.
12. If the occupant load is over 15 (including children and care givers) a separate male and female bathroom is required. The total number of toilets required is based on the occupant load

- (determined by the square footage of the building).
13. Landings, porches, balconies, stairways, etc. that are more than 30" above grade shall be protected by a guardrail complying with current code.
  14. Smoke detectors shall be installed in all napping rooms, bedrooms, and hallways or other rooms giving access to the bedrooms.
  15. Where only one exit access is required from an interior room and the path of exit travel is through an adjoining or intervening room, smoke detectors shall be installed throughout the common atmosphere of the exit access through which the path of exit passes (with exceptions).
  16. Portable fire extinguishers must have a minimum rating of 2A-10 BC and must be mounted and labeled. One per 3,000 sq. ft.
  17. Provide devices for detection of the products of combustion (carbon monoxide detectors).
  18. Smoking is prohibited except in designated areas approved by the Building Dept.
  19. Bathroom and closet doors must open from the inside without the need for a key or any special knowledge or effort and must be able to be immediately opened from the outside with the use of an appropriate device hung or placed above or near the door.
  20. Heaters, fireplaces, or other similar devices in rooms used for child care must be protected from contact with children by a sturdy, noncombustible partition, wire screen or protective metal guard. No portable heating devices are allowed.
  21. All heating equipment and hot water heaters must be enclosed in a manner which prevents children from coming into contact with them.
  22. Child-resistant covers must be installed on all electrical outlets accessible to children.
  23. Wastebaskets, garbage cans and other containers used to store garbage, waste, rubbish and other combustible materials must be constructed of noncombustible materials and have a tight-fitting lid of the same material.
  24. No more than 10 gallons of flammable liquid may be stored in any area designated as day-care. The liquid must be stored in an approved metal container and out of reach of children. Rooms in which flammable liquids, combustible dust or similar hazardous materials are handled must be separated from other portions of the building by at least a one-hour occupancy separation.
  25. A hood/duct and Fire Extinguishing system is required over **commercial** cooking equipment.
  26. Any existing fire, life, safety structures in the building must be corrected.
  27. A fire hydrant may be required, depending on existing locations of hydrants (the Fire Chief will be consulted on a case-by-case basis).
  28. Facilities with 10 or more persons (including care givers) are required to have hardwired illuminated exit signs and emergency lights and two complying exits (separation distances apply, cannot exit through garage, specific door widths, landing sizes, door hardware).
  29. Exterior exit doors must swing outward.
  30. A cross connection control device (RPPA) is required on a school. Specify location on the plan. New backflow assemblies must be tested and tagged upon installation as a prerequisite to the construction permit sign-off. Any person performing the tests on backflow assemblies must be certified by the American Water Works Association (AWWA).

Code requirements that will apply to a specific building are based in part on the information provided in item #1 above. A site inspection cannot be performed without this critical information. It is up to potential developer to obtain all the required information and submit a plan so a review can be performed. A fire review application must be submitted with the plan. Plan review fees for a remodel project are due up front in the amount of \$125.00. If a building permit is required to bring the building up to code, additional permit and plan review fees will be assessed at that time. (Note: Requirements are based on all the information provided in item #1 above)

**DAY CARE FACILITY  
LOCATED IN A RESIDENCE**  
Based on the 2012 IRC/IBC

NOTE: THE FOLLOWING IS ONLY A SUMMARY OF THE BUILDING CODE REQUIREMENTS. ZONING REQUIREMENTS FOR THE MAXIMUM NUMBER OF CHILDREN THAT ARE ALLOWED MAY VARY. CALL THE ZONING DEPT. AT (775)623-6392 TO DETERMINE IF A DAY CARE IS ALLOWED IN YOUR ZONE, AS WELL AS THE MAXIMUM NUMBER OF CHILDREN ALLOWED UNDER ZONING REGULATIONS.

**R Occupancy**

Day care facility for **SIX (FM addendum) CHILDREN OR LESS, any age.**

The Residential status of the building does not change:

1. Smoke detectors shall be installed in all napping rooms, bedrooms, and hallways or other rooms giving access to the bedrooms.
2. All stairs must be free of obstacles and stored combustible materials.
3. Bathroom and closet doors must open from the inside without the need for a key or any special knowledge or effort and must be able to be immediately opened from the outside with the use of an appropriate device hung or placed above or near the door.
4. Basements used for child care must have at least two unobstructed exits which lead directly to the outside, one of which must open directly at ground level.
5. Portable fire extinguishers must have a minimum rating of 2A-10 BC and must be mounted. One per 3,000 sq. ft.
6. Heaters, fireplaces, or other similar devices in rooms used for child care must be protected from contact with children by a sturdy, noncombustible partition, wire screen or protective metal guard. No portable heating devices are allowed.
7. All heating equipment and hot water heaters must be enclosed in a manner which prevents children from coming into contact with them.
8. Child-resistant covers must be installed on all electrical outlets accessible to children.
9. Wastebaskets, garbage cans and other containers used to store garbage, waste, rubbish and other combustible materials must be constructed of noncombustible materials and have a tight-fitting lid of the same material.
10. No more than 10 gallons of flammable liquid may be stored in any area designated as day-care. The liquid must be stored in an approved metal container and out of reach of children. Rooms in which flammable liquids, combustible dust or similar hazardous materials are handled must be separated from other portions of the building by at least a one-hour occupancy separation.
11. Provide devices for detection of the products of combustion (carbon monoxide detectors).
12. Correct any life, fire, safety violations.



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION IX  
75 Hawthorne Street  
San Francisco, CA 94105-3901

May 5, 2014

Dear Building Permit Office Director:

The U.S. Environmental Protection Agency (EPA) Childhood Lead Poisoning Prevention Program is undertaking a national effort to make sure all building permit offices and their staff are aware of EPA's Renovation, Repair and Painting (RRP) Rule. EPA regulations now require that any contractor or maintenance staff who disturbs lead-based paint in a pre-1978 residence or child-care facility must be Lead-Safe Certified and trained in lead-safe work practices.

Please review the enclosed flyer and make sure your inspectors are aware of the RRP Rule.

If you need additional copies of the flyers or have questions, please contact Marjorie Xavier of my staff at (415) 947-4164 or by email at [xavier.marjorie@epa.gov](mailto:xavier.marjorie@epa.gov).

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Adrienne Priselac".

Adrienne Priselac  
Manager  
Toxics Office

Encs.